



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
February 20, 2019
6:00pm

The February 20, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent
- Tyler Burdin – Stormwater Foreman
- Mike Gillenwater- Attorney

The Minutes for the meeting held on February 6, 2019 were approved by motion with a 2-0 vote. Mr. Storz abstained since he was absent at that meeting.

Mr. Herdt requested old business. Mr. Gillenwater was present to discuss the situation regarding the property at 2611 Utica Pike and neighboring properties owned by Mr. Pfau.

Mr. Gillenwater will be contacting the City Sewer Department regarding the two properties on Allison Lane that are not connected to either sewer system. The properties are currently not within the District Boundaries which indicates the City would be responsible to provide the sanitary services. If an agreement can be made, it would be easier and more cost effective to annex the properties into the District and provide the services. Any properties that were added to the District services after the Fields of Lancassange annexation will need to be included in a final annexation.

Mr. Ingram reported that the maintenance on the Aerator should be performed this year.

Two of the OPCD fleet trucks have over 100,000 miles. Mr. Ingram will be looking for replacement vehicles in the near future.

A purchase order has been approved for the pipe repair at 3 Island View Drive.

Mr. Herdt requested the Wastewater and Stormwater Reports.

On February 7th a map of the sanitary system was provided to Mr. Fifer as per his request during the Board Meeting on the evening of February 6th.

On February 6th Mr. Ingram contacted IDEM to clarify reporting requirements for E-Coil results. Following a lengthy conversation an updated DMR was provided by IDEM that produces accurate reporting information for the E-Coil results.

On February 11th Beckmar Labs picked up the first sample for the quarterly testing.

On February 13th the gas monitor used for confined entry was sent to Bailey Safety for calibration. Due to sensor issues the meter was sent to the manufacturer for further repairs. There are additional sensors available for personnel to safely perform confined entries.

On February 13th Mr. Ingram was informed that the O'Brian sewer cleaner was no longer operating well enough to effectively clean the collection lines or clear obstructions. Inquires for replacement went unanswered except for Brown Equipment Company. A proposal and demonstration of the equipment was scheduled for February 15th and preformed well. The equipment is an exact replacement of our current sewer cleaner and would eliminate any retraining requirements. This has created a situation that requires an immediate response to ensure our ability to adequately provide service to our customers. A purchase order has been submitted for the new equipment with the old equipment being traded in. The Board approved this purchase.

Pelton Environmental requested a visit of the plant to allow a contractor to provide an estimate for the installation of the proposed grit removal system on February the 20th. The equipment cost was approximately \$76,000.00. A new quote will be proposed to include installation of the new equipment.

On February 12th the resident at 2908 N. Walford Dr. contacted the office and reported sewage backing up into the drains within the home. An inspection of the area found the

collection lines were in fact surged due to rains over the proceeding days. It is suspected that the issue within the home resulted from the inability of the waste generated within the home to move past the backflow prevention device. The property owner also requested a report of the capacity of the Conservancy District.

On February 4th Mr. Ayers unexpectedly resigned his position.

On February 8th Bailey Safety conducted HASCOM and SDS training for all personnel.

Mr. Burdin was present and presented the Stormwater Report. Mr. Burdin has been provided with a laptop and access to the files on the share drive for the review of historical files related to drainage.

After-rain checks were performed on February 11, 12, 13, and 14. On February 13th during the after-rain checks, an accumulation of debris was found at the bridge on Seilo Ridge North. The drainage department with the City of Jeffersonville was informed of this finding. The debris has been removed from this location.

Mr. Ingram and Mr. Burdin will be working on a list of projects for the 2019 calendar year.

On February 11th Mr. Vissing contacted the office and inquired about drainage repairs in the Vissing Park area adjacent to Sylvan Lane. Mr. Ingram explained to Mr. Vissing that the area in question has been discussed as an additional joint project between the City of Jeffersonville and Oak Park.

Mr. Burdin presented information and prices for an upgrade to a larger excavator and trailer. The mini excavator is too small to perform the necessary work in some areas of the District. The new equipment would also need a larger vehicle. Mr. Herdt suggested purchasing the truck before the excavator.

Mr. Burdin has been working with Knapheide Manufacturing Company to equip the company vehicles with the necessary safety lighting. An account has been set up with this vendor.

Mr. Burdin asked the Board for a company credit card to make small purchases when necessary for repairs and operations. Mr. Ingram responded that most places OPCD deals with already has open accounts. No decision was made at this time.

Mr. Burdin is starting to plan activities for Earth Day at the Riverside Elementary School.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2018 SDAR (Special District's Annual Report) has been completed and submitted through Gateway. Mrs. Burton and all Board Members signed the report.

A credit application has been filled out for Consolidated Pipe and Supply Company. Mr. Ingram and Mr. Herdt signed the application.

Bank Statements for January 2019 have been balanced. Mr. Storz and Mr. Ingram signed the reports.

Mrs. Burton asked the Board to approve the annual Bonus that has been given for the Financial Clerk once all Budget and other reports have been submitted and approved. Mr. Johnson moved to approve the \$750.00 bonus, motion approved by a 3-0 vote.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz inquired about the pipe under Mockingbird Circle. Mr. Ingram updated that the new sewer cleaner was taken to that area during the demonstration trial and it was discovered the pipe was still filled with debris. Mr. Ingram will contact the City so that their crew can vacuum out the remaining debris from the pipe.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,

Secretary of the Board,

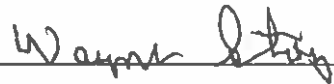
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on February 20, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member