



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
November 25, 2020
5:30pm

The November 25, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz – Board Member
Marshall Johnson– Vice Chairman (Absent)
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk (Absent)

The Minutes for the meeting held on November 10, 2020 were to be submitted for approval at the December 9, 2020 meeting.

Mr. Herdt requested old business

Old Business is discussed with the Department Reports below.

Mr. Herdt requested the Wastewater and Stormwater Reports.

On Monday November 9th Mr. Ingram received the quote from Pelton Environmental for a Huber Q-Press. Mr. Ingram has also received a tentative manufacturing and delivery schedule for that piece of equipment. Mr. Ingram proposed that the board consider advancing the purchasing of the new press during this calendar year as it appears that planned construction projects will be moved into the 2021 and 2022 calendar years. Following a discussion, it was agreed upon to move forward with issuing of a purchase order for the proposal received from Pelton Environmental Products at the December 9, 2020 board meeting.

On Tuesday November 12th Mr. Ingram spoke with Mr. Gillenwater about the possible property or easement needed for the Lancassange Station project. Recommendations were made to help move our project forward. On Wednesday November 18th Mr. Ingram met with Mr. Hillman from JTL and discussed the project and needed area for the generator pad. Mr. Ingram was informed that the city would prefer to grant an easement and not sell property. The Jeffersonville sewer department will be marking their forced main so that OPCD personnel can mark the possible easement needed for our station project.

On Tuesday November 10th, the #4 floating aerator was locked out due to failure of the nylon bushings and a mechanical issue. The aerator was removed from the oxidation ditch by Excel

Excavating on Monday November 16th so that Aspire Industries could install bearings and make additional needed repairs to that piece of equipment.

On Tuesday November 10th OPCD personnel responded to reported standing water at 1750 Allison Lane. It was found that the source of the water was from a leak on the customer service side of the water system in the area. Mr. Ingram was informed that the business owner is aware of the situation and was waiting for approval to make the needed repairs.

On Thursday November 12th Mr. Ingram spoke with the resident at 512 Old Creek Lane about the damaged driveway at that location. Mr. Ingram informed the resident that there was no issue with the collection line running under the driveway. The property has a new owner and the previous owner failed to relay information to the new owner regarding our previous inspections.

On Friday November 13th Mr. Ingram contacted Mr. Meredith with QK4 to get an update of the Lancassange project. Mr. Ingram was informed they are awaiting information regarding the electrical requirements of the lift station controls. Mr. Ingram requested that the contractor they use provide me a quote for an updated control cabinet to move things forward. Mr. Ingram has requested and received a quote from Straeffler Pump for a control cabinet for the Lancassange Lift Station. It was agreed upon to accept the quote from Straeffler Pump for the replacement control cabinet. The remaining electrical requirements should be available on the drawing for the 2000 plant upgrade, that information has been provided to QK4. The board has expressed concern over the elapsed time involved with this project and has asked that a representative from QK4 be at the December 9th meeting if the design of the station control structure is not completed by that date.

On Monday November 9th Mr. Ingram was informed that a child of an employee may have been exposed to Covid-19. The employee was requested to practice social distancing measures and to wear the proper PPE while awaiting test results for their child. On Friday, the 13th Mr. Ingram was told that the child's test results were positive for Covid-19. The employee was put on furlough for two weeks and was tested for Covid-19 the same day. On Monday November 16th all remaining employees were scheduled to be Covid-19 tested, those tests results were negative for the virus. The employee in question reported a negative test result on November 17th but informed me that the symptoms had gotten worse therefore Mr. Ingram requested that another test be performed. The results for that test produced a positive result on November 23rd the furloughed employee will not be returning to work until December 7th. All personnel are continuing to monitor temperatures and symptoms daily. Actions will be taken to protect all personnel while ensuring that plant operations continue smoothly.

Due to changes to the engineering personnel the time, date, and location for 4th quarter SWAC meeting have not been confirmed.

On Thursday November 19th OPCD personnel began clearing the vegetation and woody growth from the hill behind the #3 clarifier.

On Monday November 9th it was reported that a tree had fallen in the rear of 123 Forest Drive and posed a threat to the storm water ditch in the rear of the property. An investigation found that the log was very old and decayed and originally was further up hill on the property. The log had split

and rolled down hill to a low spot in the yard near the ditch. Currently the log poses no threat to obstructing the drainage in the area.

On Monday November 9th, the resident at 918 Assembly reported a downed tree in the rear easement of the property adjacent to the Washington Way tributary. It was found that the tree originated from 920 Assembly but landed on the 918 Assembly property. The downed tree also broke a utility pole used to support telephone lines. Mr. Ingram has spoken with both property owners and informed them that once the telephone lines are returned to their normal location we could assist with the removal of the tree. At this time the tree is not affecting the drainage in the area.

Mr. Herdt requested that while OPCD personnel are performing pre and post rain inspections of the drainage infrastructure all possible debris are to be removed that may impede drainage.

Mr. Herdt requested the Secretary/Treasurer's Report.

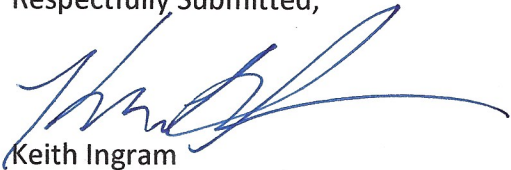
A motion to approve all submitted claims and financial reports was made and carried with a 2-0.

Mr. Herdt requested any new business.

Motion was made and carried with a 2-0 vote to pay Mr. Ingram the Secretary fees for the November 25, 2020 meeting. Mrs. Burton will receive the Financial Clerk fees for the November 25, 2020 meeting.

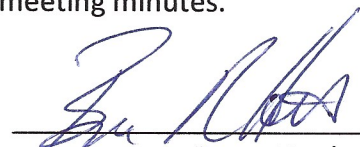
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Keith Ingram
Superintendent of Operations,
Oak Park Conservancy District

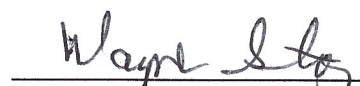
We the undersigned, have examined the minutes of the Regular Board Meeting held on November 25, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Absent

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member