



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 26, 2019
5:30pm

The December 26, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton- Secretary / Financial Clerk

The Minutes for the meeting held on December 11, 2019 were approved by motion with a 3-0 vote.

Mr. Herdt requested old business. The Board agreed to grant Mr. Ingram a bonus in the amount of \$3800.00 for the savings he created by getting the screw press. Motion was made and passed with a 3-0 vote.

Discussion was held regarding the Estes/Pfau lawsuit.

Smith and Loveless is working on a quote for the grit system.

All other old business was discussed during the employee reports.

Mr. Herdt requested the Wastewater and Stormwater Reports. Mr. Ingram continues to work on confirming properties along the southwest and southern section of the district to create a current list of properties being serviced by the OPCD collection system.

Mr. Ingram has begun the process of conducting personnel evaluations. Completed evaluation will be available for review by the board prior to the review being conducted with staff personnel.

On December 13th Beckmar picked up the fourth quarterly sample for testing as required by IDEM.

On December 16th Mr. Ingram met with Lincoln Taylor from LATCO and discussed some structural changes to the front office.

On December 18th Mr. Ingram extended an invitation to Straeffer Pump to visit the plant to access the skimming pit and make a recommendation for pumps that may provide a more reliable performance at that location. There will be a date scheduled after the beginning of the year.

On December 9th Mr. Ingram contacted Excel Excavating and QK4 to schedule meetings regarding concerns with issues related to the property at 3008 Middle Road. We will be discussing possible factors that may be contributing to the recent failures of the backflow prevention devices located at this property along with solutions and their associated cost.

On December 11th Excel Excavating replaced the manhole lid at the location of the SSO that occurred at 2014 Allison Ln on November 22nd with a more secure bolt down lid.

On December 11th BMV was called in to troubleshoot Pebble Creek lift station. The lift station had experienced numerous high-level alarms throughout the week. It was found that the stop float was not performing properly and needed replacement. The repaired pump for River Oaks station was reset and returned to operation the same day by BMV. The float that was replaced on the 11th failed and was also replaced on December 26th.

On December 20th the property owner at 701 Webster Blvd reported a possible backup at that location. Responding OPCD personnel found the collection line was clear and flowing, the property owner was then informed there was no obstruction in our lines. Mr. Ingram was contacted on December 23rd by the property owner about this situation. During our conversation it was implied that there may have been an unpermitted repair to the lateral coming from the home. Mr. Ingram informed the property owner that any repairs to the lateral were the responsibility of the property owner and that he may be on a common lateral with 703 Webster. Mr. Ingram will be videoing the main lines to inspect the tap.

Mr. Ingram has been working on a proposal for Cost of Living increases for the 2020 calendar year. Mr. Ingram requested a \$.31 per hour increase for all hourly employees. Motion was made and passed with a 3-0 vote.

On December 13th Bailey Safety conducted Fire Extinguisher training for all personnel.

On December 19th Mr. Ingram attended the final meeting of the SWAC for the 2019 calendar year. There have been no updates to the issuing of permits and the requirements for reporting to IDEM. Information was passed along for employee training resources and conference dates for the 2020 year.

On December 9th the resident at 231 Savannah Nicole reported a possible problem with the recent repairs at that location. Mr. Burdin contacted Excel Excavating and an inspection of the area found that the soil had settled more than expected and the reported depressions needed more soil added to the area.

On December 16th Mr. Ingram was informed of a concern from the property owner at 3010 Apache Drive regarding sinkholes near the stormwater pipes in the road right of way. Mr. Burdin inspected the area and found sinkholes on both sides of the road. The City of Jeffersonville was informed of the situation. Mr. Bell mentioned the issue at the SWAC meeting on December 19th and offered to introduce his replacement at the street department to the OPCD personnel after the first of the year.

Mr. Herdt requested the Secretary/Treasurer's Report. Ballots and absentee ballots are ready for the upcoming election. The Election was advertised in the News and Tribune on December 20, 2019.

The final 2019 pay for directors was included in this meeting.

The newsletters were sent to Highway Press and should have been mailed out sometime last week.

The 2019 tax settlements were deposited in the CIF account and moved to the correct accounts in the following amounts:

General- \$725,858.07

Drainage- \$ 35,595.31

CIF Account- \$58,133.04

Fields of Lancassange Special Benefits- \$4107.50

Total: \$819,586.42

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Johnson suggested to add the newsletter to the website. Mrs. Burton will be training Ms. Fields on how to update the website when time permits.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 26, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

Wayne Storz, Board Member