



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 19, 2020
5:30pm

The August 19, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Wayne Storz – Board Member
- Marshall Johnson– Vice Chairman
- Keith Ingram – Superintendent
- Amy Burton - Secretary / Financial Clerk
- Rob Huckaby – Guest

The Minutes for the meeting held on August 5, 2020 were approved as written.

Rob Huckaby with QK4 was present to discuss the Lancassange and Allison Lane Station upgrades. The Board agreed to move forward with design for both stations. Mr. Ingram will send a NOI to Mr. Huckaby in the coming days.

Mr. Herdt requested old business. Discussion was held on updating election procedures. It was decided to leave the procedures as they are for the election coming up in January 2021.

The 2021 budget was discussed. It was decided to leave the bottom line of the budget and the levy rate the same as the current year. Mrs. Burton will work on submitting the necessary forms.

Mr. Storz suggested finding out what time the external hard drive is being creating backups since it is disconnected each night.

Mr. Ingram stated that someone has expressed interest in purchasing one of the drum vac systems and the DE.

Mr. Herdt requested the Wastewater and Stormwater Reports. On August 3rd an OPCD employee reported a possible Covid-19 exposure. The employee followed CDC guidelines and did not report to work until tested for and cleared of Covid-19 infection. The employee received a positive test result on August 8th and will not return to work until the recommended CDC quarantine period has been met. On August 14th the employee received a doctor's note releasing the employee from quarantine and allowing them to return to work on August 17th. A copy of the doctor's note was provided to all board members. During this time precautionary measures were taken to reduce the possible transmission of the virus to additional OPCD personnel. All active personnel have been tested for the Covid-19 virus and no additional positive results have been reported at this point. All OPCD personnel will continue to be monitored for possible symptoms of the Covid-19 virus.

On August 5th the Chevrolet Crew Cab was taken to Tony's Auto to address electrical concerns with the fuel gage and instrument cluster. The fuel pump was replaced to address these concerns. This vehicle is becoming problematic and has been moved up the list to be replaced at our earliest convenience. Mr. Ingram will be obtaining a quote to replace this vehicle.

Final repairs have been made to the #4 floating aerator. The aerator is scheduled to be reset in the oxidation ditch by Excel Excavating and be operating by the end of the month.

On August 13th Excel Excavating replaced the manhole lid at the intersection of East Walford Drive and Browning Place due to safety concerns.

Mr. Herdt asked for a monthly report from Mr. Swinney listing all repairs and maintenance jobs performed by the staff.

On August 14th a high-level alarm at Allison Lane station was received at 8:03am. Mr. Ingram contacted Mr. Swinney and was informed that the pumps were clogged and needed to be pulled. For safety concerns, Mr. Ingram instructed Mr. Swinney to contact Mr. Trich to assist with the needed maintenance. Later in the day the pumps again became clogged and required to be cleared. At that time there were available personnel to properly conduct the required maintenance.

On August 7th Bailey Safety conducted PPE training for all available OPCD personnel. Covid 19 precautions were also discussed during the safety training.

On August 12th Mr. Ingram received notice from Ms. Goodwin from IDEM that the semi-annual report for our MS4 will be due by April 1, 2021. The report is to be submitted electronically. QK4 has also contacted Mr. Ingram regarding the report and will be assisting with its proper completion.

The raw sample incubator has not been properly working. Mr. Ingram has contacted the company and was told that troubleshooting steps are necessary prior to the equipment being replaced.

The Board suggested that Mr. Ingram send a letter to the Daycare and apartments explaining once again that disposable wipes are not flushable. An article will also be included on a newsletter to be sent out before the end of the year.

On August 6th Mr. Burdin began mowing the Riverside Ditch with the mini excavator. The property owners at 306 and 308 Webster Blvd had paid to have the rear of their properties cleared and asked if they could be reimbursed for that expense.

District Projects

On Monday August 3rd Mr. Burdin began installing erosion blanket along Forest Drive. The job has since been completed.

Mr. Walling has contacted Mr. Herdt and would like to discuss open drainage projects for the 2020 calendar year. A meeting date has not been set at this time.

On July 31st the resident at 504 Hemlock contacted the office regarding the culvert pipe at that location not draining. Mr. Swinney contacted the resident and recommended that the City of Jeffersonville be contacted as this was a roadside drainage issue.

On August 6th the resident at 215 Portage Trail contacted the office regarding vegetation growth in the rear easement. Mr. Swinney spoke with the resident and the concern of this conversation was vines growing into the power lines. The resident was informed that Duke Energy needed to be contacted to address these new concerns.

On August 12th the resident at 408 Reba Jackson Drive contacted the office with concerns of vegetation growth in the rear of the property and vines growing into the powerlines. The resident stated that they cannot handle the required upkeep of the property. Concerns involving the power lines were directed to Duke Energy.

On August 12th the resident at 429 Parker Place contacted the office regarding the vegetation in the FOL ditch. Excel Excavating has begun to mow the ditch.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton continues to work on re-building office forms that were lost during the server transfer.

Mrs. Burton suggested that a Covid 19 procedure be considered to avoid any confusion if another employee tests positive. Mr. Herdt will look over the guidelines provided by Bailey Safety.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

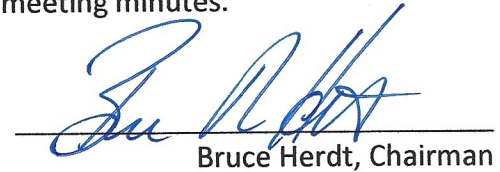
Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

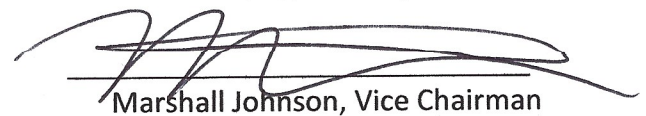


Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

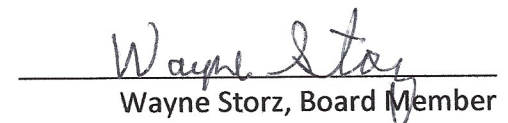
We the undersigned, have examined the minutes of the Regular Board Meeting held on August 19, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member