



WASTEWATER / STORMWATER

Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
December 30, 2020  
5:30pm

The December 30, 2020 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz – Board Member  
Marshall Johnson – Vice Chairman  
Keith Ingram – Superintendent  
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on December 9<sup>th</sup> were approved as submitted.

**Mr. Herdt requested old business.** Mr. Herdt reminded Mr. Ingram and Ms. Burton to make an end of the year backup of the computers.

Mr. Herdt spoke with Mr. Elder regarding the pending lawsuit and the Court hearing scheduled for January 13, 2021. Mr. Elder informed Mr. Herdt that Mr. Fifer has filed for a second enlargement of time. Mr. Elder will be checking on an opening in the Courts in case the date needs to be changed. The City of Jeffersonville has not responded to any of the court documents even though they are listed as part of the lawsuit.

Mr. Herdt suggested a newsletter be sent out to the District sometime early 2021.  
All old Business was discussed with the Department Reports below.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On December 7<sup>th</sup> Mr. Meredith with QK4 received a request to attend the board meeting on December 9<sup>th</sup>. Due to illness Mr. Meredith was unable to attend the meeting, however; Mr. Campbell attend the meeting in his place. During that meeting, it was discussed that the expectations of OPCD were not being met on this project and that QK4 was required to fulfill certain obligations going forward with this project. On December 11<sup>th</sup>, a quote was received for the station platform. Information on a few Local manufacturers was provided to QK4 to allow those businesses the opportunity to participate in the project. On December 18<sup>th</sup> Mr. Meredith provided one quote from Munich Welding for constructing a platform for the Lancassange lift station. An onsite meeting was held with Munich and QK4 on December 22<sup>nd</sup> to discuss the design needs for the platform. Following that meeting a conversation was held with Mr. Meredith to clarify what service QK4 was providing for this project. It was determined that additional services from QK4 were no longer needed for this project going forward.

On December 7th Mr. Hillman with JTL was contacted and informed that the desired area for the generator parking pad had been located on the Jeffersonville lift station property so that a designated easement could be prepared and presented to the Jeffersonville Sewer Department. On December 22nd Mr. Hillman submitted an easement map for review. Mr. Hillman was informed that the submittal did not match the area that had been marked as requested. Mr. Ingram was informed that the map would be revised to reflect the requested easement area.

On December 8th, a purchase order was issued for Straeffler Pump for an updated control cabinet for the Lancassange lift station. The expected delivery time is 4 to 6 weeks. Mr. Ingram will email Straeffler to get the dimensions of the cabinet to include in the platform construction.

On December 8th JTL was contacted and asked to review a previous proposal for improvements to the Allison Lane lift station. On December 22nd Stantec was contacted regarding the Allison Lane project. A phone meeting was held on December 27th to discuss the project. Existing design drawing have been provided to ensure accurate station performance. It was made clear to JTL that this proposal is for an upgrade of the existing station and not a completely new design.

On December 10th, a purchase order was submitted to Pelton Environmental for a second Huber screw press. The projected delivery time frame is July of 2021.

On December 16th, the DMR/MRO for November was submitted electronically to IDEM. There was a 98% removal of SS and CBOD, also there were no violations during the month of November.

On December 16th, an inquiry was made with Crystalink regarding the virus that encrypted the OPCD server files earlier in the year. Mr. Ingram was informed that there has been no solution that would restore the files. Mr. Ingram will be checking into a recommendation of a company in Louisville that has successfully restored encrypted files for one of the OPCD vendors.

Mr. Charlie Galligan has agreed to purchase the leftover DE but can only take a few bags at a time as it's needed. They will also like to purchase one of the drum-vac but no price has been agreed on at this time. Aspire would like to purchase the other drum-vac once the second screw press is installed.

Following the installation of the actuator head on T-valve #3 it was determined that there was a communication error within the unit. At the request of the manufacturer the head was removed and returned for inspection and repairs. The head was returned to OPCD at no expense. The #3 T-valve is currently being operated manually. There is no estimated timeframe for the return of the actuator head.

On December 9th Beckmar Environmental picked up effluent samples for the required 4th quarter testing. Results were returned on December 23rd and will be submitted with the December DMR/MRO.

On December 15th Aspire Industries returned the modified #4 floating aerator. The aerator was set in the basin on December 17th by Excel Excavating and returned to operational status the same day.

On December 15th OPCD personnel installed a scale to monitor the usage of Sodium Thiosulfate more accurately during the de-chlorination process.

Work on the walls and ceiling in the sludge building have been completed. OPCD personnel relocated one of the overhead heaters from the processing side of the building to the dumpster side. To ensure the installation was code compliant BMV completed the electrical portion of the project.

On December 18th, the resident at 700 Webster Blvd reported a possible backup in the area. An inspection of the collection lines found there was no issue within the OPCD collection system. The homeowner was notified of our findings, however; the home was still experiencing sanitary issues. It was recommended that a plumber be contacted to address the issue. As a courtesy OPCD personnel cleaned the collection line that the home is connected to.

On December 18th OPCD personnel participated in "Hand and Power Tool" safety training. The training was conducted by Bailey Safety.

On December 17th, a Zoom meeting was held with the SWAC members. During the meeting draft copies of general permits for the MS4 program and Construction Stormwater guidelines were presented for review. The permits were prepared by IDEM.

On December 21st Mr. Ingram met with Excel Excavating to discuss the maintenance to the drainage ditch running along Wildwood Road that discharges into Lancassange Creek. Swells from sediment are to be removed to improve the drainage quality along the drainage ditch. Due to poor soil conditions and limited access, additional work in fenced-in yards will need to wait until conditions improve. A conversation was held with the property owner at 55 Wildwood as access through his property will be critical for completing this project. Consent to enter the property was granted by the property owner.

On December 10th, an email was sent to Mr. Walling and Mr. Bischof regarding the replacement of culvert pipes in the Oak Park Neighborhood being completed. Currently rip-rap has been used in place of head walls. During previous conversation it was understood that concrete head walls would be used to complete these projects.

On December 7th, the resident at 1000 Sandstone Drive contacted the office with concerns over an overgrown drainage easement between his property and 925 Pennsylvania Ave. OPCD personnel cut and cleared all woody growth that was found in the easement area. Debris was taken to Nugent Sand for disposal.

**Mr. Herdt requested the Secretary/Treasurer's Report.** The Order to dispense with the election and name Mr. Herdt, the sole nominee, Director of Area 2, has been submitted to the Courts.

Ms. Kim Stevens, Riverwalk Courtyards HOA, called and ask if the OPCD boardroom could be used for their annual meeting some time in March 2021. There would be 13 people at the most in attendance and it would last for less than two hours. The Board asked Ms. Burton to contact Ms. Stevens and have her visit the office to make sure the room would be big enough for them to maintain social distancing. Covid guidelines would also need to be followed.

Form 1782 Notice has been received for the 2021 Budget. The total rate is set at .4355 which is .02 less than the 2020 rate.

A request from IDNR was received to update the names and addresses of Board Members. This will be completed after the Annual meeting.

Resolution 2020-06 was presented to encumber funds from the 2020 budget to the 2021 budget for Purchase Orders that were not completed in 2020. The Resolution will be attached to these Minutes with detail. The Resolution was passed with a 3-0 vote.

Director's pay was included in this meeting's payouts for the remaining 2020 meetings.

Annette with Excel contacted Ms. Burton to inform her that the City of Jeffersonville has not paid the invoice for the Fairwood storm drain repair as agreed. Mr. Ingram will be contacting the City to remind them of the agreement.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

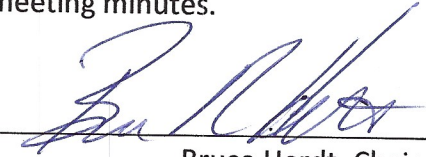
**Mr. Herdt requested any new business.** Mr. Herdt submitted for two extra meetings, he met with QK4 and worked with Mr. Elder on the lawsuit. The Board agreed to pay Mr. Herdt for the extra meetings. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

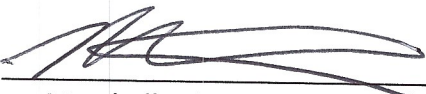
Respectfully Submitted,

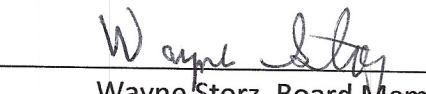
*Amy Burton*

Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on December 30, 2020 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
Bruce Herdt, Chairman

  
Marshall Johnson, Vice Chairman

  
Wayne Storz, Board Member