



WASTEWATER / STORMWATER

Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
November 9, 2022  
5:30pm

The November 9<sup>th</sup> Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Charlie Milburn- Board Member  
Keith Ingram – Superintendent  
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on October 26<sup>th</sup> were approved by the Board as submitted.

**Mr. Herdt requested Old Business.** Boyce Software is scheduled to be installed on November 14<sup>th</sup>. Mr. Jesse will be present to help with any issues that may arise.

All required forms have been submitted online for the 2023 Budget in Gateway.

The Allison Lane station is ready to have the control panel installed.

**Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.** On October 26<sup>th</sup> the renewed NPDES permit draft was received. An email was sent to IDEM confirming receipt of that document. A review of the document found that four additional tests have been added to the permit for monthly reporting. The additional test is to monitor nutrient levels being discharged from the plant in the form of nitrogen. Testing materials have been ordered to allow lab personnel time to become familiar with the process prior to the process becoming mandatory.

On November 3<sup>rd</sup> backup of local PC was performed.

On October 31<sup>st</sup> BMV began wiring in the relocated Huber Q-press. Additional wiring of the screw conveyor for the press was added to the project. The wiring was completed on November 4<sup>th</sup>.

On November 2<sup>nd</sup> Duke Energy was contacted to service the front parking lot light. The light fixture was replaced on November 7<sup>th</sup> with a LED flood light.

On October 24<sup>th</sup> Aspire Industries began replacing the pumps at the Allison Lane lift station. The pump replacement was completed by November 3<sup>rd</sup>.

On November 3<sup>rd</sup> Aspire pulled a pump at the River Oaks lift station due to a seal failure alarm. Upon replacement, the second pump at that location will be pulled for servicing.

On November 4<sup>th</sup> Mr. Huckaby with Ohm contacted the office and requested a meeting to review MS4 items. The meeting will be on November 10<sup>th</sup>.

On November 3<sup>rd</sup> the resident at 306 Webster Blvd contacted the office with concerns about the condition of the River Side ditch. Mainly lack of maintenance by property owners. The property owner also asked about constructing a bridge over the ditch for easier access to maintain that part of the property. Mr. Ingram explained that per our drainage ordinance there was to be no construction in the rear easement that would impede the flow of storm water. The property owner commented he would be attending the upcoming meeting to discuss his wishes with the board members.

**Mr. Herdt requested the Secretary and Financial Reports.** A draft newsletter was presented for Board review. Suggested changes will be made prior to mailing.

Checks for the new Boyce System have been ordered. Checks are expected to be delivered for a January 2023 start date for the new software.

Mr. Herdt and Ms. Burton met with Ms. Wilmoth at the Clark County Auditor's Office on November 2<sup>nd</sup> to discuss the changes to the 2023 property tax bills. Sanitary sewer services will be switched to a flat rate and all other taxes for OPCD will remain the same. The documents approving the switch to flat fee billing were also filed with the Recorders office.

Ms. Burton has received a couple of responses from the apartment letters, there have been no complaints at this time. Mr. Herdt reported that Brian Smith did visit to ask questions regarding the letter.

The Workers Compensation Audit information has been submitted. Additional information will be sent as requested. A second audit is also being performed by the same company for the general insurance policy.

The advertisement for the nomination of directors for Area 1 was in the News and Tribune on November 1<sup>st</sup>. All nominations are due before December 1<sup>st</sup>.

The bank statement reconciliations for October were completed and submitted to the Board for review.

Ms. Burton will be preparing a letter for the Commercial building owners within the District to explain the change in billing for the upcoming year.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0.

**Mr. Herdt requested any new business.** Mr. Johnson reported that it looked like work was being performed on the Middle Road Carwash. There has been a new owner updated through Elevate. Mr. Herdt volunteered to look up the EDU for the upcoming year's billing.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,


Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on November 9, 2022, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



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Bruce Herdt, Chairman



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Marshall Johnson, Vice Chairman



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Charlie Milburn, Board Member