



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
February 21, 2018
6:00pm

The February 21, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

There were no guests present at the meeting.

The Minutes for the meeting held on February 7, 2018 were approved by motion with a 3-0 vote and signed as submitted.

Mr. Herdt requested old business. Mr. Ingram reported that treatment for phosphorus will begin in March.

Mr. Ingram presented quotes for replacing the air compressor through Air Systems. A new unit would cost between \$17,000 and \$21,000. Mr. Ingram will also look into the cost of repairing the head on the old air compressor.

Mr. Herdt requested the Wastewater and Stormwater Reports. The corrections were made to the annual narrative for the wastewater department and returned to Ms. Burton for filing.

After a closer review of the proposal for the screw press, Mr. Ingram requested clarification of different items within the proposal. The proposal was also sent to Mr.

Gillenwater for review. The proposal should be ready for board signature at the following meeting.

On February 5th the Effluent flow meter was not working. A close inspection indicated that the power supply plug had become dislodged. The plug was returned to its intended position and the meter resumed normal operations.

Aspire was called in to make the needed repairs to the arms on clarifier #3. Due to concerns of the brush system having a negative impact on the performance of the clarifier, Mr. Ingram chose to remove that equipment. The repairs were completed on February 13th and the clarifier was returned to operation on the same day.

During the week of February 15th the T-Valves began to not perform properly. Mr. Ingram performed troubleshooting of the equipment to the extent of his ability and concluded the issue could be related to the PLC and contacted Delta Services to assist with the issue.

The MRO and DMR for January have been filed electronically. There was 98% removal of SS and CBOD. There were no violations during the month of January.

Pumps at Beechwood and Lancassange Stations have been pulled due to debris effecting performance. The controlling switch at Beechwood station may need replacement due to the age of the equipment. The pump that was pulled at Lancassange station also indicated a seal failure and was sent out for repairs.

On February 13th Mr. Ingram met with representatives of the Port of Indiana and Heart Surveying and Engineering to discuss the relocation of the forced main from Pebble Creek that passes through their property. There are no current or future plans to move forward with this project the meeting was an information finding effort.

Photos of the lateral repairs made at 308 Webster Blvd on January 18th were emailed to the property owner as requested. The repairs in January resulted from an unpermitted and improper repair that had been conducted in 2015.

The list of scheduled safety trainings has been received from Bailey Safety and was available for review at the meeting.

The first SWAC meeting for 2018 will be held on March 1st in Clarksville. Ms. Goodwin with IDEM will be in attendance and will be scheduling audits.

OPCD personnel will be conducting a visual inspection of drainage areas throughout the district and forming a list of possible repair locations.

Due to the excessive rise of the river, the sewer lines have been closely monitored to pinpoint any areas of infiltration. There were no heavy infiltrations noticed at this time.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2017 SDAR has been completed and submitted through the online Gateway portal. The report was balanced for all accounts. The report process was much quicker and faster than in recent years due to the subcategories created by Mrs. Burton in the Quickbooks program. The report was approved by signature of all Board Members and Mrs. Burton at this meeting.

Mrs. Burton had requested Longevity pay. As of February 25, 2018, Mrs. Burton will have been employed by OPCD for 16 years.

January Bank Accounts have been balanced at this time. Mr. Storz reviewed and signed off on the statements.

Mrs. Burton was rewarded a bonus for completing the SDAR and the Budget Process for 2017. The amount was equal to subsequent bonus rates. This was passed by a motion from Mr. Storz and a 3-0 vote.

Fitz Chem billing was slightly higher than the contracted amount, however, there was still a huge savings from the price paid through Chemical Resources over the past several years.

March 8th Mrs. Burton will be meeting with Tracy Hardin to discuss health insurance renewals for employees.

A letter was received regarding the Xerox copy equipment. The equipment has officially been abandoned at this time.

End of year reports were recorded at the Court House. There was no charge for filing the documents.

Mrs. Burton has been looking into the bonus points given for purchases on the company credit cards. Some points were to expire by the end of March. If the points are rolled back on the bill, the value is 1 point equals 1 dollar. If the points are used for gift cards, the value is 1 point equals 50 cents. It was discussed to put the points back on the bill to offset items that could be used by employees such as items for the breakroom. Mrs. Burton will be checking on the maximum amount of points that can be banked without losing points.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. A short discussion was held on which funds the screw press would be paid out of.

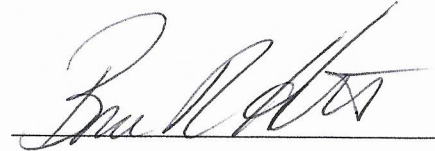
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

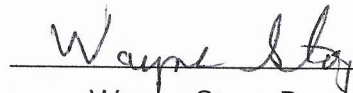
We the undersigned, have examined the minutes of the Regular Board Meeting held on February 21, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member