



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 12, 2017
6:00pm

The July 12, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on June 28, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. The repairs at 3A Island View Drive are complete. Cristiani's crew has now started on the Aberdeen project.

Charlie Smith with the Jeffersonville Drainage Board has scheduled meeting to follow up on the progress of the proposed drainage work to be done in the Beechwood Road area. The meeting will be held on July 21st at 6:00 PM at the City Engineers Office.

Mr. Herdt requested the Wastewater and Stormwater Reports. The results of the DMRQA 37 Study were submitted on Friday July 7th. The preliminary report indicate that all test results were within the acceptable range.

On July 11th Mr. Ingram conducted an interview with a possible candidate for the open Stormwater Coordinator position. The background and BMV records both came back clear. The educational background is very impressive, however; there is no actual experience in this line of work. The Board agreed to a follow up interview to ensure there

is not a problem with the applicant performing manual labor and if all goes well, Mr. Ingram will offer the position starting out at \$14 per hour.

The MRO and DMR for June have been submitted electronically. There was a 98% removal of CBOD's and a 99% removal of SS. There were no violations during the month of June.

Representatives from American Pump Repair and Crane Pumps are accessing the poor performance of the pump in the skimming pit. The pump was taken back to the manufacturer's plant for further evaluation and repair.

New Hope has begun clearing the properties in the Aberdeen Subdivision for the construction of additional homes for the Aberdeen Woods development.

A new sewer tap has been purchase for 3300 Royal Oaks Way. This was an empty lot that is being developed.

Mr. Trich has reached 9 months of employment. Mr. Ingram recommended a \$.25 increase. Mr. Storz moved to accept the recommendation, motion carried 3-0.

While mowing the areas around the ponds and the upper section of Riverside Ditch the front fender of the Quad Silverado was damaged while maneuvering a trailer. The vehicle was taken to Gray & Wells for repairs. The cost of repairs was \$1400.

Mr. Ingram has received calls regarding the vegetation growth in the FOL ditch. OPCD personnel will be working to safely clear as much of the vegetation as possible.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Hostetler has been working on scanning sewer customer files into the computer. This will be an ongoing process.

The State Board of Accounts is performing a Field Examination of financial records from the years 2012 through 2016. So far there have been a few suggestions:

When the SDAR is submitted, it should be signed and noted in the minutes that the Board has reviewed the report.

Payroll transfers need sequential numbers different from the other receipts and checks. This will be achieved by printing a "check" on plain paper and assigned numbers will be used (similar to how direct deposits are numbered). The receipt for the deposit portion of the transfer will remain the same and listed in the receipt book.

Mrs. Burton has been working on the newsletter. Once the pictures of the Laurel and Dogwood projects are added, copies will be sent to the Directors for review.

Mrs. Burton has been working on reconciling the June bank statements.

Mrs. Burton has been working on new business cards. Prices will be compared between printing them in house or purchasing them already printed.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. There has been no word from Mr. Harding about signing an agreement for IT services. If nothing is submitted, a draft will be drawn.

Mr. Ingram has sent a message to Jeremy with Delta Electric regarding the Control Room Computer with no response. The Board would like to move forward on replacing the computer as soon as possible.

The new conveyor system has been ordered and a Purchase Order has been submitted.

The water leak appears to be getting worse according to the last bill. Part of the increase was due to a misread meter. The outside staff will begin digging to find the leak soon.

A purchase order has also been submitted for the purchase of a bush hog attachment for the Excavator.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

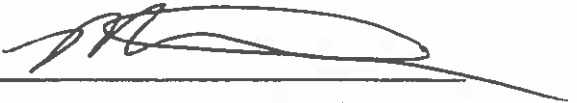


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

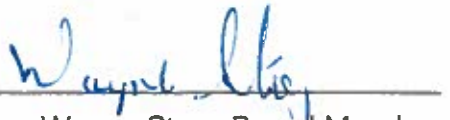
We the undersigned, have examined the minutes of the Regular Board Meeting held on July 12, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member