



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
May 13, 2020
5:30pm

The May 13, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton- Secretary / Financial Clerk

The Minutes for the meeting held on April 15, 2020 were approved as written.

Mr. Herdt requested old business. Due to the changes imposed for protection from Covid 19, Mr. Herdt stated that the change in future election procedures is going to be a necessity. Mr. Herdt has been in contact with Mr. Gillenwater regarding the changes. Mr. Herdt will also contact Mr. Gillenwater regarding the General Council Contract revisions.

Mr. Grimes continues to work on the area maps for the District voting areas and the District boundaries.

Mr. Herdt requested the Wastewater and Stormwater Reports. The DMR / MRO for March was electronically submitted to IDEM on April 15th. There was a 98% removal of CBOD and a 96% removal of SS. There were no violations during the month of March. The Quarterly report was also submitted at that time.

On April 14th Mr. Ingram received notification from IDEM that it has been demonstrated by OPCD, the ability to comply with the phosphorus limits outlined by the OPCD NPDES Permit, OPCD will no longer be operating under the 36-month compliance window. The set limit of 1.0 mg/L will now be fully required as of May 1st.

On April 17th, the Capitol Hills / Pebble Creek Muffin Monster was installed and returned to operation. The head works is now operating at its designed capacity.

On April 20th, the bottom pump in the holding tank failed. Sludge processing was continued by use of the secondary pump. On May 4th Aspire Industries entered the holding tank to remove the sludge pump. During that repair, issues with the blower system manifold was also addressed. Repairs to the holding tank are still in progress.

On April 21st, the new 550-gallon diesel tank was received. The tank was set in place on May 4th and the electric fuel pump was wired per code on May 12th. Fuel from the existing tanks was transferred to the new tank on May 5th.

On April 29th power was lost along the Utica Pike area due to a downed utility pole at Duffy's Landing. The plant was powered by the generator and while preparing to connect to the Lancassange Lift Station, the power was restored. Currently the sludge building and the office do not have source for backup power in the event of a power outage. Mr. Ingram has requested a quote from BMV to install the needed items to power the front office from the plant generator.

On May 5th, the annual servicing and inspection of all fire extinguishers on the plant was conducted by Kron's Fire Protection.

On April 13th, the home at 906 Assembly was demolished by Cristiani Excavating due to the damage caused by an explosion earlier this year. The lateral was capped off and its location was marked within the property. On May 1st, the structure at 904 Assembly was also demolished, the lateral for that structure was also capped off and locate.

On April 13th high winds blew down a tree near the Lancassange lift station. The tree landed on the power line feeding the station. Duke energy was contacted, and the tree was removed the same day. The lift station has continued to properly operate following this incident however the supporting structure for the power line was damaged. Mr. Ingram has met with BMV and QK4 and discussed repairs and a possible upgrade of that lift station. More information will be provided as it is received.

On April 21st, a roof structure was approved for the Beechwood Lift Station. The roof will create a safer working environment while performing repairs and maintenance to the station.

On April 13th, a 48" bucket was purchased for the mini excavator.

On April 28th, the Scag mower was taken to Anderson Equipment (formely Louisville Tractor) to address poor operational conditions. It was found that the oxygen sensor needed replacement. The annual servicing of the mower was performed at this time. The mower was returned on May 7th.

On April 16th OPCD personnel continued drainage work along Forest Drive in the Hawthorn Lane area. To date, OPCD has made drainage improvement to 1270 lineal feet of roadside drainage.

On April 28th Excel Excavating began clearing vegetation in the Fields of Lancassange drainage ditch. There are locations along the banks of the ditch that will require repairs.

On April 28th OPCD personnel installed erosion blankets along the ditch lines on Hawthorn Lane.

On April 20th, the resident at 519 Tristin Trail reported erosion along the fence line to the rear of the property. An inspection found excessive erosion on the bank of the drainage ditch may have contributed to the issues within the yard. A more detailed inspection of the bank condition will be conducted following planned mowing of the FOL drainage ditch.

On April 30th, the resident at 914 Sandstone Drive reported debris left from a drainage repair that was conducted during 2019. An inspection by OPCD personnel determined that the debris was a fallen tree and not the responsibility of OPCD to remove.

Mr. Herdt requested the Secretary/Treasurer's Report. Pre-budget forms will be submitted prior to May 30th. All budget workshops with the DLGF will be held online due to Covid 19.

Bank Statements for April 2020 were partially reconciled by Mrs. Burton. The completed accounts will be submitted for approval at the next meeting.

The IWEA provided face masks to all water and wastewater facilities in Indiana. Oak Park received five masks for each employee and director that can be rewashed and reused.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Approved by a 3-0 vote, Mr. Herdt will receive three additional meetings for work on the lawsuit and signing checks and Mr. Storz and Mrs. Burton will receive an extra meeting each for signing checks on April 29th.

Mr. Herdt requested any new business. Mr. Ingram asked the Board about selling the left-over pallets of DE. Mr. Tom Galligan had inquired about what OPCD was going to do with it. The Board agreed to have Mr. Ingram negotiate a fair price for the product.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

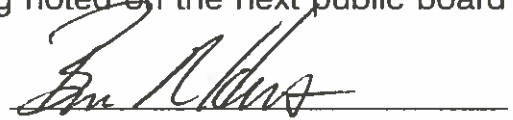


Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 13, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member