



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 5, 2018
6:00pm

The September 5, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman (ABSENT)
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

The Minutes for the meeting held on August 22, 2018 were approved by motion with a 2-0 vote.

Mr. Herdt requested old business. Mr. Ingram met with the property owners of 3 Island View regarding the pipe that is causing sinkholes in their yard. Mr. Ingram is working on a solution for this issue.

The screw press equipment is scheduled to be delivered around November of this year.

There were no updates on other old business items at this time.

Mr. Herdt requested the Wastewater and Stormwater Reports. On August 20th Excel Excavating installed the new access hatch for the collection of the effluent de-chlor sample.

OPCD personnel performed quarterly maintenance on the chlorine contact troughs on August 23rd and 24th. The troughs were pumped down and cleaned as recommended to help maintain the effluent quality leaving the plant.

On August 27th OPCD personnel installed the legged storage tank for the Sodium Thiosulfate in the chemical building.

On August 28th Ford Hall contacted the office and scheduled the installation of the new brushes for clarifier #3. The Clarifier will be drained on September 4th and the work will begin on September 5th. The work should be completed no later than September 7th.

GRIPP Inc installed the replacement control board for the RAW sampler on August 29th. That piece of equipment is now operating as expected; however, the A/C unit on the effluent sampler has failed Mr. Ingram will be looking into a solution for this issue.

Layne Inliner has been acquired by Granite Inliner. Mr. Ingram has successfully contacted Mr. Schmidt regarding areas in the collection system that would benefit from lining. Mr. Ingram met with Mr. Schmidt on August 29th and received quotes the following day. Mr. Ingram will be moving forward with CIPP work on some of the areas quoted.

On August 21st Mr. Ingram reached out to Mr. Grimes with Renaissance Design regarding the progress on the projects he is reviewing for OPCD. On August 23rd Mr. Ingram received notification that Mr. Grimes had not yet begun working on the list of projects. Mr. Ingram will provide an updated list that assigns a priority level to each project.

As a sign of appreciation, lunch was purchased for all personnel on August 24th.

On August 31st OPCD personnel participated in Silica Safety and SDS training. The training was conducted by Bailey Safety.

On August 23rd Mr. Ingram attended the third quarter SWAC meeting. There was a presentation by QK4 that detailed the drainage project in the Churchill Downs area. Following the meeting there was a conversation about moving the engineering services for the SWAC to OK4 since Rob Huckaby had been working on the SWAC program since it began.

Mr. Ingram received notification from Ms. Pardon from Stantec that Ms. Goodwin from IDEM was not satisfied with the MS4 Permit renewal that was submitted on August 16th. Mr. Ingram had been instructed to submit the full application electronically and a hard copy of the signature pages, cover letter, and application fee. Mr. Ingram followed the instructions given to him; however, to comply with Ms. Goodwin's request, a hard copy of the application was provided to her.

Excel Excavating has begun the semi-annual clearing of the FOL ditch. The job had to be postponed for a few days due to bad pollen in the area.

On August 21st the resident at 903 Washington Way reported a concern with erosion in the drainage ditch to the rear of the property. It was reported that some stones were removed causing water to pool in the ditch and resulted in the loss of a bush that was located on the bank. Mr. Ingram will discuss this issue with Mr. Huckaby to see what OPCD can do to maintain the restoration project.

On August 21st the resident at 409 Lou Ann Court reported concerns with the growth of brush to the rear of the property and at the top of the Pam Paw ditch line. The area was inspected and was found to be more of a nuisance to the resident as it was not affecting the performance of the drainage ditch. It was explained to the customer that OPCD maintains the water flow, not property vegetation.

On August 23rd the resident at 421 Webster Blvd contacted the office regarding a notice of violation that was received from Jeffersonville Code Enforcement for over grown vegetation in the easement. The resident had contacted the city and was informed that OPCD is responsible for clearing the easement. The property owner contacted the office again on August 31st. It was explained to the resident that the easement is still the responsibility of the property owner to maintain.

On August 31st the resident at 1003 Senate Ave contacted the office with concerns of a tree in the easement. There is a concern about the tree possibly damaging the property owners' fence and pool.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2019 Budget advertisement has been submitted online as required. Mrs. Burton will continue to work on the remaining budget forms that will be needed for the hearings in October.

Mrs. Burton has been working on the specifications for the DE bids and the Bio-Solid removal quotes for the upcoming year. Slight changes will be made to the DE specifications to remove the annual quantity estimate since it is unsure how the screw press will affect the process. Mr. Ingram is researching the needed polymers for the new equipment and feels it would be more beneficial to purchase drums rather than totes that cannot be returned or reused.

Bank statements for August 2018 have been balanced by Mrs. Burton and reviewed by Mr. Storz. The statements now are scanned and uploaded to the SBA website as required.

The October payment for Mr. Meyer's retiree benefits will be his last payment as he will qualify for full Medicare benefits.

Mrs. Burton and Mrs. Hostetler will be at the Riverside Elementary Back to School Bash to set up an informational booth and a game for the students. After the event, an inventory will be done of remaining promotional items so that new items can be purchased.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 2-0.

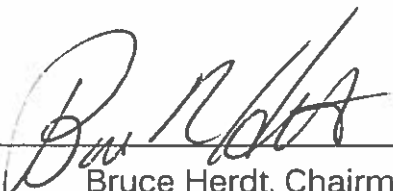
Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



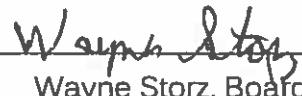
Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 5, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman
Absent

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member