



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
Annual Meeting  
January 6, 2021  
5:30pm

The January 6, 2021 Annual Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Wayne Storz – Board Member
- Marshall Johnson– Vice Chairman
- Keith Ingram – Superintendent
- Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on December 30<sup>th</sup> were approved as submitted.

The Meeting was turned over to the Secretary of the Board, Ms. Burton to conduct the Oath of office for Mr. Herdt, Area 2.

An election of officer's was held, Mr. Herdt will remain as Chairman, Marshall Johnson will remain as Vice Chairman. Both positions were agreed upon with a motion and 3-0 vote.

Ms. Burton was once again appointed as Secretary and Fiscal Officer of the Board of Directors.

The meeting was turned back over to Chairman Bruce Herdt.

**Mr. Herdt requested old business.** Discussion was held regarding the pending lawsuit. Mr. Herdt informed the other members that Mr. Elder was filing for a continuance of time for one week. The new hearing date is scheduled for January 20<sup>th</sup> via Zoom.

BMV is scheduled for a meeting at the plant on January 12<sup>th</sup> to discuss wiring options for the Lancassange Station upgrade.

Mr. Ingram has contacted Stantec to prepare a proposal for the upgrades to the Allison Lane Station.

The grit system should be delivered to the plant within the next few weeks.

JTL is working on a description of the easement at Lancassange Station. It has taken a while to get the description due to the holiday closings. When completed, Mr. Gillenwater will be asked to file the easement through the courthouse.

Mr. Ingram requested a \$ .35 across the board cost of living increase for all employees. The request was approved by motion and 3-0 vote to grant the increase starting with the upcoming payroll process.

All other old business was discussed with the Department Reports below.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On December 28<sup>th</sup>, a phone meeting was held with Stantec regarding the Allison lane station renovation. Kisch Elsenbroek with Stantec will be submitting a proposal for the scope of work to be performed during this project.

On December 29<sup>th</sup>, an email was sent to Mr. Hillman with JTL to check on the progress of the requested easement for the Lancassange station improvement project.

On December 29<sup>th</sup> Mr. Ingram sent an email to Mr. Newby with Munich Welding and requested an updated quote for the station platform. Following a review of the update quote a purchase order was submitted for the replacement platform. Ms. Burton prepared a credit application for Munich Welding and it was signed by Mr. Herdt.

Estes Waste Solution was asked to remove the dumpster from the sludge building on January 4<sup>th</sup> to allow the installation of new tracks for the dumpster to ride on. The dumpster will be returned upon completion of the installation. Aspire Industries is performing the work.

On December 30<sup>th</sup> Gotta Go Dumpster Service was requested to provide a quote for services. The intent is to insure we are receiving service equal to the fees that we are being charged.

On December 31<sup>st</sup> Mr. Ingram met with Excel Excavating to begin discussions for modifying the sludge building to accommodate the additional screw press that is due to arrive in July of 2021.

On December 29<sup>th</sup> OPCD personnel reported sink holes over the drainage pipe in the rear easement between Capitol Hills Drive and Pennsylvania Avenue. The area will be evaluated to determine the best method to make repairs to the infrastructure.

On December 31<sup>st</sup> it was reported that there was debris obstructing the drainage to the rear of 920 Assembly Road. It was also reported that gavel was blocking the roadside drainage. An inspection at that location found no obstruction of the rear drainage and the gravel was being used for the extension of the existing driveway for a newly constructed garage on the property.

**Mr. Herdt requested the Secretary/Treasurer's Report.** Mr. Swinney requested that his Longevity be paid out of this meeting. His anniversary will be prior to the next payday. The check was included with this payroll process.

Resolution 2021-01 was presented to approve Categorical Transfers for the 2020 Budget line items. The Resolution was approved with a 3-0 vote as submitted.

Mr. Gillenwater has submitted his annual Legal Council Agreement for the Board to consider. The Board approved the agreement with a 3-0 vote.

Ms. Burton has received notice that the November 2020 Indiana Withholding tax had not been paid. It was verified that the payment was made through epay. The state is changing over to a new system and that could have been the issue. Ms. Burton will be contacting IDOR to correct this error.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

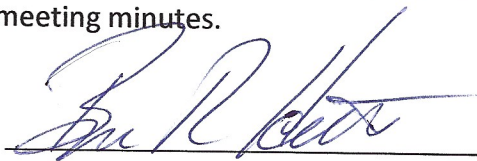
**Mr. Herdt requested any new business.** Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

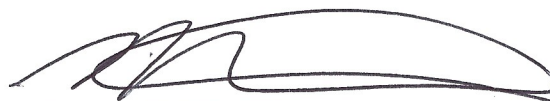


Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District

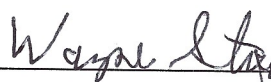
We the undersigned, have examined the minutes of the Regular Board Meeting held on January 6, 2021 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member