



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
March 7, 2018  
6:00pm

The March 7, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Amy Burton – Secretary / Financial Clerk  
Jenny Hostetler- Lab Tech  
Keith Ingram – Superintendent

There were no guests present at the meeting.

The Minutes for the meeting held on February 21, 2018 were approved by motion with a 3-0 vote and signed as submitted.

*Mr. Herdt requested old business.* Mr. Ingram reported that the phosphorus testing is being performed daily by the lab, this is not required at this time but will be required in April 2018.

Mr. Ingram presented a quote for repairing the air compressor head for \$6000.00. It would be double to replace it. Mr. Ingram will continue to research various models and will get back with the Board at the next meeting.

The Board approved the purchase of the Screw Press System. The contract to purchase the equipment was signed.

Mr. Ingram checked the area of the ponds and Throckmorton Park after the recent flash flooding. It appears the ponds are at capacity with the current drainage.

Mockingbird circle has been jet cleaned recently. It still does not drain as well as it should. Mr. Ingram will have a crew jet clean it again.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* Operation issues with the T-Valves has been determined to be related to a problem with the control PLC for the plant operations. The T-Valves have been and will be operated manually while this issue is being resolved.

During the recent flooding conditions, Lancassange Creek lift station was covered by approximately 4 feet of water. The station continued to operate effectively and without issues during this event. The station became accessible on March 1<sup>st</sup> after the waters had receded below the wet well access hatch. OPCD personnel cleaned the entry path and working area of mud and debris on Friday the 2<sup>nd</sup>.

On February 20<sup>th</sup> OPCD personnel reported unusual operations of the #2 pump at the Capitol Hills lift station. Delta Services was called in to troubleshoot the situation and found that the component that starts and stops the pump motor was not operating properly. Delta is currently researching a replacement device for the failed component.

Due to issues with the radio system Owens Communications was called in to inspect the radio repeater cabinet. Issues were found with the amplifier, the unit was repaired and returned into proper operation. The system is continuing to receive static that may be a result of the SCATA system that Watson Water has on their chemical building.

Mr. Ingram issued a purchase order for the annual service on the scale in the lab. This is not a self-renewing service agreement.

On March 1<sup>st</sup> Mr. Swinney and Mr. Hupp attended training for the new Trimble unit that has been purchased. Due to the increased accuracy of the device new layers will be created on the GIS Map and removing the less accurate layers. The old data will not be deleted but will be saved as archived data.

There were minimal calls related to surged collection lines during the month of February. Received calls resulted from back flow preventers operating properly and customer frustration. There was 9.67 inches of precipitation recorded at the plant in February.

OPCD personnel participated in OSHA Focus 4 Topic 1 training, Slips, Trips and Falls, on February 23<sup>rd</sup>.

On March 1<sup>st</sup> Mr. Ingram attended the first SWAC meeting for 2018. Ms. Goodwin the new MS4 Coordinator with IDEM was in attendance. During the meeting participating



communities scheduled their audit inspections. OPCD and Jeffersonville will be inspected on April 11<sup>th</sup>.

At the request of Mr. Storz, gravel was added to the road cut at 43 Beechwood Road. Compacting due to vehicles had resulted in a rough crossing point. Mr. Ingram visually inspected the pipe at that location to insure it had not collapsed as a result of passing traffic.

On February 19<sup>th</sup> the property owner at 505 Tristin trail complained about damage to the privacy fence backing up to the FOL ditch. After an inspection of the reported damage Mr. Ingram agreed to replace 1 damaged board as it appeared to be fresh.

25 Beechwood Road contacted the office with concerns regarding standing water in the rear of the property and asked what OPCD could do to address the issue. Mr. Ingram will be researching options to redirect stormwater to the front of the properties in that area as existing fences, structures and trees in the drainage easement will make improvements extremely difficult.

There have been no current issues with the server or computers. Crystal Link will be contacted to visit for normal maintenance and to quote a price on a Cisco filtering system.

***Mr. Herdt requested the Secretary/Treasurer's Report.*** Mrs. Burton met with an AFLAC representative to discuss the upcoming renewal in May.

February bank accounts were balanced and signed off by Mr. Storz at the meeting.

Mrs. Burton has received the results from the annual workers comp audit from Auto Owners Insurance.

Mrs. Burton received notice of the Annual Meeting for Watson Water. The meeting will be held April 9, 2018 at 6:00pm at the Bethany Christian Church on Hwy 62.

Mrs. Burton completed and faxed in the Humana Healthcare Reform Count Log. Oak Park is required to do this log annually.

Mrs. Burton has been reviewing the Humana Renewal Information. The current policies will have an increase of approximately \$1250 per month. If employees would take advantage of the Go365 program (wellness/healthy living initiative) the District could save up to \$12,000 per year. Most companies are using incentives to have employees participate in the program so they can save on the health insurance premiums. Mrs. Burton will be meeting with Tracy Hardin on March 8<sup>th</sup> to go over other options.

In reviewing the point system on the credit card, there is no limit, however; if there is more than 30,000 points, 10% of the points will expire within the next quarter. Mrs. Burton went ahead and transferred \$100 worth of point onto the next credit card statement. Now, the points will not expire. Mrs. Burton will keep an eye on it and transfer points as needed.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

**Mr. Herdt requested any new business.** Mr. Ingram will be out of the office on March 14 & 15 to attend the IRWA Conference in French Lick.

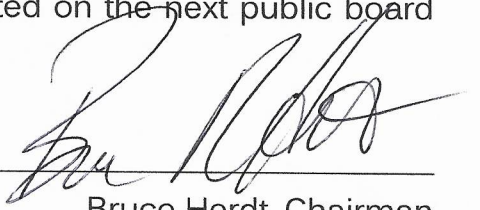

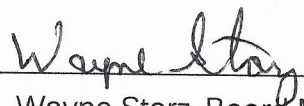
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on March 7, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
Bruce Herdt, Chairman  
Marshall Johnson, Vice Chairman  
Wayne Storz, Board Member