



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
June 27, 2018
6:00pm

The June 27, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

The Minutes for the meeting held on June 13, 2018 were approved by motion with a 3-0 vote.

Mr. Herdt requested old business. Adjustments are continuing on the phosphorus testing. Results seem to be improving.

Mr. Herdt requested the Wastewater and Stormwater Reports. Email issues have continued to be a daily problem. Crystal link was contacted to address the situation and suspects that proprietary software may be contributing to the problems. It was the recommendation of Mr. Jessee to consider moving the email accounts to Office 365. The estimated annual cost of this service would be \$600.00 for 10 email addresses. We will be evaluating current email addresses to determine the actual number that is needed. The Board agreed to move forward to switching to Office 365.

On June 19, the office was contacted by a bio-solids treatment facility from Louisville. There was an interest in possibly bidding on the disposal of solids for the 2019 calendar year. Mr. Ingram informed the interested party of our bidding process and provided them Ms. Burtons email address so they could be on the list to receive a bid packet.

On June 16th it was reported that the air conditioner in the control room had failed. A replacement unit was ordered and the unit was replaced on June 19th.

On June 19th the DMR and MRO for the month of May was submitted electronically. There was a 97% removal for CBOD and a 99% removal of SS. There were no violation during the month of May. As a change to our reporting requirements the Quarterly nutrient testing is required to be submitted separately.

The replacement starter for Capitol Hills lift station has been ordered through Delta Services and will be install upon delivery.

Requested smoke testing was performed on Virginia Ave on June 13th. The test results were unable to determine if all homes on the tested section were connected to the OPCD collection system. A video inspection of the same area on June 18th showed indications of usage from all laterals however the lack of flowing water from all laterals does not aid in confirming the connection of all homes. Next step would to confirm if that address is connected to the City Sewer System.

OPCD personnel have tested the effectiveness of using a 2hp pump for the recirculation lines for the fountains and application of Sodium Aluminate. The test had a positive result. Mr. Ingram will now be moving forward with the installation of a fixed rail system and control cabinet for this application.

On June 21st the resident at 409 Tristin Trail reported a possible backup. OPCD personnel responded and found the collection lines clear and flowing. A closer inspection found that the cleanout cap for the residence was broken and it was reported that there was no standing water in the cleanout stack. The resident was informed of the need to replace the damaged cleanout cap and that there was no obstruction in the collection lines.

On June 22nd Bailey Safety conducted Hot Weather and Poisonous Plant/Animal training for all personnel. Following the training there was a discussion for other possible trainings to create a less repetitive schedule.

On June 18th OPCD personnel mowed Pampaw ditch and Dog Alley. Minor dumping was noticed. Mr. Ingram will be sending letters to homeowners in this area reminding everyone not to dump in easements.

On June 21st the office was contacted by Stantec to inform us that the Army Corps of Engineers will be conducting a follow up inspection of the Lancassange Creek bank

stabilization project. Their visit will be unannounced and we will receive a report following their visit.

Following the mowing of Pampaw ditch the resident at 534 Webster Blvd contacted the office with concerns of track marks in the bottom of the ditch and reported that debris was pushed onto his property by the efforts of the OPCD staff. OPCD personnel were sent to this location to correct any issues and removed the remains of a tree that was clearly outside of the area that had been mowed.

Mr. Herdt pointed out that he realized there are many irons in the fire at this time, but the search for someone to fill the stormwater position should be considered in the near future so that more projects can be handled in-house.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton has been working on account research for properties that appear to be within the District boundaries but are either not paying taxes or not on the OPCD list of freeholders. Mr. Storz continues to verify the key/parcel numbers on the Elevate site with the OPCD list.

The dates will be updated on the newsletter and it will be submitted to Highway Press for distribution.

Mrs. Burton received a letter from American Apartment Management stating there is a change of address for their invoices. This is the company that processes payments for the New Hope Services properties in Aberdeen Woods. All missing invoices have been resubmitted for payment. Notice was received that the check for the full amount was being mailed.

Notice was received from Riverlink as a reminder that the rates on the toll bridges will increase as of July 1, 2018.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz questioned a credit card charge that was from the meeting on June 13, 2018. Mr. Ingram stated that he had unintentionally used the company card instead of his personal card when ordering an item online. Mr. Ingram will reimburse the charge.

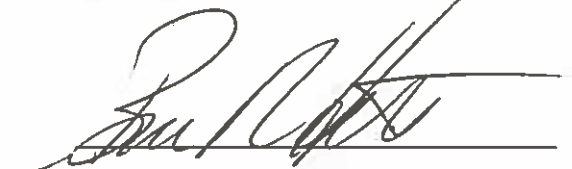
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 27, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman
Marshall Johnson, Vice Chairman
Wayne Storz, Board Member