

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

April 22, 2015
6:00pm

The April 22, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson– Chairman
Bruce Herdt – Vice Chairman
Charlie Milburn - Board Member
Keith Ingram – Superintendent of Wastewater and Operations
Christina Adkins – Stormwater Technician
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on April 9, 2015 were approved by motion with a 2-0 vote, and were signed as submitted. Mr. Johnson was delayed in getting to the meeting.

Mr. Herdt requested old business. Old Business was discussed during the departmental reports from personnel.

Mr. Herdt requested the Wastewater Treatment Report. Mr. Ingram met with Ms. Reeves from Preferred Benefits on April 16th, to gain more information about the insurance options for the 2015 calendar year. There are still many unanswered questions regarding the coverage of offered policies.

Mr. Ingram renewed our SSL Certificate with GoDaddy on Tuesday the 14th. The renewal was for three years. Mr. Herdt asked Mr. Ingram to look into whether the SSL is needed.

On April 15th, the annual service and inspection for all fire extinguisher on the plant was performed by Krons. Two extinguishers were replaced.

On April 17th, River City Controls performed the annual calibration on the flow meters and pie charts.

The MRO and DMR reports for March have been electronically submitted to IDEM. There was 98% removal of CBOD's and 97% removal of Suspended Solids. There were no violations during the month of March. File copies were available for signing by Mr. Herdt.

OPCD personnel walked the trunk line on Thursday 9th.

Customers at 701 Laurel and 232 Longview reported blockages in their laterals during the week of the 6th. OPCD personnel worked with the property owners to determine the problem at both locations. Root infiltration in the laterals was found to be the problem at both locations.

Ms. Adkins completed her 9th month of employment with OPCD on April 14th. Mr. Ingram requested that Ms. Adkins receive her third wage increase of \$0.25 effective this pay period. Mr. Milburn moved to accept the request for increase, motion carried 2-0.

Ms. Curtis returned to work on the 14th, with light duty restrictions. During this time Ms. Curtis will be training Mr. Richey in the lab.

OPCD personnel cleared the line from Throckmorton Park on April 7th, with the sewer cleaner. Mr. Ingram will be videoing that area to determine if it would be a wise choice to have CIPP installed in the pipe.

Mr. Johnson requested the Stormwater Report. Riverside Elementary School has invited Oak Park to their Showcase on Thursday April 23rd at 6 pm for volunteer/participation recognition.

Earth Day is April 22nd. Mrs. Burton and Ms. Adkins will be doing a recycling-themed program with the Riverside second graders. We will be helping them make a "Litter Bug" made out of recyclable items like plastic water bottles and paper. We will also be handing out Earth Day related items like pencils, bracelets, and keychains, and then drawing for Oak Park cinch bag prizes.

Qualified Professional Inspector Training developed by SWAC is Friday April 24th. Mr. Ingram and Ms. Adkins will be attending.

Ms. Adkins performed the Spring SVAP on Monday April 13th.

Ms. Adkins conducted critical area/after rain checks on April 6th, 7th, 8th, 10th, 15th and 20th, removing caught leaves and trash from yard catch basins.

On April 13th, Mr. Richey and Ms. Adkins filled in feeder sinkholes with dirt, cloth, seed, and straw at 2611 Utica Pike and 123 Forest Drive.

Capitol Hills/Senate- Ms. Adkins has gathered an address list for residents in the area of the repair and will send out notices closer to project time. Once relocating the utilities are done, the project will be ready for the bid process.

On April 6th Mr. Brian Musch at 1117 W Walford called to inform us that the Wetland behind his home was backing up with water into his backyard. He had walked out to a culvert underneath a farmland access road on the property owned by Indiana American Water and cleared caught limbs that was damming the water. He said after he cleared it, the water went down. Ms. Adkins advised him that she would let the Water Company know about it, and that we would contact them to clean it out if it happens again, since it is outside of the Oak Park district boundaries.

On Friday the 17th, Mr. Richey and Ms. Adkins inspected a sinkhole called in by Mr. and Mrs. Sims at 66 Wildwood. The sinkhole is between 64 and 66 Wildwood and shows a clay pipe that may be part of an older lateral system. We will be conducting dye testing and further investigation to determine where the pipe leads and the cause of the hole. Also, Mr. Sims said the tributary that runs behind the houses backs up and has standing water/not flowing like it should. After talking to the homeowner across the street, he informed us that the previous owner of 64 Wildwood had put gravel behind his shed and it settled down into the tributary.

Mr. Ingram handled a call from the property owner at 1010 Sandstone. The neighbor at 1008 Sandstone had installed a new pool that was causing water to pond at his residence. The owner has been trying to sell the home. One third of the pool was installed in the easement. The homeowner at 1008 Sandstone will be required to either improve the drainage in that particular area or they will have to remove the pool.

Mr. Ingram reported that Renaissance Design has not yet trained Ms. Adkins on the Camera or the Survey equipment. Mr. Herdt recommended that Ms. Adkins should be encouraged to be proactive with trainings other opportunities to further prepare her for taking the lead of the stormwater department.

Mr. Johnson requested the Secretary/Treasurer's Report. Mrs. Burton has made it through all customer files to update the freeholder's list to be as accurate as possible. Mrs. Burton will continue to work on discrepancies that were found during the process. As of current, there are approximately 30 properties that need to be added to the tax roll, 2 that need to be removed from the tax roll, and 40 that require further research. It was also discovered that properties in Aberdeen Place owned by

New Hope Services are tax exempt and will need to be added to the monthly billing for sewer service fees.

Mr. Ingram has been researching the cost of healthcare insurance to the amount budgeted. After discussion, the Board agreed that anyone choosing the PPO/Copay plan from Humana will not be eligible for reimbursement and those that choose to remain on the current plan, will continue to receive reimbursements into their HSA accounts.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.


Mr. Johnson requested any new business. Discussion was held on the 2015 project list.

Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,

Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

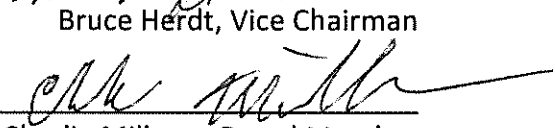
We, the undersigned, have examined the minutes of the Regular Board Meeting held on April 22, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Marshall Johnson, Chairman



Bruce Herdt, Vice Chairman



Charlie Milburn, Board Member