



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
February 7, 2018
6:00pm

The February 7, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

There were no guests present at the meeting.

The Minutes for the meeting held on January 24, 2018 were approved by motion with a 3-0 vote and signed as submitted.

Mr. Herdt requested old business. A 1099C was received regarding the “write off of charges” for the Xerox equipment. Due to this information, Mr. Gillenwater sent a final letter to USBank regarding the Xerox copier. If the equipment is not removed at their expense, OPCD will consider the equipment abandoned since it has been claimed as a write off on their end.

Mr. Ingram presented recommendation to proceed with purchasing a screw press to replace the vacuum drum in the sludge building. This press will allow a significant savings on the entire sludge removal procedure. The Board agreed that Mr. Ingram should continue with this project since it could take over 6 months to have the equipment installed and ready to use. The drum vac’s will remain in place as back-up until the press is fully in use. A second press may be considered at that time. The financing will be 10% down, 80% upon delivery, and 10% upon completion. Mr. Herdt mentioned that he was

not in agreeance with the arbitration clause in the quote. The quote should be signed at the next meeting.

Mr. Herdt requested the Wastewater and Stormwater Reports. Fiscal Reports for the 2017 calendar year have been completed for the Wastewater and Stormwater Departments. The reports were approved and signed by the Board after a small error was corrected.

The updated NPDES permit was received on January 23rd. The contents of the permit will become effective on April 1, 2018 and will continue until March 31, 2023.

Mr. Grimes with Renaissance Design provided a preliminary map that showed the properties annexed into the OPCD as described in the meeting minutes of January 24th 1985. The map was used for the meeting with Mr. Benson on January 25th.

On January 25th a scheduled meeting with Mr. Benson from Applegate Fifer Pulliam LLC was held at the OPCD office. Mr. Gillenwater, Mr. Storz, Ms. Burton and Mr. Ingram participated in the meeting. The meeting was to address concerns of the property located at 2611 Utica Pike and its inclusion into the Oak Park Conservancy District. Requested documentation was provided to Mr. Benson that addressed the concerns. There is no additional information to report at this time regarding this matter. Mr. Ingram requested that Mr. Storz receive pay for an additional meeting to compensate for his time. Motion was passed 3-0.

On Thursday the 25th the Annual Bio-Solids Reports were submitted and accepted by the EPA. A copy of the report was available for review at the meeting.

On February 1st Mr. Ingram renewed the SSL Certificate for the OPCD website. The renewal was for 3 years. The SSL certificate for the e-mail account will need to be renewed in June of this year. All accounts are held through GoDaddy. Our domain hosting will expire in February of 2023.

On February 2nd Mr. Ingram met with Chemical Resources and discussed the delivery options for chemicals associated with phosphorus removal and thickening polymer for the screw press operation.

On February 1st locates for the relocation of the forced main from Pebble Creek were received. Mr. Ingram has spoken with Mr. Heart who will be the engineer on this project and has requested a meeting with the Port of Indiana to discuss the project. Mr. Heart will be asked to attend a future meeting to discuss the plans as the project moves forward.

On February 23rd Mr. Pelton with Huber Technology visited the plant to aid with preparing a firm quote for a Q-620 Screw Press and required supporting equipment. Mr. Ingram has asked for additional documentation to assist with obtaining quotes from other subcontractors that will be needed to properly install the equipment.

On February 29th Mr. Ingram met with Mr. Grimes and requested an engineering bid for the design of a chemical storage building for the phosphorus removal chemicals. His estimate is at \$45,000-\$50,000 for a 16X24 building.

On January 26th personnel participated in First Aid and CPR Training. All personnel were required to be recertified due to changes of the material supplied by the American Heart Association. Mr. Ingram has also met with Ms. Bailey and scheduled monthly trainings for 2018.

Mr. Ingram has been working on the Stormwater Annual Report. The report is due by April, 2018.

Mr. Herdt reported that the City needs to be contacted regarding the drainage ditch near his house as it needs to be cleaned out.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton is waiting on response from the Aberdeen sewer service fees.

Notice 1782 has been received for the 2018 Budget. There were no changes to be made. The rates are as follows with the Assessed Value being \$384,080,200.

Sewer	.4244	\$1,630,036
Drainage	.0208	\$79,889
CIF	.0333	\$127,899
Total Rate:	.4785	Total Levy: \$1,837,824

Nancy Beeler, owner of the Oak Park Car Wash has been notified that excess usage fees will be waived until the facility is back in working order. It was explained that once water is again being used, they are responsible for letting OPCD know so that fees can be assessed, If OPCD is not notified, the waived fees will be added back to the balance due.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mrs. Burton will be researching the bonus points associated with the company credit card.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on February 7, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member