



WASTEWATER / STORMWATER

Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
June 9, 2021  
5:30pm

The June 9, 2021 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Wayne Storz – Board Member
- Marshall Johnson– Vice Chairman
- Keith Ingram – Superintendent
- Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on May 26<sup>th</sup> were approved as submitted.

Nathan Grimes and Daniel Grimes of Renaissance Design Build were present to discuss the final adjustments for the districts master map.

**Mr. Herdt requested old business.** All old business was covered under department reports.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On May 26th Mr. Herdt and Mr. Ingram met with Renaissance Design Build to discuss the new boundary map for the conservancy district. Instructions were given by Mr. Herdt to clarify the expectations of the district.

On May 2nd Coyle Chevrolet informed Mr. Swinney that the new truck should arrive on June 4th.

On June 3rd Fleet Works was contacted due to gas cards not working at Thornton's. Mr. Ingram was informed that OPCD had exceeded the monthly purchase limit. Mr. Ingram was told that he was not an approved contact to make decisions regarding the account. Ms. Burton contacted Fleet Works on June 7th and addressed this issue and added Mr. Ingram as an account contact.

On May 26th Kron's Fire Protection Services performed the annual inspection of the fire extinguishers throughout the plant.

On May 31st it was observed that the Phosphorus levels had been increasing over the past week. An inspection of the chemical pumping equipment on June 1st indicated that debris within the alum had obstructed the feed lines. The supply and feed lines for the alum were replaced on June 2nd. The average phosphorus level for the month of May did not exceed our permitted level.

On Tuesday May 1st, the water meter that was supplied by Watson Water to be used on the sewer cleaner was returned as usage of the meter had resulted in an excessively large fee for the small amount of water used. The billed amount was questioned by Mr. Storz and will not be paid until this

matter is resolved. This check was voided and will be reprinted when the bill is properly revised by Watson.

On June 3rd Mr. Ingram met with Excel Excavating and discussed the work that needed to be completed in the sludge building prior to receiving the new screw press in August. Work will begin in the sludge building around June 18th.

On June 3rd Beckmar Environmental Services collected the quarterly samples for analyses.

On May 24th BMV complete the work on the service rack for the Lancassange Station project. The electrical work has been inspected and approved by the City of Jeffersonville. We are now awaiting notification from Duke Energy for the installation date of the service to that location. Munich Welding was contacted on May 24th and informed of the progress of the project. Mr. Ingram was informed by Mr. Newby that there would be a 10-working day period between notification and the assembly of the new control platform for the station.

On May 26th, a resident on Allison Lane contacted the office and questioned why they were being billed for services from Oak Park. They had been informed by an individual at the auditor's office that they did not live in the Oak Park Subdivision and should not be paying for our services. Mr. Ingram explained to the resident that they did live within the district boundaries and were connected to our sanitary lines and were receiving services from the Oak Park Conservancy District.

On June 3rd Mr. VanCleve submitted a letter of resignation. Mr. VanCleve's last day of employment is scheduled to be June 17th. Mr. Ingram will start the process of filling the open position.

On May 26th OPCD personnel TV 'ed the culvert pipe at 7 Beechwood Road. The pipe was found to be in good condition and had no irregularities that would obstruct the flow of stormwater through the pipe.

The resident at 23 Linden drive contacted the office with concerns of the overgrown vegetation in the rear easements of the neighboring properties. An inspection of the area found several issues that need to be addressed. Mr. Ingram will be contacting the property owners regarding these issues.

**Mr. Herdt requested the Secretary/Treasurer's Report.** New checks have been printed and will be picked up from Highway Press.

Checks for the WesBanco accounts will be included in the payouts to move funds to the First Savings Bank accounts. Some funds will remain in the WesBanco accounts until all transactions are cleared.

The 2022 pre-budget report has been submitted through Gateway. Information was included in the report regarding switching to flat rates for the special benefits taxing of sewer bills. The deadline for the report is June 30th. The next step in the budget process cannot begin until after June 30th.

Discussion was held on EDU scheduling for exceptions to flat rate billing. A quote, not to exceed \$3000.00 has been received from a company referred by Mr. Elder. The Board agreed it would be best to hire the company to create the EDU schedule.

Information was received regarding grant money that is available for water distribution and wastewater collection systems. Filing deadline for the grant is July 1<sup>st</sup>.

Bank Statements for the month of May have been balanced and were signed off by Mr. Storz.

Tax Settlements should be deposited within the upcoming week.

Ms. Burton received a call from Elizabeth Fountain, 3708 Riverwalk Courtyard. She had noticed that her OPCD tax was not included on her bill. On the List of OPCD freeholders, this property is listed as "vacated platted lot" and was not taxed for OPCD for payable 2020 or 2021. Ms. Burton will contact Ms. Fountain and inform her that this was an error and she does owe for the last two years. The Board

agreed to allow Ms. Fountain to either have the amounts added to next year's tax bill or she could make installments through the OPCD office.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

**Mr. Herdt requested any new business.** It was discussed that Mr. Storz was wanting to know why no one had tested for a wastewater license. It has been difficult over the past year since the test was not being offered while Ivy Tech was not open to onsite learning. The Board agreed that any employee that passes the exams will not only receive a one-time bonus, but also an hourly rate increase.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 9, 2021 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
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Bruce Herdt, Chairman  
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Marshall Johnson, Vice Chairman  
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Wayne Storz, Board Member