



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
January 22, 2020
5:30pm

The January 22, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Keith Ingram – Superintendent
- Amy Burton- Secretary / Financial Clerk

The Minutes for the meeting held on January 8, 2020 will be approved at the next schedule meeting due to corrections.

An **Executive Session** was held on January 15, 2020 at 6:00pm in accordance with Indiana Code 5-14-1.5-6-1 due to pending litigation. Mr. Elder was present along with all board members, Mr. Ingram, and Mrs. Burton. Advertisement was posted at the Office of the District 48 hours prior to the session.

Mr. Herdt requested old business. Mr. Herdt moved that the counteroffer on the Pfau-Estes lawsuit be denied at this time, motion carried 3-0.

An advertisement will be submitted to the News and Tribune to receive quotes for legal services for 2020.

A quote has been received from Excel Excavating for three improvements to the sewer collection system at \$107,350.00. Mr. Ingram will continue to research options.

Two quotes were presented to the Board for the Grit System repairs. Smith & Loveless quoted \$213,000.00 and Pelton Environmental quoted \$139,895.00. No decision was made.

Two quotes have been received on the front office construction. LATCO quoted \$3000.00 and Aspire quoted \$900.00. No decisions were made.

Quotes were received to make repairs to the platform aerators. For both to be repaired the cost would be \$29,782.00. The Board agreed to move forward with this project.

Mr. Herdt requested the Wastewater and Stormwater Reports. On January 15th Mr. Ingram obtained documents from the City of Jeffersonville and Clark County Courthouse at the request of Mr. Herdt. The documents will be used for an ongoing property dispute.

On January 6th Mr. Ingram met with Mr. Miller from Straeffer Pump regarding issues with the skimming pit pumps. Mr. Miller suggested the current pump may be oversized for that application. Straeffer pump will be reviewing the information Mr. Miller collected to determine a solution for this issue.

On January 13th Mr. Ingram met with representatives from American Pump Repair and Smith & Loveless Inc to discuss repairs to the grit removal system.

On January 14th a representative of Hach serviced all lab equipment covered under our maintenance agreement. There were issues with the CBOD readings so new probe replacement parts have been ordered. This could have also been due to the distilled water that was used. All results were still in an acceptable range.

On January 15th the computer Ms. Fields uses had difficulty restarting. That piece of equipment needed an upgrade. A new desktop has been purchased and will be configured by Crystalink within the next few weeks.

On January 6th Excel delivered quotes for repairs to the Harris Building property at 3008 Middle Road and intersection locations within the collection system. A purchase order was issued for the repairs on Middle Road on January 7th. The repairs were completed on January 9th.

On January 8th Aspire Industries submitted a quote for needed repairs to the #2 platform aerator. Mr. Ingram will be moving forward with the repairs. Upon completion of that project repairs the #1 platform aerator will also be serviced.

On January 13th a gas leak was reported at 17 Portage Place. OPCD personnel marked the nearby sanitary lines and checked the manholes for the presence of natural gas. There was no detection within our collection system.

On January 17th Mr. Swinney trained outside personnel on dye testing. A hole has appeared in the road above the sanitary collection line at 19 Beechwood Road. There was no dye present in the collection lines.

On January 17th Ms. Burton trained Ms. Fields on the payroll process.

On January 16th Mr. Ingram was invited to attend a GIS meeting at the Clark County courthouse. The meeting was conducted by Mr. Davis from 39deg North and Mr. Blankenbeker. Mr. Ingram spoke with Mr. Davis following the meeting regarding services that 39deg north may be able to provide for OPCD.

On January 16th outside maintenance equipment (chainsaws and string trimmers) was picked up from Wright Implement formerly Ray's Lawn and Garden. The equipment needed servicing.

On January 9th Mr. Burdin repaired the catch basin in the rear of 107 Bittersweet Road. Mr. Trich and Mr. McKinley assisted with the repairs. It was found that the grout used to fill the void between the pipe and the catch basin had failed and was allowing infiltration which resulted in the forming of sinkholes.

On January 15th Mr. Burdin and Mr. McKinley cleared woody vegetation from the drainage ditch between Seilo Ridge North and Vissing Park.

Mr. Herdt requested the Secretary/Treasurer's Report. The Election paperwork and the Annual Narratives should be ready to submit to IDNR and the Clark County Courthouse within the next week.

Form W-2 and W-3 have been printed. The SSA website has been having issues so the forms have not been submitted yet, the forms have been entered and are ready for submittal once the site is working.

Bank statements have been balanced through December 2019 for all accounts. The files were presented to the Board to be signed off on so that they could be scanned to a file. There were questions regarding an outstanding balance in the payroll account. It was traced back to two tax payments that had not cleared the bank. These expenses were created when there were issues with Mrs. Burton's computer. Further research will be done on this issue.

Form 100R will be submitted prior to the January 31 deadline. The SDAR will be due by February 29th and the Annual Census Survey is due by February 1st.

Mrs. Burton received a call from the property owner at 33 Beechwood Road regarding her tax bill. She had an increase and was told by the Auditor's office that it was because

of Oak Park. Mrs. Burton explained that over the past 5 years, OPCD has decreased their rate by .10 per \$100 and the only way her OPCD tax could have increased is if the assessed value of her property had increased. It was understood better once it was explained.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 22, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.


Bruce Herdt, Chairman
Marshall Johnson, Vice Chairman
Wayne Storz, Board Member