



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
December 28, 2016
6:00pm

The December 28, 2016 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Wayne Storz– Vice Chairman
Marshall Johnson – Board Member
Keith Ingram – Superintendent
Amy Burton – Secretary / Financial Clerk

The minutes for the meeting held on December 14, 2016 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

Mr. Herdt requested old business. Documents were submitted for signature to release the Liens against Juantrass Hill and the Oak Park Car Wash.

Mr. Gillenwater is handling the necessary documents to dispense with the Election and name Bruce Herdt, sole nominee to the Board of Directors as has been done in previous years.

Everything is in place to move forward with the projects on Laurel Drive and also Dogwood Road. After discussion, it was decided to print checks out of 2016 budget and hold the checks until the work is complete, therefore; no funds will need to be encumbered from 2016.

Discussion was held on the bids for the Stream Restoration Project, the Board agreed to accept the bid submitted by Blue Line Stream Restoration, LLC, provided a contract is signed that requires a 10% reserve being held until vegetation is established for stabilization of the project. Mr. Ingram will be working on getting the contract ready for review by the Board and Mr. Gillenwater.

Mr. Herdt requested the Wastewater and Stormwater Reports. Ms. Naccarato contacted Mr. Ingram on Tuesday the 20th and declined the Stormwater Specialist position.

Mr. Ingram is currently working on a project list for both the Wastewater and Stormwater departments for the 2017 calendar year.

On Friday the 16th Mr. Huckaby contacted Blue Line Stream in regards to the Lancassange Bank Stabilization project. There will be a pre-construction meeting to address any concerns with this project. The workmanship of this project is warranted for two years per the specification requirements of the bid packet.

The #2 pump from Lancassange Station has been repaired and was reset on Tuesday the 20th by Delta Services.

On Tuesday the 13th Mr. Ingram spoke with Mr. Millet the property owner at 25 Linden Road regarding the sanitary line that passes through his back yard. Mr. Ingram reminded Mr. Millet that should the collection lines in that location become damaged he could be held responsible for any and all costs related to the repair of those lines. And that he could also be responsible for any damage to real property upstream from his property.

Mr. Ingram met with Mrs. Bailey to establish a training schedule for the 2017 calendar year.

Storm-water Department

As was mentioned in the meeting on December 14th, the Jeffersonville Public Works Board has granted OPCD consent to perform the needed repairs to the drainage infrastructures under the roads located at 1305 Dogwood Road and to the rear of 301 Lancassange Drive. Public notification will be provided by means of signage and social media, Chris Jackson with Cristiani will be handling the road closures.

On Tuesday the 13th Mr. Ingram met with the property owners at 28 Longview Drive to discuss the location of a shed they are planning to install. The actual property lines do not match the information that is provided on the Elevate and was causing some confusion.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton suggested that Mr. Ingram's "bonus" that is paid on each paycheck be rolled into his salary annually. Since there will not actually be a change in the gross amount being paid, the Board agreed to have the salary amount include the bonus.

Mrs. Burton has been working on end of year processes and getting the accounts ready for 2017.

Categorical Transfers will be available at the first meeting in January in Resolution form.

Mr. David Meyer informed Mrs. Burton that as of June, 2017, his wife, Christina Meyer will no longer be covered by the OPCD retiree benefits for healthcare premiums due to her age.

A renewal contract was submitted for Mr. Gillenwater's services at the same rate as 2016. Mr. Johnson moved to accept the contract as submitted. Motion carried 3-0.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Ingram suggested a 3% increase for all employees. The Board suggested a breakdown of cost for the next meeting.

Mr. Storz asked if anyone from Oak Park will be on-site for the two upcoming projects on Laurel Drive and Dogwood Road. Mr. Ingram responded that he would be checking in on the projects himself. Notice of Road Closure signs are currently up and the large work site signs will be up during the construction. Mr. Storz suggested pictures be taken before, during and after the work is complete for future reference.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

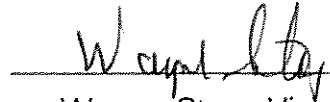


Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

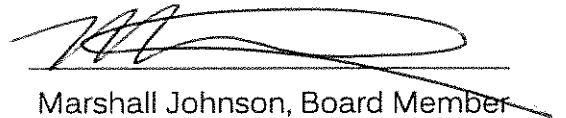
We the undersigned, have examined the minutes of the Regular Board Meeting held on December 28, 2016 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Wayne Storz, Vice Chairman



Marshall Johnson, Board Member