



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
June 26, 2019  
6:00pm

The June 26, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Amy Burton – Secretary / Financial Clerk  
Keith Ingram – Superintendent -Vacation-Absent  
Nathan Swinney – Assistant Superintendent

Mr. Tom Galligan was present at the meeting as a guest. Mr. Trich was also present.

The Minutes for the meeting held on June 12, 2019 were approved by motion with a 3-0 vote.

Mr. Galligan addressed the Board regarding his candidacy in the upcoming election for Mayor of Jeffersonville. Mr. Galligan expressed that the City and OPCD need to work together to alleviate the drainage issue within Oak Park Boundaries and would like to develop a master plan if he is elected.

*Mr. Herdt requested old business.* There was nothing new to report on old business.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* A call was placed to Crystal Link regarding our web site issues. Mr. Jesse was on vacation and would return on June 24th. Mr. Ingram contacted Go-Daddy on June 19th and was informed there was no issues on their end and that change may have been to our website. A scan conducted by Go-Daddy indicated that there was some type of malware on our website. Mr. Herdt reported that he found and fixed the issue with the website.

On June 14th. Ms. Hostetler submitted her resignation. Her last day of employment <sup>was</sup> ~~will~~ be Friday June 21st.

On June 12th, the air compressor in the sludge building failed to start. Air Systems was contacted and found that the coil in the starter block had failed. The service run will be covered by the warranty of the new control cabinet that was recently installed.

On May 21<sup>st</sup> Mr. Ingram submitted the DMR / MRO electronically to IDEM. There was a 99% removal of CBODS and SS's. There were no violations during the month of May.

On June 11th, asphalt repairs were completed at the sanitary repair locations by the Harris Building and 85 Forest Drive.

On June 12th, Mr. Ingram met with Dukes Root Control regarding locations that will be requiring treatment during the 2019 calendar year.

On June 20th Duke Energy bored through the lateral of 302 Longview Drive. The damage to the lateral was repaired within a few hours per OPCD specifications.

On June 20th, Miller Pipe reported a blockage of the collection lines at 15 Red Bud. OPCD personnel promptly cleared the collection lines. The Board suggested that Miller Pipe be contacted to see why they were in the collection system to begin with.

The resident at 2914 Browning Place contacted the office with concerns about the operations of the Allison Lane lift station. The resident expressed concerns of their backflow prevention device failing and flooding the basement of the home. Mr. Ingram recommended installing a backflow device outside the home on the lateral.

On June 14th Bailey Safety conducted a site audit of the plant. A copy of the report was provided to Mr. Swinney. All reported concerns were addressed by OPCD personnel.

On June 20th, Bailey Safety conducted Lock Out/Tag Out training for all OPCD personnel.

The storm water pipes located between Old Creek Road and Reba Jackson was found to have several sinkholes over the pipe. An inspection of the lines found 280 lineal feet of pipe that has cracked and is allowing infiltration. Excel has submitted a quote for repairing the damaged pipe. This project would consist of two phases. The Board tabled this project until Mr. Ingram is present to discuss the quotes. It was mentioned that there is pipe at the plant that could be used for this project to possibly save on the overhead cost.

On Monday June 10th, Mr. Ingram spoke with the resident at 9 Cypress Drive about drainage concerns in the rear easement. Mr. Burdin has followed up with this concern and will be making a proposal for resolving this issue.

On June 26<sup>th</sup>, an IDEM Inspector visited the plant. Mr. Ingram was called and came in while the inspection was in progress. All information requested was provided. Mr. Ingram will update the Board on the results at the next meeting.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton attended a budget workshop in Madison, IN on June 13<sup>th</sup> provided by the DLGF. The DLGF will be implementing quarterly webinars to allow officials to gain better knowledge of the entire budgeting process.

Mrs. Burton worked the lab duties for the week while Mr. Ingram was on vacation.

The budget workshops at the Courthouse will be held near the end of July. Ideas on a bottom line number will need to be discussed at the next meeting.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Swinney brought up that the Sewer violation fees were considerably less than those for Stormwater violations and asked the Board to consider an increase. More information will be gathered on the cost of each violation and a Resolution would be needed to make any necessary changes.

It was reported that the Screw press can handle processing much better and quicker than the vac drums that it is unreasonable to process using the vac drums. The Board suggested looking into possibly selling the remaining DE to recoup part of the cost of the product.

Mr. Storz asked if anyone had been hired for the Lab position. Mr. Swinney informed the Board that Mr. Ingram had offered an outside position to someone and that person could be trained to do the lab. The Board felt that more of the staff should be fully trained in the lab and that a Lab Tech/Office assistant should be hired so that there would be someone to cover the office if Mrs. Burton is out.

Mr. Herdt instructed Mr. Swinney to discuss the Stormwater position with Mr. Burdin. The Board would like to see more jobs performed by the OPCD Staff and not be sub-contracted out.

Mr. Storz reported that in the rear of 20-21 Portage Place, there is a catch basin and drain that runs under Island View Drive that is blocked. Mr. Swinney will inform Mr. Burdin of this so that repairs can be made.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 26, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
Bruce Herdt, Chairman  
Marshall Johnson, Vice Chairman  
Wayne Storz, Board Member