



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
July 11, 2018  
6:00pm

The July 11, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Amy Burton – Secretary / Financial Clerk  
Keith Ingram – Superintendent

The Minutes for the meeting held on June 27, 2018 were approved by motion with a 3-0 vote.

*Mr. Herdt requested old business.* Mr. Gillenwater reported to Mr. Herdt that Mr. Ashack is drafting a letter to send to the property owner of 2611 Utica Pike stating that the City was unaware of the storm sewer pipe that runs along that property. No letter has been seen yet.

There have been issues with the sodium aluminate causing crystals to form in the distribution line. Mr. Ingram will be researching for a possible solution.

The cooperative project between OPCD and the City is nearly completed, the City has yet to finish the driveways in that area.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* On June 28<sup>th</sup> Mr. Ingram contacted Crystal Link regarding the migration of the OPCD email accounts to the Office 365 Platform. Mr. Jesse began the process on July 6<sup>th</sup>. It was estimated that the project would take up to 3 weeks to complete.

On June 25<sup>th</sup> the Pressure Relief Valve on the backup air compressor was replaced due to a mechanical failure of this item.

On June 25<sup>th</sup> the Quad Silverado was taken to Grey-Wells for a repair. The paint on the rear driver side fender had begun flaking off. The repair was covered by warranty from a previous repair.

On June 29<sup>th</sup> OPCD personnel repaired a leaking yard hydrant on the plant grounds.

On June 29<sup>th</sup> Dukes Root Control submitted a list of collection lines that need retreatment to maintain their warranty. The total length of lines to be retreated is 7,038 lineal feet. A Purchase Order for the project was submitted on July 2<sup>nd</sup>. Mr. Herdt suggested that the lines be inspected on a regular basis to see if the pipes are still in good working order. If there is no infiltration, the product is still doing what it needs to do and will not need to be re-lined. If there are signs of infiltration, the pipes may need to be resealed.

On July 3<sup>rd</sup> the Beechwood Lift Station was found to not be operational by OPCD personnel. It was found that the Phase Monitor had suffered a catastrophic failure due to a close lightning strike. The monitor and the receiving base were replaced and the station was returned to an operational status.

On June 21<sup>st</sup> the Compliance Inspection Form was received from the Army Corps of Engineers for the Lancassange Creek Bank Restoration Project.

On June 27<sup>th</sup> all personnel were provided with a copy of the directive pertaining to the proper notification for missing work.

OPCD personnel have continued to mow and clear growth from drainage areas OPCD maintains.

Mr. Ingram presented a list of drainage project for review at the meeting. Almost all of the larger projects have been completed so maintenance is the majority of what is left to do for the drainage department. Mr. Herdt suggested placing an access ramp into the Fields of Lancassange Ditch near the mid-part of the structure to allow easier maintenance. Mr. Ingram will contact Renaissance Design for more information.

On June 27<sup>th</sup> the property owner at 3048 Falcon Ridge reported flooding in the rear easement of the properties. An inspection on the same day found that erosion control measure used during the construction had not been removed. LBM Construction and New Hope Services were made aware of the situation. Mr. Ingram was ensured that the situation would be corrected.

On July 3<sup>rd</sup> the property owner at 233 Forest Drive visited the office and asked about installing a second driveway to access his property from Forest Drive, the primary driveway is on Beechwood Road. Mr. Ingram informed the property owner that the City of Jeffersonville would have to approve his request as they are responsible for the roadside drainage.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mr. Storz and Mrs. Burton continue to work on the address research for properties within the District boundaries. The City has been providing lists of properties on various streets in OPCD that are on City Sewers at the present time. <sup>3907</sup>~~3709~~ Utica Pike was listed on both OPCD's and the City's list. It was an error on the City's part and was corrected on their end.

Mr. Leuthart said the newsletter should be mailed by July 13<sup>th</sup>. He will then email the bill to Mrs. Burton.

Mrs. Burton has completed and submitted the required quarterly and monthly tax forms.

Mrs. Burton noticed that the July 2018 Bond payment had not been processed so the Bank of New York Mellon was contacted. They were unsure why we did not receive a statement and they had to recreate a new statement so that one could be attached to the payment. Since the payment was due by July 1, 2018, Mrs. Burton had the payment wired through WesBanco with board approval.

The bank statements for all accounts have been balanced for June 2018.

Lynn Imaging had sent an annual contract to be signed for the maintenance of the plotter. Mrs. Burton had the contract updated with proper contact information prior to being signed by Mr. Ingram.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

*Mr. Herdt requested any new business.* Mr. Storz reported that the address search is going well and fewer errors are being found at this time.

Mr. Herdt suggested that Mrs. Burton contact the Courthouse to see if OPCD can be informed when changes are made with the property numbers or key numbers.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

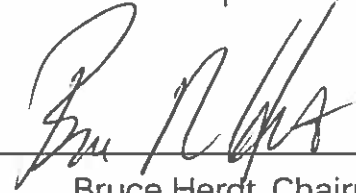
*Amy Burton*

Amy Burton,

Secretary of the Board,

Oak Park Conservancy District

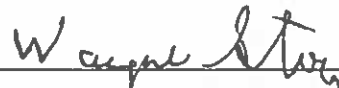
We the undersigned, have examined the minutes of the Regular Board Meeting held on July 11, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member