



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
December 27, 2018  
6:00pm

The December 27, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member (ABSENT)  
Amy Burton – Secretary / Financial Clerk  
Keith Ingram – Superintendent

Mr. Storz was unavailable to attend due to being in the Hospital.

The Minutes for the meeting held on December 12, 2018 were approved by motion with a 2-0 vote,

*Mr. Herdt requested old business.* There was nothing new discussed with the old business.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* On December 20th, the MRO and DMR for November was electronically submitted to IDEM. There was a 99% removal of CBOD and a 98% removal of SS. There were no violations during the month of November. A copy of the report was available for review and signing at the meeting.

On December 21st, the plant operations and office were closed at noon. OPCD personnel participated in a holiday luncheon.

On December 10th, Mr. Weideman with Huber Technology arrived at the plant to perform the start-up procedure for the screw press. On Monday the electrical, plumbing and mechanical inspection was completed and found to be in good order. On December

11th, OPCD personnel participated in a training of the operation of the screw press. Sludge was applied to the press and the dewatering process began. Over the course of the day adjustments were made and the supplied polymer was evaluated for its performance. Mr. Weideman recommended changing to a polymer that had a stronger bonding strength with the sludge. On December 12th, training continued by Mr. Weideman for the operation of the screw press throughout the day. The press and the staff were cleared for daily operations. Mr. Weideman provided a list of recommended maintenance items that should be on hand to ensure reduced operational down time.

On December 14th, OPCD personnel participated in Safety Training conducted by Bailey Safety on Power Tool & Ladder Safety

On December 13th, Mr. Ingram attended the final SWAC meeting for the 2018 calendar year. The primary topic was anticipated permit to the MS4. The meeting was conducted by Mr. Huckaby and Ms. Padron from QK4.

Mr. Burdin Has been taken to areas throughout the district that OPCD maintains. Mr. Burdin has also been provided inspection forms that are currently used for the documentation of inspections and maintenance throughout the district. Mr. Burdin seems to be doing well in the position so far.

Excel Excavating has completed the regrading of the drainage ditch in the Acorn Park area. Root structures that were also restricting the flow of storm-water through the lower section of the Riverside Ditch were also removed.

On December 19th, Excel Excavating began working on paving the drainage ditch to the rear of 1 Beechwood Road. Poor weather has delayed the completion of the project. There has been a dissatisfaction of the work OPCD is performing by the resident at 1 Beechwood Road.

On December 18th, the property owner at 307 Webster Blvd. reported standing water in the rear easement. Mr. Burdin inspected the location of the complaint and observed there were several swales from the point of the concern to the nearest catch basin. Due to the restricted working area and accessibility Mr. Burdin and Mr. Ingram will be discussing the best method to resolve this issue once the soil conditions are more favorable.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Oak Park Conservancy promotional items have been ordered and received.

The letter to be sent to the Sewer customers that are not on the tax roll was presented for Mr. Herdt to sign. The letters will be mailed as soon as possible by certified mail.

Mrs. Burton has been working on the end of year process and preparing for the end of year reports and submission requirements.

Mrs. Burton's Notary Public will expire in March 2019. Mrs. Burton is in the process of renewing the certification.

Deposits and transfers have been processed for the December tax settlements from the Clark County Courthouse as follows:

Sewer General - \$ 716,204.89

Capital Improvement - \$ 56,196.09

Drainage - \$ 35,101.46 and Fields of Lancassange - \$ 4,290.00.

Total Deposited - \$ 811,792.44

Discussion was held as to if the DE contract will be needed since the screw press is in working order. The Board agreed that no contract is needed at this time. Mrs. Burton will notify Fitz Chem of the decision.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 2-0.

*Mr. Herdt requested any new business.* Mrs. Burton suggested that Mr. Storz be paid for an extra meeting due to the work on the list of freeholders, motion was made and carried 2-0.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,

Secretary of the Board,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 27, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



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Bruce Herdt, Chairman



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Marshall Johnson, Vice Chairman

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Wayne Storz, Board Member