



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 12, 2018
6:00pm

The December 12, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

There were no visitors present at the meeting.

The Minutes for the meeting held on November 28, 2018 were approved by motion with a 2-0 vote, Mr. Herdt abstained from voting since he was not present at that meeting.

Mr. Herdt requested old business. Processing with the new Screw Press equipment is going well. This is a very quiet machine and more processed material fits easily in the dumpster. It is simple to run and can process 20,000 gallons easily in 8 hours. The current polymer is not working as well as was planned so other products will be tested to find the best option.

Mr. Herdt requested the Wastewater and Stormwater Reports. The last load of DE for the 2018 calendar year was ordered on November 26th. Upon delivery, there will be enough material to cover any unexpected nonoperational days of the new equipment.

Granite Inliner lined the three sections of the collection system that were outlined on the purchase order (along Beechwood and Oak Park Blvd). A total of 964 ft of the collection system was lined. Also, eleven (11) lateral services were reinstated. Upon

receipt of the report video it will be determined if any of the services will require top hats for the issue with the wye connections.

OPCD personnel have focused on the installation of the screw press to ensure the equipment will be prepared for the start up on December 10th. All electrical, mechanical and plumbing work was completed on December 7th. Delta Services completed their work on December 6th.

Water Solutions Unlimited, Inc. has provided a drum of polymer to be used for the screw press startup and to be evaluated as a source for supplying the material.

Mr. Burdin began working on December 3rd. Documentation was provided for Mr. Burdin to review to become familiar with the requirements and regulations of the stormwater department.

On December 4th Mr. Ingram received notification that Ms. Padron has begun working for QK4 with Mr. Huckaby.

On November 28th Granite Inliner videoed the stormwater line running from 3 Island View Drive to Admirals Anchor. The initial observation is that the pipe can be lined without any immediate issues; however, there may be a need for a point repair prior to the lining. Mr. Ingram is waiting for a quote for the lining of that project and is hoping it can be completed before the end of the year.

On November 26th Mr. Ingram met with Mr. Galligan from Excel Excavating and discussed projects to be performed over the winter months: Riverside Ditch, Beechwood / Allison Lane, and Riverview Drive.

There have not been any updates from Mr. Grimes on the Fields of Lancassange Project at this time.

Mr. Herdt requested the Secretary/Treasurer's Report. The 2019 Meeting Calendar was approved as submitted with a motion and 3-0 vote.

Mrs. Burton presented a draft of the letters for the customer's and the Courthouse for properties that should be paying OPCD tax. Mr. Herdt suggested some changes before the letters are mailed.

Bank Statements for November were completed by Mrs. Burton and reviewed by Mr. Storz.

Mr. Storz is nearly halfway finished reviewing the revised list of freeholders for the District.

Notice 1782 has been received for the 2019 Budget Year. There are no changes to request. The Rates are as follows: Sewer General- .4058, Drainage- .0199, CIF fund- .0325. The total rate will be .4582 per \$100 of assessed value which is a decrease from the 2018 rate.

The annual Worker's Comp audit was held on November 29th. An email will be sent when the results are available.

Boot allowance checks for employees are included in the payables for this meeting.

Mrs. Burton has received notice that a new company, Winterwood, has taken over finances for the Aberdeen Place homes owned by New Hope Services.

Promotional items have been ordered for the Stormwater outreach program. Most items should be delivered prior to the end of the year.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Ingram reminded the Board that the office will be closed half of the day on December 21st for the staff Christmas Party. The office will also be closed on December 24th and 25th for the Christmas Holiday.


Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 12, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

Wayne Storz, Board Member