



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Public Hearing RE: Ordinance 2021-001  
And Regular Business Meeting  
August 18, 2021  
5:30pm

The August 18, 2021, Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Wayne Storz – Board Member  
Marshall Johnson– Vice Chairman  
Keith Ingram – Superintendent  
Amy Burton - Secretary / Financial Clerk

Guests: A sign in sheet was provided for guests to sign and put their address. This sheet will be attached to the Minutes. There were 11 property owners present to discuss Ordinance 2021-001 which would change the sanitary sewer charges from a tax rate to a flat fee. The flat fee would still be billed on the tax bill, due in the spring and the fall. Oak Park would still be required to charge tax rates for the Cumulative Improvement Fund and the Drainage Fund. Not for profit properties, tax exempt properties, and commercial properties will be billed annually by the OPCD office and will be based on the EDU schedule. Open floor discussion with a question-and-answer session was held. One property owner stated that he felt billing by water usage would be a more accurate way to charge for sewers. Extensive research has been done on this option; and it was discovered that rates would need to be increased if billing by water usage due to the additional expenses that would come along with monthly billings. The majority of those that spoke were in favor of the ordinance as it was submitted. The guests were invited to stay for the remainder of the meeting but chose to leave after the topic was discussed.

The Minutes for the meeting held on August 4<sup>th</sup> were approved as submitted.

**Mr. Herdt requested old business.** A motion was made to approve Ordinance 2021-001 which will change the funding of sanitary sewer services from a special benefits tax to a flat fee. Drainage services will remain funded by the special benefits tax as will the Cumulative Improvement Fund. Motion carried 3-0. The ordinance will be sent to Mr. Elder to get approved by the Clark County Courts.

The Board agreed with a 3-0 vote to pay Mr. Herdt for two additional meetings for the work done on behalf of the district.

It was suggested that Mr. Ingram meet with Mr. Grimes and offer \$8,000.00 for the mapping project since the not to exceed contract did not cover additional expenses incurred during the lawsuit.

Mr. Ingram has received a quote for the Walford Manor Project. This project will begin soon.

The Lancassange Station Project is near completion. Lighting and stabilization will finish up this project.

Engineering and permitting are under way for the Allison Lane Station Project.

Partial deliveries for the new screw press equipment have been received. The final shipment of electrical components is anticipated to be delivered before September 30<sup>th</sup>.

**Mr. Herdt requested the Wastewater and Stormwater Reports.** On August 13<sup>th</sup> Renaissance Design Build was contacted to make a needed changes to the proposed district boundary map and legal description. Changes were completed the same day and updated documents were received.

On August 2<sup>nd</sup> the control cabinet for the new Huber Q-Press was received. Mr. Mastin with Huber has been contacted and a delivery schedule for the remaining components associated with the press.

On August 3<sup>rd</sup> the delivery of the Huber Q-Press was confirmed for the week of August 9<sup>th</sup>. A forklift was rented from Pro Lift to safely unload and maneuver the Q-Press. The press was received August 10<sup>th</sup>. The press has been positioned in its designated location for operation. Installation of electrical, sludge and water lines will be performed as the supporting equipment for the press is received. Based upon the delivery schedule Mr. Ingram is confident the press will be commissioned during the month of November.

On August 13<sup>th</sup> the DMR/MRO for July was submitted electronically. There was a 99% reduction in CBOD and SS. There were no violations during the month of July.

On the evening of August 9<sup>th</sup>, Mr. Ingram was informed that a staff member had been tested and was found positive for Covid-19. That employee will be on medical leave until August 23<sup>rd</sup>. All additional OPCD personnel were informed of the situation and were instructed to be tested. Due to testing delays, at home test kits were purchased for personnel to self-test. All personnel test results were negative at the time of testing. All personnel will be monitoring temperatures and physical conditions during this time of concern.

On August 14<sup>th</sup> a second staff member reported concerns of a possible Covid infection. The personnel conducted a self-test which showed a positive test result. That employee will be having a test performed through their personal doctor and will not be returning to work until August 30<sup>th</sup>. Due to the reduction in staff size, operations have been restructured to reduce employee contact and reduce the chance of additional infections. Mr. Herdt recommended that all employees be vaccinated.

During the week of August 2<sup>nd</sup> OPCD personnel added soil around catch basins in Aberdeen Woods and Pebble Creek that had settled below the top of the structures and no longer were promoting proper drainage of stormwater.

On August 13<sup>th</sup> Mr. Ingram met with Excel Excavating and discussed drainage projects in the Riverside and Capitol Hills Neighborhoods. A letter notifying the residents in the Riverside Neighborhood of the project was hand delivered to each effected address. The project will begin during the week of August 16<sup>th</sup> weather permitting.

On August 2<sup>nd</sup> there was an inquiry from the Harris Building regarding the drainage of the parking lot adjacent to the building. They were seeking permission to modify the bank of Lancassange Creek to allow the lot to properly drain. It was recommended that the City of Jeffersonville be contacted as they are responsible for maintaining Lancassange Creek Proper.



**Mr. Herdt requested the Secretary/Treasurer's Report.** Ms. Burton received a call from the City of Jeffersonville Sewer Department regarding 2214 Allison Lane. This property is not on either sewer system currently. It was discovered that this property was included on the new District Map but is not within the District Boundaries. Mr. Grime was contacted, and his office corrected the issue and sent the revision to Mr. Elder that same day.

T-shirts and Polo's have been ordered for the OPCD staff. Expected delivery is within 2-3 weeks.

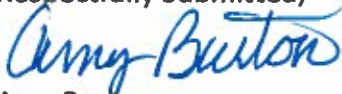
To avoid the possibility of exposure, a notice is displayed on the office door requiring anyone entering the office to wear a mask and to check their temperature.

The bank statements for First Savings Bank and for Wesbanco have been balanced for the month of July. Mr. Storz reviewed the reconciliations.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

**Mr. Herdt requested any new business.** Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 18, 2021, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member