



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Annual Business Meeting  
February 19, 2020  
5:30pm

The February 19, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Keith Ingram – Superintendent  
Amy Burton- Secretary / Financial Clerk  
Nathan Grimes - Engineer

The Minutes for the meeting held on February 5, 2020 were approved by motion with a 3-0 vote.

*Mr. Herdt requested old business.* Discussion was held regarding the Estes/Pfau lawsuit.

Mr. Ingram will be performing employee evaluations in the upcoming days.

All other old business was discussed in the department reports.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* On February 6th the office received a request for documents. This request was handled by Ms. Burton in a timely manner.

Thursdays have been designated Stormwater workdays. Personnel will be scheduled to work on drainage issues.

On February 7th the 2020 vacation schedule for all current personnel was finalized.

On February 11th Aspire Industries began the repairs to the #2 platform aerator. There has been an increase to the ammonia levels in the effluent leaving the plant, however, they are still below the limits of the NPDES permit.

On February 12th Mr. Ingram met with American Pump Repair to review their quote for the grit system replacement. Due to a misunderstanding between the distributor and the supplier we receive a greatly inflated quote originally. Mr. Ingram presented the revised quote at the meeting for review.

On February 13th OPCD personnel pulled the skimming pit pump and found the pump was clogged and needed cleaning. The pump was returned to service the same day.

On February 3rd OPCD personnel began walking the trunk line along Lancassange Creek. Poor weather conditions had delayed the completion of this maintenance project.

On February 4th Mr. Swinney began the relocation of the alarm auto dialer at the Capitol Hills Station. The alarm is now more safely accessible by OPCD personnel and can be checked daily without performing a confined entry of that station.

On February 12th while cleaning sewers OPCD personnel reported a missing cleanout cap at 180 Forest Drive. A "Notice of Violation" was mailed to the resident regarding the missing cleanout cap. Due to expected rains Mr. Swinney was instructed to install a stock cap at that location to prevent any infiltration of stormwater.

On February 5th Mr. Ingram walked the Washington Way and Wildwood tributaries and documented areas that were in need of cleaning. The Wildwood tributary area was found cleared at that time. The Washington Way tributary had several areas that needed clearing. OPCD personnel removed debris from the tributary on February 6th. The debris was placed along the upper banks of the tributary and will be removed when soil conditions are more favorable.

On February 5th a log was found in Lancassange Creek near the animal hospital. Mr. Ingram passed this information on to Mr. Burdin and asked that the log be removed. The log was removed the same day.

On Tuesday February 11th the City of Jeffersonville attempted to collect elevation information at the outfall located at 70 Wildwood and the pipe under the road at 54 Wildwood. This information was to be used to aid with cleaning of the Wildwood tributary. Unfortunately, the equipment that was being used was unable to function due to atmospheric conditions.

On February 4th Mr. Burdin collected elevations at 3305 Castlewood. The collected data will be used to assist with determining the best course of action for addressing the drainage concerns of the property owner. There will be a meeting with the property owner on February 20th to discuss our findings.

On February 3rd the property owner at 608 Higgins contacted the office regarding standing water in the rear of the property. Mr. Burdin was informed of the call and will be assessing the property to determine a solution for the property owners' concerns. On February 5th Mr. Burdin attempted to collect elevations on the property but determined that vegetation needed to be cleared to obtain accurate data.

On February 3rd the property owner at 2913 N. Walford reported logs in the drainage ditch behind the home. Mr. Ingram inspected the area and found numerous trees that had been dropped and cut into sections. It appeared that the logs had been placed in the ditch to create an easy path over the ditch. Mr. Burdin was informed and will be addressing the situation.

On February 5th Mr. Ingram spoke with the property owner at 1005 Assembly regarding sinkholes forming over the drainage pipe passing through the property. Mr. Ingram will be comparing the price of having the pipe lined to a full replacement. We will also be using this easement for removing debris from the Washington Way tributary.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mrs. Burton received notification that the service charges for Metro Answering Service will be increasing.

Bank Statements for January 2020 have been balanced and reviewed by Mr. Storz.

The advertisement for Legal Services will be in the News and Tribune on February 21<sup>st</sup>.

Mrs. Burton has scheduled a meeting with Ms. Tracy Hardin to discuss the upcoming Health Insurance Renewal for May 2020.

Riverside Elementary will be participating in a free program through IDEM for Earth Day. Oak Park will be observing the presentation and will have items to hand out to all second grade students.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

*Mr. Herdt requested any new business.* The Board agreed to pay Mr. Herdt for two additional meetings for time worked on the lawsuit research.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

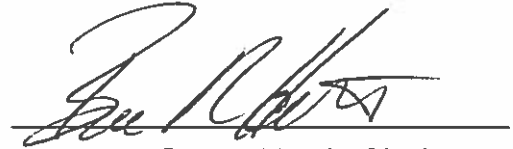


Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on February 19, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member