

Oak Park Conservancy District  
Board of Directors  
4230 Portage Place  
Jeffersonville, IN 47130

January 28, 2015  
6:00pm

The January 28, 2015 Annual Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Charlie Milburn, with the following persons present:

Marshall Johnson– Chairman  
Bruce Herdt – Vice Chairman  
Charlie Milburn - Board Member  
Keith Ingram – Superintendent of Wastewater and Operations  
Christina Adkins – Stormwater Technician  
Amy Burton – Secretary / Financial Clerk

The minutes for the Annual meeting held on January 14, 2014 were approved by a 3-0 motion and were signed as submitted.

**Mr. Johnson requested old business.** Capitol Hills/Senate Ditch project- Renaissance Design Build is still collecting numbers on this project and should have some cost estimates available at the next meeting.

Mr. Gillenwater has signed his 2015 Contract for legal services and representatives from Corydon Regional have also signed the 2015 Contract for Bio-solid Removal.

Mr. Joe Eigel is now providing services through Lochmueller Group and presented a contract for engineering services to be reviewed. Stantec also submitted a contract for engineering services.

Cristiani Excavating will be removing the rip rap in the Riverside Ditch and will also work on the drainage ditch running from Dogwood Drive to Riverside Ditch.

**Mr. Johnson requested the Wastewater Treatment Report.** Mr. Ingram has started conducting department meetings on Monday's to assist with the planning of projects throughout the district and the distribution of personnel to ensure a timely completion of those projects.

On Thursday the 15<sup>th</sup>, OPCD personnel changed out the blower for the holding tank. The old unit will be taken to Republic Pneumatics for repairs.

New Hope Services has received tap-in permits for 5 properties (10 residences) as a continuation of the Aberdeen Place project. Ms. Adkins and Mr. Ingram met with LBM Construction on site and discussed the need for a NPDES for the project. Mr. Ingram also requested copies of the construction drawings for our records. The site prep work should begin the week of the January 26<sup>th</sup>.

On Friday the 16<sup>th</sup>, Mr. Ingram spoke with Mr. Conrad, a property owner from the Middle Road School House, regarding sanitary drainage issues within the complex. Mr. Ingram informed Mr. Conrad that due to noncomplying construction of the sewer lines leaving the development, OPCD agreed to receive and treat the sewage waste but would not provide maintenance to the collection system.

On Friday the 16<sup>th</sup>, OPCD personnel participated in Fall Prevention training that was conducted by Bailey Safety.

On Wednesday the 21<sup>st</sup>, Mr. Richey, Mr. Swinney and Mr. Ingram attended Arc Flash Training in Louisville. The training was sponsored by Bailey Safety.

**Mr. Johnson requested the Stormwater Report.** On Wednesday January 21<sup>st</sup>, Ms. Adkins listened in on a Free Webinar: Housekeeping Do's and Don'ts put on by Wessler Engineering. Ms. Adkins will be going over some of the housekeeping BMP's with Mr. Richey during the next Plant Inspection.

The stormwater newsletter has been processed and mailed by Staples.

Ms. Adkins started the storm sewer infrastructure inspection of Riverside subdivision and Meadow Downs on Wednesday the 21<sup>st</sup>.

On January 20<sup>th</sup> and 23<sup>rd</sup> Mr. Jeffrey Smith, Mr. Eric Smith, Mr. Nathan Swinney and Ms. Adkins started cutting down small trees and weeds in FOL Ditch with the chainsaw and blade trimmer upstream from the weir starting at Middle Road. They then hauled the cut debris with the Mule and loaded it into the dump truck. Once they remove the large cut pieces, they will proceed to the downstream side of the check dam.

Taproot/Wildwood- On January 14<sup>th</sup> Ms. Adkins used the pole camera to take pictures of the CMP between Taproot and Wildwood. Since the pipe has a slight curve near the outlet end, Ms. Adkins then used the portable TV camera and went about 45 feet before getting stopped at a sunken joint. The pipe is rusted and starting to disintegrate at the bottom. Depending on the condition of the rest of the pipe (285 feet) it may still be a contender for CIPP.

**Mr. Johnson requested the Secretary/Treasurer's Report.** Annual documents have been filed with the Clark County Circuit Court and IDNR as required.

Mrs. Burton will begin working on the SDAR to be submitted to the State Board of Accounts through the Gateway Online System within the next week.

Report 100R has been submitted through the Gateway Online System.

Oak Park received a thank you letter from Ms. Kimmel, Principal of Riverside Elementary School for the recent donation of miscellaneous office supplies.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

**Mr. Johnson requested any new business.** Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We, the undersigned, have examined the minutes of the Regular Board Meeting held on January 28, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

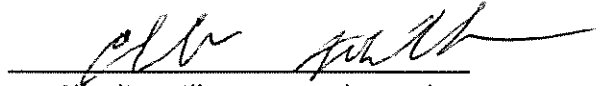


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Marshall Johnson, Chairman

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Bruce Herdt, Vice Chairman



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Charlie Milburn, Board Member