



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
July 8, 2020  
5:30pm

The July 8, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz – Board Member  
Marshall Johnson– Vice Chairman  
Keith Ingram – Superintendent  
Amy Burton- Secretary / Financial Clerk

The Minutes for the meeting held on June 24, 2020 were approved as written.

**Mr. Herdt requested old business.** Discussion was held on the updated Election procedures. No final decision made.

Mr. Elder has filed a Motion to Dismiss on behalf of OPCD in the 2611 Utica Pike lawsuit.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On June 22nd, the effluent ammonia exceeded permitted levels once again. The same efforts have been implemented to counter this spike as have been used for previous spikes and have had positive results. Additional maintenance steps to improve plant performance have been carried out on the platform aerators. The impellers on both aerators have been cleared of debris that was restricting aeration within the basin. A more vigorous mixing of the mixed liquor has been restored in the basin. During this effort, a large accumulation of debris was found in the basin. Mr. Ingram has contacted the IDEM inspector to request advisement on the issues with ammonia levels and the basin. Mr. Stark stated he would reach out to other inspectors for recommendations to aid with removal of the debris within the basin. Mr. Stark also suggested contacting Mr. Ashack regarding the situation since he knowledgeable about the works.

On June 29th, the #2 aerator began tripping the primary breaker in the control panel. The exact cause of the electrical issue could not be determined and to expedite the aerator being returned to service a replacement motor was ordered and installed while the primary motor is being repaired. This will provide a backup

motor for future repairs to the oxidation basin. The #2 aerator was returned to operation on July 2nd.

On July 2nd test results for the DMR-QA 40 Study were submitted to ERA Water Company for review. Test results will be submitted to IDEM upon completion. A copy of the test results was also provided to the board members for review.

On June 23rd Mr. Ingram met with QK4 regarding improvement and repairs to the Lancassange lift station. With consent of the board Mr. Ingram has approved moving forward with the engineering and design phase for updating that station.

On June 24th, the collection lines at 512 Old Creek Road were inspected by video. There were no issues found that would contribute to the settling of the driveway at that address. The property owner has been made aware of our findings.

Property owners at 313 Lancassange Drive and 705 Webster Blvd reported possible backups. Inspections of the surrounding collection lines showed no signs of a backup. The property owners were informed that the main lines were clear and that the issues were possibly in the laterals and that a plumber may need to be contacted.

On June 24th, Jeffersonville code enforcement contacted the office regarding the rear easement of 1000 Sandstone Drive. There was a concern of responsibility for maintaining of the easement. Mr. Ingram explained that the property owner is responsible for maintaining their property and that OPCD would address drainage concerns associated within the easement.

On June 26th, an emergency locate was received for 1722 Birchbark Lane. The lateral for the home was clogged and needed repair. The repairs were conducted on June 29th. Sanitary services were restored upon completion of the repairs.

On June 12th OPCD personnel participated in CPR / First Aid training. The training was conducted by Bailey Safety.

On July 1st Mr. Ingram was informed that the resident at 235 Riverwood Drive had dumped trash in the entrance to the Riverside ponds. Mr. Ingram met with the homeowner regarding this incident and was assured the debris would be cleared from our entry to the ponds.

During the week of June 22nd roadside drainage work was preformed from 232 to 224 Forest Drive. The work was conducted on both sides of the road. Three culverts were replaced due to damage or improper elevations. Asphalt repairs were made to effected driveways on Wednesday July 1st. This job was sub-contracted out to Excel Excavating.

Ms. Fields has submitted a letter of resignation due to personal issues. Mr. Ingram will contact some applicants from before to see if they are still interested.

Mr. Johnson reported that his neighbor had a tree fall into the easement. OPCD personnel will check out the issue.

**Mr. Herdt requested the Secretary/Treasurer's Report.** Bank Statements have been balanced for the month of June. Mr. Storz signed off on the reconciliations.

Budget hearings will be starting soon for the 2021 tax rate. A short discussion was held. The new budget will be discussed at the next meeting.

Director pay was included with this meeting's payroll and Mr. Trich Received his Longevity pay for 4 years of work.



Mrs. Burton will be on vacation beginning July 13<sup>th</sup> and ending July 19<sup>th</sup>.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

**Mr. Herdt requested any new business.** Mr. Ingram reported there has still been issues with the Estes Dumpster being delivered on time. Mr. Ingram met with another local company to align a possible back up system. Mr. Ingram will be obtaining rates for the other company.

Mr. Storz suggested that there should be a memo posted in the OPCD Clerk's office that states Minutes are to be completed and delivered no later than the Friday prior to the meeting and that payables are completed prior to 4pm the day of a meeting.

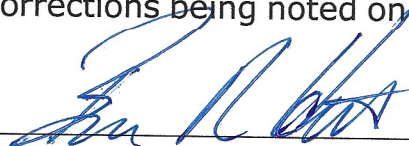

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 8, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
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Bruce Herdt, Chairman  
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Marshall Johnson, Vice Chairman  
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Wayne Storz, Board Member