



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 10, 2019
6:00pm

The July 10, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

The Minutes for the meeting held on June 26, 2019 were approved by motion with a 3-0 vote.

Mr. Herdt requested old business. A locate request was received for 2611 Utica Pike due to sanitary sewer lines being installed. Since there are no tap in permits for this address, Mr. Estes must be moving forward with tapping on to the City sewers.

There has been no response from Mr. Gillenwater after two calls from Mr. Ingram. The Board asked Mr. Ingram to contact Mr. Gillenwater to find out what step is next in moving forward with a judicial declaration concerning the Estes/Pfau properties. Mrs. Burton will be working on a list of properties that will need to be included in a final annexation for the District.

Mr. Ingram that the platform aerators will be repaired within the next few months.

Mr. Ingram reported that he was unsure why Miller Pipeline was in the OPCD manholes unless they were searching for lateral lines.

Resolution 98-03 sets the Sanitary sewer violation fees at \$100 per day, the Stormwater violation fees are set at \$250-\$1000 for the first day, and \$750-\$1500 per day after the first day. Mrs. Burton will work on an amendment to the resolution so that both departments have the same fees.

Purchase Orders were signed for Excel Excavating to perform the necessary repairs in the Fields of Lancassange along Old Creek Lane and Reba Jackson Drive. An additional appropriation may be needed to fund this project.

Mr. Herdt requested the Wastewater and Stormwater Reports. On June 26th the plant was visited by the IDEM inspector. The plant received a marginal score due a mechanical failure of the effluent sampler cooling unit, missing data on the MRO, CBOD duplicate testing missing and ammonia exceeding limits in June and July of 2018. Steps have been made to correct all concerns raised by the inspector.

On July 1st the screw press was experiencing an issue with the polymer pumping injection system which resulted in the press shutting down unexpectedly. Mr. Ingram contacted the manufacturer after troubleshooting the unit and was assisted with recalibrating the polymer flow meter. The press is working normally and performing as expected.

Mr. Ingram has ordered testing materials for the 5-day CBOD. It is possible that we may be able to change our testing procedure and have results the same day the samples are pulled and give a better picture of how the plant is performing.

Excel Excavating replaced a manhole riser on Redbud Road that was damaged following the paving of that road in 2018. The riser was bent and prevented the manhole lid from being removed.

OPCD personnel will be making drainage repairs to the rear and side of the properties at 10 Island View and 21 Portage Place. Repairs will be made to the damaged 12" pipe under the road, extending the pipe an additional 80' and adding an inlet structure to assist with directing stormwater into the pipe.

On July 2nd the property owner at 3019 N. Falcon Ridge contacted the plant with concerns about the drainage in the rear of the property. Mr. Ingram informed the property owner that there was a 10' easement to the rear of the property and that a survey may be needed to identify the boundary of the property and establish the working area for OPCD.

While Mr. Herdt was at the plant, the owner of 24 Park Lane stopped in to discuss the sewer issues for his property. It was discussed that there could be a possibility of OPCD furnishing a check valve and pump near his property if the property owner would assume the financial responsibility for the upkeep of the equipment.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2020 Budget was discussed. Mrs. Burton will be attending the Budget workshop with the DLGF within the next few weeks. It was decided that the bottom-line budget should remain the same as subsequent years. Adjustments may need to be made for individual line items.

The supply of Sewer checks was getting low. New checks were purchased for each account since the banking information had not been updated to WesBanco.

Mrs. Burton has updated the Minutes on the website through June 12, 2019.

A locate request was received for 409 Creek Road where there will be repairs made to the Drainage Headwall.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz reported that the online tax statements were still showing the 2018 bills. Mr. Storz requested copies of the 2019 tax bills for the properties added to the tax roll recently.

Mr. Herdt requested a copy of the complete spreadsheet file from the Auditor's office on a flash drive.

No one has been hired in the Lab position at this point. The Board suggested that more of the staff be fully trained in the lab to cover when needed.

The possibility of selling the left-over DE has not yet been pursued. Mr. Ingram will be looking into options.

Mr. Johnson made a motion to move the board meetings to 5:30, motion carried 3-0. Mrs. Burton will prepare a resolution to make this adjustment.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 10, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member