



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
May 2, 2018
6:00pm

The May 2, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

Mr. Adam Estes, 2611 Utica Pike was present and on the agenda to speak to the Board regarding options for sanitary sewer services. More research will need to be done to determine options.

The Minutes for the meeting held on April 18, 2018 were approved by motion with a 2-0 vote.

Mr. Herdt requested old business. The injection system for the phosphorous removal is almost ready to put online.

Mr. Herdt requested the Wastewater and Stormwater Reports. On April 23rd Mr. Ingram received the Manufacturers Building Quote from Pelton Environmental. The email containing the link to review the submittal has been forwarded to all Board Members. Once approved, a conformation will be sent along with the first payment of 10%.

On April 17th the annual service of all fire extinguishers was conducted by Kron's Fire Protection Service.

Mr. Ingram issued a purchase order for a replacement repeater on April 18th with ERS-OCI Wireless.

On April 24th Mr. Ingram spoke with the company delivering DE for Fitz Chemical and explained the communication requirements for deliveries at OPCD and also informed them of the dates the plant will be closed for the holidays.

On April 25th Cummins Sales and Service submitted their maintenance proposal for 2018. The proposal was signed and returned as the quoted price had not increased for the service. Mr. Ingram authorized the service to be completed in October 2018.

On April 18th Mr. Ingram met with the property owners at 313 Lancassange Drive regarding a possible backup within their home. OPCD collection lines were found clear and flowing. The property owner had been informed by their plumber that the problem was within the main line. The main line was videoed and it was determined that there appeared to be heavy roots that were coming from the lateral. After further conversation with the property owner it was found that there had been an unpermitted repair of the lateral a few years ago. The lateral had been damaged while the water lines to the home were being replaced. Mr. Ingram informed the property owner that their lateral would need to be cleared before the primary cause of the root infiltration could be determined.

On April 16th Mr. Henle with Bailey safety conducted a safety audit of the plant. Any concerns found by Mr. Henle have been or are in the process of being corrected.

On Friday the 20th Bailey Safety conducted Blood Bourne Pathogen and Respirator training for OPCD personnel. Sludge operations personnel were also fit-tested at this time.

The MS4 audit report was received on April 26th. The report was forwarded to all Board Members for review.

OPCD personnel have been instructed to begin mowing the ponds property on a biweekly routine. Further maintenance within the Riverside ditch will be on a monthly schedule along with the Fields of Lancassange ditch.

On April 23rd an invoice was dropped off by B&G Enterprises for repairing the asphalt drives on Beechwood Road. Mr. Ingram has contacted B&G and asked to have the bill broken down into a material bill and labor bill as OPCD would be responsible the material portion only according to the agreement between OPCD and the City. Mr. Crouch has been informed that if the City chooses to use subcontractors, OPCD will still only cover material expenses.

The property owner at 1702 Birch Bark Lane contacted the office complaining about bamboo being grown on the adjacent property. The property owner was instructed by the Jeffersonville Code Enforcement to cut down the bamboo and they have. It was Mr. Ingram's opinion that there is no obstruction within the easement at this point that would warrant any action on behalf of OPCD.

Mr. Herdt requested the Secretary/Treasurer's Report. The annual Census Bureau Survey has been completed and submitted online by Mrs. Burton.

Mrs. Burton has submitted the Pre-Budget Questionnaire through the Gateway System. The Budget hearings for the 2019 Budget will be held on September 5 and September 19, 2018.

Mrs. Burton continues to work on the newsletter. Once information is received from the Riverside School, it will be ready for review. The Newsletter should be ready to mail by the first meeting in June.

Mrs. Burton transferred \$94.99 from the Drainage account to the Sewer account to cover charges on the John Deere Billing.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz asked about the sewer service fees. Mrs. Burton is still having issues with the Aberdeen property billings but is hopeful to have things settled by the next meeting.

Mr. Storz mentioned that two of the machines at the Car Wash still have power but the brushes are missing on the wash bays. Personnel will continue to watch to see if the car wash is in use.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

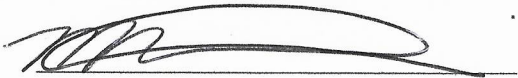


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District


We the undersigned, have examined the minutes of the Regular Board Meeting held on May 2, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member