



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
September 14, 2022
5:30pm

The September 14th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Charlie Milburn- Board Member
- Keith Ingram – Superintendent
- Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on August 31st were approved by the Board as submitted. Old Business was discussed within the Department Reports

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On August 22nd the Chevy Traverse was locked out due to overheating conditions. The vehicle was taken to Tony's Break & Auto Repair for servicing on August 23rd. It was determined that the water pump needed to be replaced.

On August 23rd the break lines on the Chevy 2500 Silverado ruptured. The vehicle was taken to Tony's Break & Auto Repair for servicing on August 24th. The vehicle was returned on August 26th.

On August 24th Mr. Hurley with Pelton Environmental visited the plant to check on the status of the HUBER Q-Presses. At the conclusion of the meeting, it was asked if OPCD could be used for a reference for the HUBER product. Consent was given to Mr. Hurley.

On August 31st a purchase order in the amount of \$3825 was submitted to HACH for the annual service agreement for the lab testing equipment.

On September 1st Ms. Burton and Mr. Ingram met with the representatives from Boyce/Keystone to discuss the accounting software offered by that company.

On September 7th the DMR / MRO for the month of August was submitted electronically to IDEM. There was a 99% removal of CBOD and a 98% removal of SS. There were no violations during the month of August.

On September 7th a quote was received from SIR Security for updating the plant security camera system. Mr. Ingram has contacted other companies regarding this project and has had no interest or response from them.

On September 8th Mr. Ingram visited Estes Waste Solutions regarding scheduling issues with dumpster services at the plant. Mr. Ingram was informed that staffing issues had contributed to the issues and efforts will be made to prevent future issues.

On September 9th OPCD personnel began disconnecting the sludge and water lines on the older Huber press in preparation for the relocation of the press.

On August 15th issues with the RAS pit levels resulted in a high-level condition and a callout. Mr. MacDonald was contacted to address the issue to eliminate PLC issues. It was determined that the level sensor in the RAS pit had failed. A replacement sensor was ordered from USA Bluebook. The new sensor was installed upon its arrival and operations were returned to normal.

On August 18th Aspire Industries gather measurements for the installation of handrails at the holding tank and the smaller chlorine trough. On August 26th Aspire Industries adjusted the handrails at the smaller chlorine contact trough. The rails are now compliant with OSHA regulations.

On August 18th a broadcast sprayer was purchased to ensure a better coverage of herbicide through the plant and at lift stations. Controlling unwanted vegetation growth has been very challenging this season.

On August 30th OPCD personnel collected elevations of the #3 clarifier. It appears that there the clarifier has settled an additional 2 3/16" over the past 12 years. Additional elevations will be taken to confirm accuracy once the clarifier has been returned to service.

During the week of August 30th, the #3 clarifier was taken out of operation for inspection and maintenance. It was discovered that the center support structure had major corrosion issues and was missing connecting bolts. Aspire Industries was contacted to make the needed repairs to that structure. Damage was also found to the scum arm assembly of clarifier #3. Repairs to the scum arm are also being made at this time.

On September 7th Mr. Stiff with BMV was contacted regarding the relocation of the older Huber Q-Press. Electrical work is scheduled to begin on September 12th.

On September 9th the replacement PLC for the Lancassange muffin monster was received. The PLC will be installed as soon as possible.

On September 6th Aspire Industries pulled the #2 pump at Lancassange Station to clear an obstruction from the pump.

On August 17th Dukes Root Control began treating the 9220 lineal feet of collection lines. The warranty of the treated areas with expire in 2025.

On September 6th the resident at 708 Laurel Drive reported sewage standing in the gutter. An inspection of the property found a missing cleanout cap on the property and signs that debris from the home had been drained to that point. As our collection lines were found to be clear and flowing the property owner was informed that it was their responsibility clean up the property.

On August 19th Bailey Safety conducted "Trench Safety" training. OPCD operational personnel participated in the training.

On August 23rd OPCD personnel mowed the rear easements in the Capitol Hills subdivision.

On September 6th an email was sent to Ms. Ashack with Indiana American Water regarding access to their property for needed maintenance to the drainage culverts along their access road. Response has yet to be received from Ms. Ashack.

On September 2nd a brief inspection of the rear easements between Beechwood Road and McBride Drive was conducted. On September 7th a letter was mailed to the property owners adjacent to the planned drain project area. Interviews are being conducted to ensure all property owners are informed of the scope of the project and concerns of the property owners are addressed as much as possible.

On August 30th a locate request was received for the 200 block of Forest Drive. The City of Jeffersonville requested the locate for performing roadside drainage repairs.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton met with Cathy Stockhoff, DLGF via Teams Meet video chat to adjust the 2023 requested levy. The levy for the Stormwater and CIF funds will remain to be calculated based on the assessed value of the property. The Sewer levy will be replaced with a flat fee rate that will be collected on the tax bills to fund the expenses of the district. Commercial properties will be billed and collected based on the approved EDU from the district office. The budget amount for expenditures will remain the same as the 2022 budget for all three accounts.

Ms. Burton is waiting for the quote for the Boyce financial software system upgrade.

Ms. Burton has been working on the layout for the upcoming newsletter that will be mailed out near the end of October.

All bank statements have been balanced through April 2022. Mr. Herdt and Mr. Ingram reviewed and signed off on the reports.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on September 14, 2022, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member