



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
And Budget Hearing
November 14, 2018
6:00pm

The November 14, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

There were no visitors present at the meeting.

The Minutes for the meeting held on October 17, 2018 were approved by motion with a 3-0 vote.

Mr. Herdt declared the closing of accepting bids/quotes for the DE and Bio-solid removal contracts for 2019.

Mrs. Burton opened and read aloud the two bids for DE:

Fitz Chemical - \$13.85 per 50lb bag, including delivery

Chemical Resources - \$16.25 per 50lb bag.

Mrs. Burton open and read aloud the two quotes for Bio-solid removal:

Estes Waste Solutions - \$470 per load

Gotta Go Dumpster Service - \$650 per load

All submissions were taken under advisement pending further review of the submittals.

Mr. Herdt requested old business. The cooperative project between the City of Jeff and OPCD is now completed. All driveways included in the project along Beechwood Road are finished at this time.

Mr. Ingram has filled out the documents needed for Mr. Blankenkemper to move forward on the Amanda Place expansion.

Mr. Herdt requested the Wastewater and Stormwater Reports. On October 24th a purchase order was issued to Hach for the 2019 service agreement for the lab equipment.

On October 25th Mr. Ingram contacted Diversified Insurance to check on Mr. Ayres insurance status and was informed that Mr. Ayres had successfully been added to OPCD insurance as a driver. With the consent of board members, the open laborer position was offered to Mr. Ayres on October 26th. Mr. Ayres anticipated starting date will be November 19th.

On November 7th the required Progress Report for the Phosphorus limitation was submitted to IDEM.

On November 7th the DMR/MRO for October was submitted electronically. There was a 99% removal of SS and CBOD. There were no violations during the month of October.

On October 19th an 8' x 8' shed was purchased from Tough Shed to be used the temporary pumping house for the sodium aluminate. OPCD personnel transported the shed to our location. The installation site was prepared for the shed on Wednesday the 24th. The shed will be insulated and wired once the shed is put in its intended location.

On November 8th the conveyor gear box for the dumpster side of the sludge building was replaced by OPCD personnel. The replaced unit had failed on November 7th toward the end of processing for that day.

On October 31st the Sodium Aluminate chemical building was set in its intended location. OPCD personnel will be insulating and wiring the building for operation.

On October 31st Cummins Crosspoint performed the annual maintenance on all diesel equipment located on the plant grounds.

On November 1st the Traverse was taken to Tony's Auto for repairs to the traction system.

On October 17th the remaining tree located at Beechwood station was removed. The property owner was contacted prior to the removal of the tree. The stormwater drainage pipe at that location was also replaced and extended beyond the wet-well of the lift station in preparation of improvements at that location.

On October 17th the stop float at Lancassange station was replaced. The failed component had been responsible for several callouts. The lift station is now operating normally.

On October 30th a representative from Blankenkemper and Son contacted the office to discuss the sewer line for the Amanda Place Apartment project. A follow up email was received on November 6th with the proposed location of the sewer line and taps for the units.

On November 5th Delta Services reset the pump at Pebble Creek lift station and reset the #1 RAS pump at the plant.

On October 16th Excel Excavating installed a larger drain system and constructed the mounting platform for the Huber Screw Press.

On October 24th the control panel, pressure cone and step-down transformer were received for the Screw press. The press was to arrive by ship on October 30th and will be scheduled for delivery to OPCD once the container has been released from customs.

On October 29th a sludge sample was sent to Huber Technology, Inc. for polymer jar testing. On November 1st Mr. Ingram received the test results along with a recommended polymer brand and dosing amount.

On October 30th The Sludge Pump and Polymer Mixing Station was delivered from Huber Technology.

On November 7th the Screw press was delivered to the plant. A 10,000 lb. fork lift was rented from ProLift to safely unload and move the screw press. A representative from Excel Excavating assisted with the rigging required to unload the screw press from the container truck it was delivered in. On November 8th OPCD personnel prepared the sludge building for installation of the screw press. The press was positioned inside the sludge building and the required assembly of components was performed. On November 9th OPCD personnel installed the screw press in its designated location. Mr. Ingram met with Delta Services to schedule the wiring of the screw press.

On October 23rd the property owner at 34 Beechwood had repair work performed on the lateral coming from the home. A backflow prevention device was installed at the time of the repair.

Employee health has contacted about providing Hep A vaccination for OPCD staff. An inquiry was also made about booster for Hep B also. The Hep B booster was only recommended if an individual has had an open wound exposed to contaminated material.

On October 16th Mr. Ingram met with Mr. Huckaby and discussed QK4 providing engineering services for our MS4 and Wastewater departments. Mr. Ingram has requested pricing on an as needed basis for the board to consider.

On October 17th Ms. Padron dropped off documents and OPCD files associated with the SWAC and MS4 program.

On November 1st Excel Excavating removed vegetation that was obstructing the drainage passing under Lutz Lane. Rip Rap was also installed at this location to help decrease ongoing erosion at this location.

Mr. Herdt requested the Secretary/Treasurer's Report. All 2019 Budget forms have been submitted through Gateway.

Mr. Storz and Mr. Herdt signed checks on October 30, recommendation was presented to pay these Directors for an additional meeting, motion was approved 3-0.

The dates for the 2019 Meetings and holidays were discussed. Resolution will be presented at the next meeting to adopt the dates.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. The master list of freeholders has been updated according to Mrs. Burton. Mr. Storz requested that he receive a new copy. Mr. Storz reported there are 18 properties that have been dropped off the tax roll and need to be added back on. Mrs. Burton will work on getting a letter ready for the Auditor's office and a letter will be drafted for the back tax owed for the 2017-2018 assessments.

Mr. Storz asked Mrs. Burton to see about updating the website. The 2018 tax rate is not appearing as it should.

Mr. Tyler Burden will be offered the position of Stormwater Foreman. Mr. Burden has previous experience in excavation and maintenance.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on November 14, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member