



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Annual Business Meeting
January 8, 2020
5:30pm

The January 8, 2020 Annual Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member (Absent)
Keith Ingram – Superintendent
Amy Burton- Secretary / Financial Clerk

Election Clerks: Cara Burdin, William Conn
Guests: Matthew Ramer, Ruth Ramer

The Minutes for the meeting held on December 26, 2019 were approved by motion with a 2-0 vote.

The meeting was turned over to Secretary Burton for the Election Results. Due to a last-minute emergency, the third election clerk was not available, and an alternate could not be found on short notice. With the help of Election Clerks, the ballots were opened and read aloud. Mr. Storz was declared the winner of the election with 21 votes. Mr. Ramer had 19 votes.

Mrs. Ramer addressed the Board with suggestion that could help the freeholders of the District to understand what the District does for them, what projects are planned and being worked on, and how information could be disbursed more effectively.

The Board held an election of officers. Mr. Johnson moved that all positions remain the same as 2019, motion carried 2-0.

The meeting was then turned back over to Chairman, Bruce Herdt.

Mr. Herdt requested old business. Discussion was held regarding the Estes/Pfau lawsuit. It was deemed necessary to hold an Executive Session to discuss the situation further with Mr. Elder present. The session will be advertised for January 15th at 6:00pm. This meeting will be held in accordance with Indiana Code 5-14-1.5-6-1 due to pending litigation.

Smith and Loveless is working on a quote for the grit system.

All other old business was discussed during the employee reports.

Mr. Ingram will be performing employee evaluations in the upcoming days.

Mr. Ingram has been receiving quotes to remove the wall to the front office to make a bigger reception area.

Mr. Herdt requested the Wastewater and Stormwater Reports. Freeholders began absentee voting for the Area 1 Directorship following the meeting held on December 26, 2019.

On December 27th the MRO/DMR for November 2019 was submitted electronically. There was 98% removal for CBOD and 97% for SS. There was one violation during the month of November. The violation was the SSO that occurred on November 22nd.

On December 31st the sear pin backed out of the Alum Pump and needed to be reinstalled. This incident caused an increase to the phosphorus level in the effluent but did not exceed the permitted level.

On January 2nd the coupler bolts on the pump #1 at the Allison Lane lift station sheared off. The coupler was sent to Aspire Industries for repairs on January 3rd and was installed the same day. The pump was returned to operations the same day.

On December 23rd the property owner of 107 Bittersweet reported sink holes around the catch basin in the rear of the property. Mr. Burdin was informed of the concerns and was instructed to secure the area until repairs could be made.

On December 30th the property owner of 608 Higgins Drive contacted the office with concerns about the poor drainage in the rear of the property. Mr. Burdin was informed of the concerns and will be looking into the situation.

Mr. Herdt requested the Secretary/Treasurer's Report. There were 19 freeholders of the District that came in to get absentee ballots for the election of Director of Area 1.

Mrs. Burton receive a renewal contract for Mr. Gillenwater. Mr. Elder has also submitted an hourly rate to be considered. No decision was made by the Board.

Resolution 2020-01 was presented for approval. The resolution is for the 2019 EOY Categorical Transfers. Motion was made and carried with a 2-0 vote.

The final Financial Report for 2019 was presented for review. This report indicated the remaining balances for the 2019 Budget after the categorical transfers.

The Conservancy Connection has been mailed to the freeholders of the District by Highway Press. Many absentee voters commented that they read about the election in the newsletter.

The General Ledger for the 2020 Budget year has been set up in QuickBooks.

Bank statements have been balanced through the end of 2019. Mrs. Burton continues to work on the end of year reports and procedures. Notice has been received that the SDAR and Annual Census are ready to be filed online. The census is due by February 1st and the SDAR is due February 1st.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 2-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 8, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

(Absent) Wayne Storz, Board Member