



SCANNED

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 22, 2018
6:00pm

The August 22, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

The Minutes for the meeting held on August 8, 2018 were approved by motion with a 3-0 vote.

Mr. Herdt requested old business. Emails between Mr. Estes, his attorney Mr. Cutshall, and Mr. Gillenwater were shared with the directors. More discussion was held during the Wastewater and Stormwater report.

Mr. Ingram reported that Mr. Swinney has completed his first 90 days of being the Assistant Superintendent and is performing well in this position. Mr. Swinney has been working on an online course to help with the wastewater certification exam. Mr. Storz asked if Mr. Swinney had been provided time on the clock to study since employees in the past have been allowed. Mr. Ingram suggested a \$1.00 increase for Mr. Swinney. Mr. Storz moved to accept the suggested increase, motion carried 3-0.

Mr. Herdt requested the Wastewater and Stormwater Reports. On August 7th OPCD received an email from 2611 Utica Pike informing the chairman that Mr. Estes would be seeking the advice from counsel regarding the property being part of the OPCD District.

On Wednesday August 8th Mr. Shepherd with the Jeffersonville Sewer Dept contacted Mr. Ingram regarding the property at 2611 Utica Pike and their ability to provide sewer service for that property. Mr. Ingram gave Mr. Shepherd a brief explanation of the issues associated with the property. Mr. Ingram was informed that Mr. Pfau has offered to provide an easement on his property that is adjacent to 2611 Utica Pike.

On August 7th OPCD personnel installed a new water heater in the outside staff building. The heater had quit working and had begun leaking around the base.

Due to elevated ammonia levels associated with the effluent, Mr. Ingram has been reviewing the operations of the plant and is concerned that there may be more issues associated with the PLC in the control room. On August 20th the T-valves were not responding and once again it was determined that controlling program had created a fault that operates that equipment. The technician from Delta Services addressed the issue and the T-valves were operating as intended. Mr. Ingram will be researching the possibility of getting a software update for the program.

On Wednesday August 8th Beckmar Labs collected the quarterly samples for testing required by IDEM. Mr. Ingram also asked for the TCLP testing to be performed as they may be needed for the sludge bidding process.

On Wednesday August 15th Mr. Ingram submitted a purchase order for the new weir brushes for clarifier #3.

On Friday August 17th the DMR / MRO for the month of July was submitted electronically. There was a removal of 97% for CBOD and 99% for SS. There was 1 violation during the month of July. The weekly limit of 4.5mg/L during the first week of July was 5.3 mg/L. The subsequent weekly averages were found to be well within compliance.

On Monday August 16th the property owner at 1003 Executive Ct reported that sewage was coming up through the floor drain. An inspection of the sewer lines found the collection system clear and flowing. The property owner was advised to contact a plumber as there may be a blockage in the lateral. The home has no outside cleanouts to inspect the lateral.

On Monday August 13th Delta Services begun installing the replacement soft start at the Capitol Hills lift station. The work was completed, and the station was returned to full operation on Thursday August 16th.

On Wednesday August 15th Mr. Ingram submitted a quote request to Layne Inliner for five sections of collection lines throughout the system. The locations will be inspected and quoted as quickly as possible.

On Wednesday August 15th OPCD personnel reported that pot holing was being performed over the forced main coming from Pebble Creek. Mr. Ingram had been informed by Mr. Hart, whom is working for the Port of Indiana, that this project would be upcoming but was not informed of the start date.

On Tuesday August 7th Crystal Link addressed issues with the emails not being forwarded properly. The settings were corrected to allow outside emails to be forwarded to other OPCD staff. The information was shared on how to correct this problem.

On Wednesday August 15th Mr. Ingram submitted the MS4 Permit renewal application to Ms. Goodwin with IDEM electronically. Per instructions copies of the signature pages along with a check for application fees were mailed to Ms. Goodwin. An email from Ms. Goodwin was received on August 21st stating that the submission was not satisfactory as she would need hard copies of all documents.

Mr. Ingram is currently waiting on the improvement design to the center weir in the FOL Ditch from Renaissance Design. Excel Excavating would prefer to bill based upon time and materials for their projects. They feel it would be less expensive per project for the district. Mr. Herdt suggested that if a specific project is quoted too costly, quotes from other companies may be used to compare pricing.

On August 3rd the property owner at 319 Pam Paw Lane contacted the office with concerns of water standing in the ditch line. The area was inspected on Monday the 6th and was found to be dry and without standing water. The property to the rear of 319 Pam Paw Lane is undeveloped and has no designated drainage infrastructure.

Mr. Herdt requested the Secretary/Treasurer's Report. Mr. Burke with the DLGF contacted Mrs. Burton to inform her that due to traffic, he would not be able to meet for the budget workshop on August 22nd. Later that same day, Mr. Burke did the workshop by phone. Mrs. Burton will be entering the remaining budget information over the next few weeks.

Mrs. Burton received an email from Christie Alexander, Clark County Auditor's Office, regarding the Elevate website. Her response was that Elevate is a reference site only and is not considered "official records". She said there is no way to know what is updated and could not notify anyone of changes.

Check # 22302 was printed on August 16th payable to the IDEM Cashier's Office in the amount of \$50.00 for the renewal of the MS4 Permit INR040001. Mr. Herdt and Mr. Storz signed the check so that the payment could be mailed.

The credit card points have been used to purchase sunglasses and Yeti cups to be used for employee incentives.

Mr. Herdt signed the Public Official's Bond renewal so that it could be submitted.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Herdt reported that Ms. Judy Steedly had visited him regarding three cats that had disappeared in the area. It is believed that there may be a wild animal in the area.

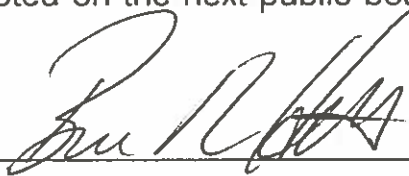
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 22, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Absent



Marshall Johnson, Vice Chairman

Wayne Storz, Board Member