



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
March 6, 2019  
6:00pm

The March 6, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman (ABSENT)
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

The Minutes for the meeting held on February 20, 2019 were approved by motion with a 2-0 vote.

*Mr. Herdt requested old business.* There was nothing to report regarding 2611 Utica Pike, Mr. Gillenwater will be contacted for an update on this issue.

Mrs. Burton will be contacting the property owners that owe for services not billed on prior tax statements.

Mr. Ingram has been researching the upgrade on excavating equipment and vehicles. Three company vehicles have over 100,000 miles and are needing to be replaced. It was recommended that the mini excavator be used through this season and if bigger equipment is needed, a comparison should be made to determine whether to purchase or rent equipment as needed.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* During the week of February 18th, Mr. Ingram submitted a request for a new title for the O'Brian sewer cleaner. A clean title was required for the purchase agreement for the new sewer cleaner. Upon receipt of the new title ownership of the sewer cleaner will be transferred to Brown

Equipment Company. Mr. Ingram was contacted by the BMV stating the title would be corrected at no charge since the error was not OPCD's fault.

On February 21st a purchase order was submitted to Mettler Toledo for the service and maintenance of the analytical scale used in the lab.

On February 25th the DMR and MRO for January was submitted to IDEM. There was a 98% removal for CBOD and a 97% removal of SS. There were no violations during the month of January.

On February 27th OPCD personnel began replacing the check valves at the River Oaks lift station. The current valves have not been performing accordingly and replacement components were not available.

On February 20th, Ms. Harris the owner of the Harris Building contacted the office and reported that several backups have occurred at that location since August of 2018. The building has had a backflow prevention device installed on the lateral in 2017. Mr. Ingram assured Ms. Harris that OPCD would be looking into the matter as surged lines are uncommon in that area.

On February 19th failed oxygen sensors were replaced in the RKI Gas Monitors used for confined entry.

On March 1st Bailey Safety conducted an inspection of equipment used for confined entry. All harnesses and ropes were found to be safe for use. However, the winch used at Allison Lane station was found not to be in compliance with OSHA regulations and has been removed from service. A new carabiner was purchased to replace a non-compliant clip. Mr. Ingram will be replacing this piece of equipment immediately.

On February 25th the manhole at 821 Stonelilly was dye tested due to sinkholes around the structure. The test indicated several areas of infiltration and the immediate need of repair. Mr. Burdin will be inspecting all additional structures in that subdivision to determine if other repairs are needed.

On February 21st OPCD personnel met with Excel Excavating to discuss addressing the rip-rap in Riverside Ditch. It was clarified that the material is to be spread through the ditch rather than being hauled away. This will help to armor the ditch bottom and reduce erosion. Mr. Ingram was informed that the water tower is no longer being used. This would remove a lot of concerns over water lines in the area.

On February 25th, the survey crew from Renaissance Design Build collected data needed for designing a safe passage across the center weir located in the FOL drainage

ditch. Locates will be called in to determine if there are any utilities in the area, if there are no obstacles, the project will be handled by OPCD rather than subcontracting the work.

On February 22nd OPCD personnel once again tried to clear the pipe under the road at Mockingbird Circle. It was determined that the pipe may be collapsed and needs replacement. Mr. Ingram has attempted to contact the City to address this issue but has not received any response. Mr. Herdt proposed the City handle the road cut portion of the project and OPCD contract or replace the pipe. Mrs. Burton will check to see if OPCD has a roadcut bond through Diversified Insurance.

On February the 20th the new property owner at 25 Beechwood Road contacted the office with concerns about flooding in rear of the property. The previous property owner failed to implement recommendations made by OPCD as the area of concern and flood are outside the rear easement. A meeting was scheduled for February 25th, to discuss the concerns unfortunately the property owner was not available.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton has received information on the Humana Renewal and will be meeting with OPCD Agent of Record, Tracy Hardin on March 15<sup>th</sup>. The annual renewal is May 1<sup>st</sup>.

Mrs. Burton has been organizing and filing the 2018 financial records.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 2-0.

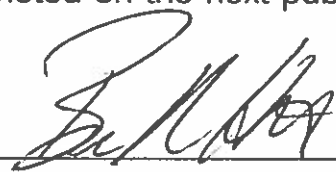
*Mr. Herdt requested any new business.* Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on March 6, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

ABSENT

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Marshall Johnson, Vice Chairman



Wayne Storz, Board Member