



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Annual Business Meeting  
February 5, 2020  
5:30pm

The February 5, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Keith Ingram – Superintendent  
Amy Burton- Secretary / Financial Clerk  
Nathan Grimes - Engineer

The Minutes for the meeting held on January 22, 2020 were approved by motion with a 3-0 vote.

*Mr. Herdt requested old business.* Discussion was held regarding the Estes/Pfau lawsuit.

Mr. Grimes with Renaissance Design was present to provide additional pricing for a revised boundary map of the district.

Smith and Loveless is working on a quote for the grit system.

Mr. Ingram will be performing employee evaluations in the upcoming days.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* The signed annual narratives were given to Ms. Burton for filing at the Clark County courthouse.

On January 22nd a new CBOD probe was ordered due to accuracy concerns of that piece of equipment.

On January 22nd Mr. Ingram met with a representative from Preiser Scientific regarding lab equipment. The primary item of concern was the CBOD incubators. On

January 31st Mr. Ingram issued a purchase order for a new incubator. There is a 10-day delivery for the unit.

On January 24th Mr. Eklund from Area #2 contacted the office and expressed his interest in becoming a board member.

On January 22nd Bailey Safety submitted the training schedule for the 2020 calendar year.

On January 31st Bailey Safety conducted "Good Housekeeping" training for all OPCD personnel.

On January 21st Mr. Bell contacted the office and reported an oil spill at 410 Reba Jackson. Mr. Ingram met with Mr. Bell and inspected the area. It was found that while the city was collecting garbage, oil in a trash can was spilled onto the road. The vehicle operator applied oil dry to the location and prevented the spill from entering the nearby catch basin. Mr. Bell and Mr. Ingram spoke with the property owner regarding the proper disposal of oil. Mr. Bell issued a verbal warning to the property owner. OPCD will be responding to this issue by educating and encourage the property owner to try and prevent this situation of occurring in the future.

On January 29th Mr. Ingram walked the waterway between Washington way and Assembly Road. Multiple areas had debris that obstructed waterflow. Mr. Ingram passed this information on to Mr. Burdin with instructions to remove the debris.

On January 23rd OPCD personnel cleared woody growth along the banks of the drainage ditch that flows between Seilo Ridge North and Blueberry Way.

On January 30th. Mr. Herdt, Mr. Burdin and Mr. Ingram met with Mr. Paris to discuss drainage work that is needed in the Beechwood Road, Forest Drive and Hawthorn Lane areas and the funding for these repairs. It was agreed upon to meet after an evaluation of the areas has been conducted and a proposed repair schedule has been put together. Since the sewer cleanout is located in the middle of the drainage ditch, Mr. Ingram may have Excel Excavating relocate the cleanout to avoid any infiltration.

On January 31st Mr. Burdin, Mr. Swinney and Mr. Ingram met with Ms. Molnar to discuss drainage concerns with her property (3305 Castlewood). Ms. Molnar has expressed her concerns for several years. Mr. Burdin will be collecting elevation data associated with the property to determine the best course of action to address the concerns. A follow-up meeting is scheduled for February 21st.

***Mr. Herdt requested the Secretary/Treasurer's Report.*** The Election paperwork and the Fiscal Narratives have been submitted to the Circuit Court as required.

Forms W-2 and W-3 have been submitted and mailed to current and past employees.

Form 100R, the 2020 Debt Management, and OPEB reports have all been submitted via the Gateway Website as required.

Form 300A has been submitted by Bailey Safety as required.

Form Wh-3 has been submitted online to in.gov website.

Form K-3 and K-5 have been submitted to the KY wraps website.

The payroll bank statement will be balanced out with the January Statement.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

*Mr. Herdt requested any new business.* Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Mrs. Burton was asked to change the Meeting dates on the website.

The Board agreed to pay Mr. Herdt for two additional meetings for time worked on the lawsuit research.

Mrs. Burton will be placing the advertisement for legal council once Mr. Herdt approves the draft.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on February 5, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
Bruce Herdt, Chairman  
Marshall Johnson, Vice Chairman  
Wayne Storz, Board Member