



WASTEWATER / STORMWATER

Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
July 6, 2022
5:30pm

The July 6th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk
Charlie Milburn-Guest

The Minutes for the meeting held on June 22nd were approved as submitted by the Board.

Mr. Herdt requested old business. Ms. Burton is waiting on a response from Boyce Keystone Software. This software is an approved program by the State Board of Accounts.

Ms. Burton will attend a Budget Workshop via Teams Meeting on July 28th at 1:30pm.

There will be a hearing through the Court regarding the Sanitary Sewer Flat Rate Billing on August 17th at 1:30pm.

A purchase order has been submitted for the slicer pump for Allison Lane Station. The pump is expected to be delivered within 3-4 weeks.

On-site training was held on June 23rd and 24th in the OPCD office by Wastewater 101, Barb Smith for the Wastewater Certification Exam. This was a very informative class and Ms. Smith continues to send study material for the exam.

All old business was discussed within the departmental reports below.

Mr. Herdt requested the Wastewater and Stormwater Reports. On June 23rd Beckmar Environmental collected samples for the Acute Toxicity testing.

On June 27th a purchase order in the amount of \$26,900 was submitted to Aspire Industries for the replacement of the pumps and control cabinet at the Allison Lane station.

On June 27th Ms. Guinn completed the DMRQA proficiency testing. The test results were submitted electronically on Tuesday June 28th.

On June 27th clarifier #2 was taken out of operation for annual maintenance. Maintenance performed was the replacement of the scum wiper assembly. The stan pipe was also cleared of rags.

On June 28th the cooling unit for the Effluent Sampler was replaced. The cooling unit for the Influent Sampler was received on June 29th. A closer inspection found that the blower fan in the unit was damaged during the manufacturing process. Gripp Co was contacted, and the cooling unit will be returned with a replacement unit to be received by July 8th.

On June 30th the grit box at the basin was suctioned out. The work was performed by Jecker Excavating and Septic.

On July 3rd there was a failure of the control cabinet RAS operations. Temporary RAS pumping was set up and Teknon Controls was contacted to make repairs. Mr. MacDonald will be at the plant on July 7th to troubleshoot the issue.

On June 27th the certificate of approval for the Allison Lane Project from the DNR. The permit expires on June 14, 2024.

On July 3rd the power lines for the Beechwood Lift Station were severed due to a branch that fell from a tree at 233 Forest Drive. Aspire Industries replaced the weather head and Duke Energy restored the power to the station in the early evening. BMV did not have available personnel to respond due to the holiday, so Kenny that retired from BMV was contacted and is willing to do sub-contract work for Oak Park. Mr. Ingram will be contacting Kenny to set up an account.

On June 21st OPCD personnel made roadside drainage improvements from 24 Park Lane to the intersection of Park Lane and Surrey Lane. Upon completion of this project the drainage project for 24 Park Lane will be finalized.

Excel Excavating resumed working on the drainage improvements to the rear easement from 70 Wildwood Drive to 64 Wildwood Drive.

Mr. Johnson stated that weedkiller is needed around the plant. The staff has been working on getting rid of the weeds for several weeks, the chemicals being used are just not strong enough to get rid of them.

Mr. Herdt requested the Secretary/Treasurer's Report. The Keystone company Ms. Burton reached out to was not the same company that was recommended. Boyce Keystone Software has been contacted for more information on what they provide. No response has been received at this time.

Ms. Burton notified First Savings Bank of Mr. Storz passing. Once a new member has been appointed, a letter will be sent to the bank and new signature cards will need to be signed by all signees.

Bank Statements for June were completed and submitted for review.

Per request by Mr. Herdt, Ms. Burton will be contacting the Auditor's Office to obtain the most recent list of properties within the district boundaries. Specifically for the single resident properties and commercial and non-profit properties.

Ms. Burton has received the Grant of Easement for 24 Park Lane that was filed with the Clark County Recorder's Office.

A motion to approve all submitted claims and financial reports was made and carried with a 2-0.

Mr. Herdt requested any new business. Due to the passing of Mr. Wayne Storz, a vacancy exists. Mr. Herdt and Mr. Johnson agreed to appoint Mr. Charlie Milburn to the Board of Directors. Mr. Milburn will fill the vacancy of Area 1 Board Member until the next annual meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on July 6th, 2022, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

ABSENT



Wayne Storz, Board Member