

Oak Park Conservancy District
Board of Directors
4230 Portage Place
Jeffersonville, IN 47130

August 12, 2015
6:00pm

The August 12, 2015 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Marshall Johnson, with the following persons present:

Marshall Johnson – Chairman
Bruce Herdt – Vice Chairman
Charlie Milburn - Board Member
Keith Ingram - Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on July 29, 2015 were approved by motion with a 3-0 vote, and were signed as submitted.

Mr. Blankenkemper was present to discuss his plans on developing a 4 home subdivision at the end of Erin Drive. The proposed homes would be on a new type of sewer system where each property would have their own grinder pump that would feed into a subdivision “force main” that would attach to the OPCD “main line”. Discussion was held as to who would be responsible for the “force main” portion of the lines as the Board felt that would be the responsibility of the property owners. It was decided that Mr. Blankenkemper (or the property owners) should be responsible for that portion of the line provided IDEM does not require OPCD to maintain it. Mr. Ingram will be contacting IDEM to see if there are any requirements as to who should maintain that portion of the line. Mr. Blankenkemper commented that he would be willing to pay for Mr. Gillenwater’s services to draft an agreement once it is determined who will be responsible for maintenance on the force main.

Mr. AJ Richey was present to address the Board on the changes of the work force over the past two years. Mr. Richey commented that he felt the current employees should receive some sort of award or pay increase due to the increasing responsibilities of the stormwater department. All staff members have stepped up and filled the gaps when the stormwater department was left short staffed. Mr. Herdt responded that the Board appreciates the extra effort; however, employees are still working the same amount of hours as before. The Board is working on reconstituting the stormwater department and will be thinking over Mr. Richey’s request.

Mr. Johnson requested old business. Mr. Ingram contacted Mr. Gillenwater regarding the Wathen Ridge project, Mr. Ingram is waiting on a response.

Mr. Eigel has inquired about his proposed service agreement with the District. The board agrees that the contract should not be signed unless the services are needed for a specific instance.

Mr. Ingram inspected the drainage improvements at 1008 Sandstone. The improvements seemed to be satisfactory.

Mr. Ingram met with Mr. Crouch and Mr. Bell with the City of Jeffersonville regarding drainage on Sierra Court on July 3, 2015. A cost estimate should be ready for the board to review at the next meeting. It should be made clear that customers are responsible for maintaining improvements.

Mr. Johnson requested the Wastewater Treatment and Stormwater Reports. On July 27th, a letter was received from State Farm Insurance in regards to a sewer line backup at 3415 Congress Court on July 3rd. The property owner has been notified repeatedly in the past about the need for a backflow prevention device and the customer file does not indicate that such a device has been installed on the sanitary lateral making the property noncompliant to **Resolution 2001-07**. Mr. Ingram met with Mr. Elder from Diversified Insurance on Tuesday to discuss this matter. It was Mr. Elder's opinion that the issue was caused by the customer not maintaining his sanitary sewage lines or back flow prevention devices properly and OPCD is not at fault.

The MRO and DMR reports for July were successfully submitted to IDEM electronically on August 6th. There was a 98% removal of CBOD's and 99% removal of Total Suspended Solids. There were no violations during the month of July. File copies were available for signing by Mr. Milburn.

The cooling unit on the raw sampler failed to maintain temperature and was replaced with a warranty covered unit on July 28th.

On Saturday, August 1st Mr. Richey arrived at Beechwood Station to find #1 pump had kicked out. Mr. Swinney and Mr. Jeffrey Smith pulled the pump and cleared the rags on Monday, August 3rd.

Aspire Industries was contacted on July 27th to preform needed repairs to the pumps at Capitol Hills Lift Station. On Monday, August 3rd Aspire Industries started working on #1 pump at Capitol Hills Station.

Ms. Curtis received her DMRQA 35 results on July 31, 2015. She received acceptable results on all 6 tests which is the best result and Mr. Ingram recommended that she receive a bonus in the amount of \$250.00. Mr. Milburn moved to award Ms. Curtis with a \$250 bonus, motion carried 3-0.

August 4th marked Mr. Jeffery Smith's one year anniversary with Oak Park. Mr. Smith has met the job expectations and is becoming a dependable asset. Mr. Ingram recommended that Mr. Smith receive a \$0.25 raise. Mr. Herdt moved to award Mr. Smith a \$0.25 hourly increase, motion carried 3-0.

On Thursday, July 28th Bailey Safety performed Eye Wash & Safety Shower Training and Mechanical Safety.

Ms. Stiller with Riverside Elementary contacted Ms. Burton regarding our participation in the "Back to School Picnic" that will be held on August 27th. Mrs. Burton is currently researching educational materials for the wastewater department that can also be given to the children at the picnic.

On Tuesday, August 4th Mr. Richey and Mr. Swinney took the mini with the flail mower attached out to the ditch behind Tristin Trail. Some progress was made but we will need to continue to work on this area.

On Wednesday, August 5th Mr. Richey and Mr. Swinney filled in the area around the fence that had washed out at 422 Parker Place.

On Wednesday, August 5th Mr. Richey and Mr. Swinney made repairs to 413 & 417 Reba Jackson. They broke up the soil, back filled, regraded, and applied grass seed and stray.

On Tuesday, August 4th a call was received from the Clark County Health Department regarding a stormwater complaint from 27 Beechwood Rd. Mr. Ingram has already spoke with this lady regarding her concerns. We are currently waiting for some rain to come in to research her drainage problem.

On Wednesday, August 5th Mr. Robertson at 3314 Page Place contacted us regarding yards flooding in his area since a repair was made a few years ago. He said the water has been washing fences down. Mr. Richey took some pictures before and after the rain on August 5th.

On Wednesday, August 5th Mr. Baker at 906 Senate reported severe flooding that has caused extensive damage to his home. He has spoken with an engineer and has found his floor has dropped

5 inches and he has damage in his walls. Ms. Curtis took some pictures before and after the rain on August 5th. Ms. Curtis spoke with the homeowner while onsite taking pictures.

Mr. Johnson requested the Secretary/Treasurer's Report. Discussion was held on the properties that have not been added to the tax roll. The Board agreed that Pursuant to IC-36-9-23-33, property owners will only be responsible for three years of missed tax. The average of the past five years rates will be used to compute the amount due. Anyone making payment in full, will not be charged interest, anyone wanting to schedule payments will be subject to 3% interest. This is following the precedence set with property owners along Parker place that were added in 2010 after being omitted from the tax roll.

Mrs. Burton provided Mr. Ingram information on the property located at 3415 Congress Court. Further information can be found in Mr. Ingram's report in these minutes.

Budget information for 2016 was available at the meeting. The bottom line will be the same as the past several years. Any changes to line item amounts can be adjusted at the budget hearings.

Mr. Milburn moved to approve the claims as submitted. Motion carried 3-0.

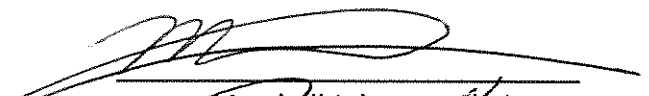
Mr. Johnson requested any new business. Since no other business was to come before the Board at this time, Mr. Johnson adjourned the meeting.

Respectfully Submitted,

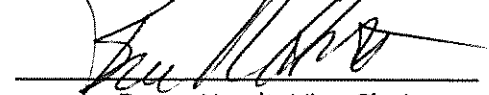


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

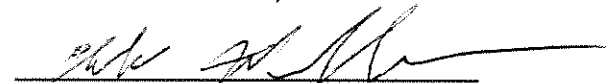
We the undersigned, have examined the minutes of the Regular Board Meeting held on August 12, 2015 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Marshall Johnson, Chairman



Bruce Herdt, Vice Chairman



Charlie Milburn, Board Member