



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
March 3, 2021
5:30pm

The March 3, 2021 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz – Board Member
Marshall Johnson– Vice Chairman
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on February 17th and the Minutes from the Executive Session held on February 22nd were approved as submitted.

Mr. Herdt requested old business. The Assistant Superintendent and Foreman submitted reports for the Board to review.

The next court hearing regarding the 2611 Utica Pike lawsuit is scheduled for March 15, 2021. An Executive Session was held on February 22nd at 9am to discuss the ongoing litigation for the Estes lawsuit. Notices have been placed in two local businesses and was advertised on the OPCD website prior to the 48-hour notice requirement.

Mr. Grimes will be submitting a quote for the Allison Lane Station Project.

The platform for the Lancassange Station has been assembled by Munich Welding. The platform will not be put in place until other aspects of the project are complete.

The delivery for the Grit System has been rescheduled to March 8th barring any other delays.

All other old business was covered under department reports.

Mr. Herdt requested the Wastewater and Stormwater Reports. On February 16th the annual narratives for the Wastewater and Storm-Water departments were completed for the 2020 calendar year. The narratives were signed during the meeting on February 17th by board members and are ready to be filed with the state.

On February 18th the easement request for the Lancassange lift station project was presented to the Jeffersonville Sewer Board for consideration. The request was approved unanimously by the board members. OPCD board members and the electrical contractor was notified of the approved easement.

On February 19th an application for disposal was filled out for Clark-Floyd landfill. The application along with a copy of the 2020 TCLP test results were sent to ESTES and Gotta-Go to obtain sludge disposal estimates.

On February 24th a purchase order was submitted to BMV for the electrical improvements to the Lancassange lift station. And the installation and startup of the replacement control cabinet at that location.

On February 17th the MRO/DMR for January was submitted electronically. There was a 97% removal for CBOD and a 93% removal for SS. There was one violation for the month of January. The residual chlorine level for January 20th was reported at 0.05 mg/L which exceeded the permitted level of 0.04 mg/L. The violation occurred due to a mechanical issue and was reported on the submitted DMR.

On February 26th an order was placed for the 2021 DMRQA-41 test package. The order will be billed once the package is released by the EPA and shipped to our location.

On February 22nd the resident at 303 Webster Blvd reported a possible backup. An inspection of the collection lines found no signs of a backup. The property owner was informed of the findings and it was recommended to contact a plumber as there may be an issue within the lateral connecting to the OPCD collection lines. It was later discovered that this home is on a common lateral and needs to install a backflow prevention device. The homeowner is seeking financial assistance from local churches and the township trustee.

On February 22nd the business located at 3008 Middle Road (Harris Building) reported issues with their sanitary lines. An inspection of the receiving manhole found that a large amount of debris was coming from the business at 1660 Allison Lane (Allison Lane Animal Hospital) and had created an obstruction within the manhole. OPCD personnel manually removed the debris and flushed the collection lines with the sewer cleaner. The Animal Hospital was contacted regarding the debris that was found coming from their lateral. Mr. Ingram has spoken with the business owner and explained the issue over what is being introduced into our collection system. Mr. Ingram also informed the business owner that these lines will be more closely monitored to determine if this will become a continuing issue.

On February 23rd a work order was issued to replace the manhole lids and risers at 3008 Middle Rd and 1702 Allison Lane due to structural issues.

On February 27th the residents at 2908 and 2915 North Walford Drive reported possible backups of the collection system. An inspection of the area found the collection lines surged as a result of the 3+ inches of rain that had fallen within 48 hours. Both residents have backflow prevention devices that prevented debris from the collection lines from entering the homes. Mr. Ingram is looking into the possibility of installing a duplex mini station in this area to prevent further issues during rain events.

On February 25th an OPCD employee was sent to be tested for COVID-19 due to possible exposure. The employee was able to return to work on March 1st after receiving a negative test result but is observing social distancing and continues to wear a face covering.

On February 19th OPCD personnel participated in the annual Blood Borne Pathogen training. The training was conducted by Bailey Safety.

On February 23rd OPCD personnel cleared debris from the sewer line over Lancassange Creek at 3008 Middle Road (The Harris Building).

Excel will be contacted to provide an estimate on how much it would cost to connect the Pfau property at Bennett Avenue.

Mr. Herdt requested the Secretary/Treasurer's Report. The SDAR report has been submitted through the online Gateway system. A copy was printed for review of the Board and was signed for conformation.

The Annual Census report has been submitted online.

Bank Statements for February 2021 have been completed and have been verified by Mr. Storz.

Ms. Burton has been working on the newsletter and is hopeful it will be ready for review at the next meeting.

Tracy Hardin has scheduled a meeting to present the healthcare options for the upcoming renewal. This meeting will take place on March 15th and will be held at the OPCD office.

Ms. Burton has created a letter to send to the local banks asking for Interest rates for the checking accounts. The current rate paid by WesBanco has decreased considerably over the last two years.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

Mr. Herdt requested any new business. Ms. Guinn has completed 6 months of employment with OPCD. Mr. Ingram requested the normal \$.50 per hour increase. Ms. Burton agreed that Ms. Guinn has been doing well and is learning new financial tasks daily. The Board agreed with a 3-0 motion and vote to approve the requested increase.

Mr. Storz suggested that everyone in attendance at the Executive Session should receive payment for an additional meeting. The Board agreed with a 3-0 vote.

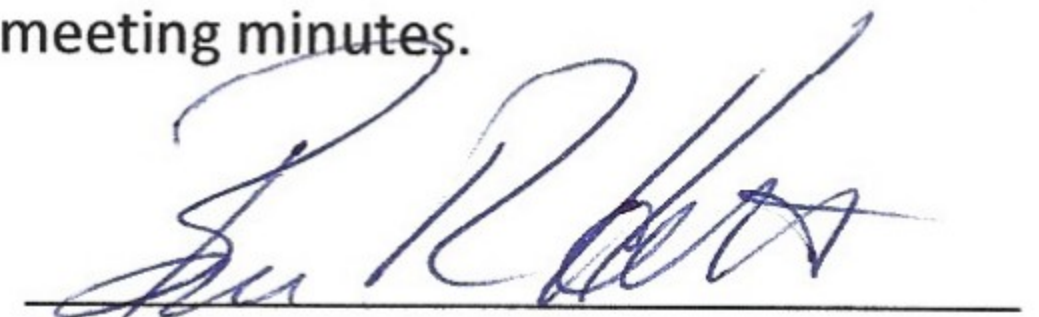
Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

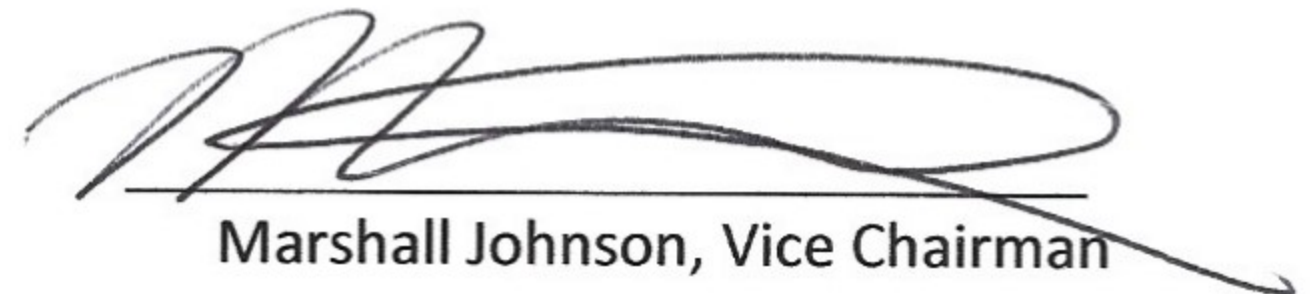


Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

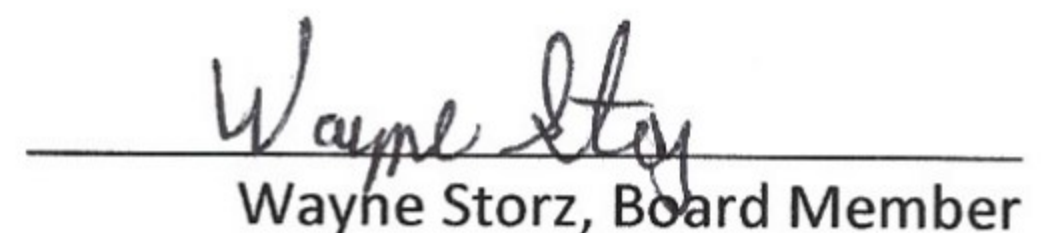
We the undersigned, have examined the minutes of the Regular Board Meeting held on March 3, 2021 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member