



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
And Adoption of 2020 Budget  
November 13, 2019  
5:30pm

The November 13, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Keith Ingram – Superintendent  
Amy Burton- Secretary / Financial Clerk

Absent: Wayne Storz – Board Member

The Minutes for the meeting held on October 16, 2019 were approved by motion with a 2-0 vote.

*Mr. Herdt requested old business.* Mr. Ingram has reached out to Drill Tech regarding the sewer damage near Pebble Creek. Payment for the damages should be received soon.

Discussion was held regarding the Estes/Pfau lawsuit.

Mr. Ingram will contact Mr. Grimes regarding the final description and mapping of the District.

The car that was parked over the manhole on Higgins has been moved at this time.

The Drainage project at Noah's Ark has been completed at this time.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* On October 17th, the joint position of Lab Tech / Office Clerk was offered to Madison Fields. Ms. Fields accepted the position with a starting date of October 28th. Ms. Fields is in her third week of lab

training and is working out as expected. Ms. Fields has also been working with Ms. Burton regarding duties associated with the office clerk position.

On October 22nd, Mr. Ingram met with the sales rep from Fitz Chemical and discussed reselling the DE we currently have in stock. There has not been any response.

On October 15th, clarifier #2 was taken out of operation due to a bearing failure in the primary gear box. Aspire Industries was contacted to perform the repairs to that piece of equipment. Plant controls have been changed to operate as a two-clarifier facility.

On October 15th, BMV reset the #3 RAS pump. It was notice that there was a leak around the pump base while the pit was being flushed.

On October 16th, OPCD personnel relocated the water hydrant outside the rear entrance to the office build. The previous location made maintenance of the hydrant difficult due to the restricted area between the sidewalk and the chlorine trough.

On October 22nd, Mr. Ingram submitted the September MRO/DMR electronically. There was a 98% CBOD removal and a 98% SS removal. There were no violations during the month of September.

On November 4th, the new aluminate pump was brought online. Mr. Ingram will be monitoring the performance of the unit and will be creating a SOP for the aluminate based on those observations.

On November 7th, Combs Heating and Cooling was contacted to troubleshoot one of the overhead heaters in the sludge building. The unit has quit working. There is a second unit in the building that will keep the water lines and equipment from freezing at this point.

On October 15th, BMV pulled a pump at River Oaks station. The pump had a seal failure and was sent to Clark Electric for repairs.

On November 8th, Mr. Ingram attended a GIS training at Precision Products in Louisville. The training covered data collection and transfer into the ARC GIS software from handheld devices.

There has still been no response from Smith-Loveless.

October 29th, a purchase order was issued to ESRI for the annual maintenance agreement of the GIS software.

Due to a lack of available funds notification from the City of Jeffersonville, OPCD repaired a stormwater pipe emptying into the pond at Kyle Vissing Park that posed a safety issue for residents of the district.

On October 17th, it was observed that the City of Jeffersonville was cleaning culverts in the north section of the old Oak Park Subdivision near Wildwood and Woodland.

On October 18th, the property owner at 407 Old Creek Lane reported that their fence was damaged during the repairs to the drainage infrastructure in that area. It was found that one (1) picket had been broken on their fence while material was being delivered. The contractor has been contacted regarding this situation and the fence picket has been replaced.

*Mr. Herdt requested the Secretary/Treasurer's Report.* The advertisement for the Election for Area 1 was printed on November 7<sup>th</sup> in the News and Tribune. The deadline for nominations will be before December 1, 2019. So far one nomination has been received.

Mrs. Burton has been working on the End of Year items.

Discussion was held on the 2020 Meeting dates. A resolution will be submitted for approval at the next meeting.

The employee contributions for health insurance premiums have been computed and adjusted as needed.

Mrs. Burton copied all resolutions involving district boundaries for Mr. Grimes.

Mrs. Burton has been updating the Form 99A as time permits.

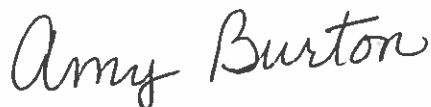
Calendars have been printed for Employee vacation requests for the upcoming year.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 2-0.

*Mr. Herdt requested any new business.* It was approved by a 2-0 voted to pay Mr. Herdt for 3 additional meetings and Mr. Storz for one additional meeting. This request was due to time spent on the Lawsuit and for signing checks in October.

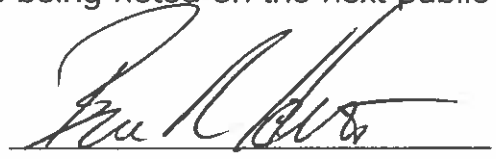
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on November 27, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

ABSENT

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Wayne Storz, Board Member