



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
August 9, 2017  
6:00pm

The August 9, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Wayne Storz – Board Member  
Nathan Swinney - Foreman  
Amy Burton – Secretary / Financial Clerk  
ABSENT- Keith Ingram – Superintendent

The minutes for the meeting held on July 26, 2017 were approved by motion with a 3-0 vote. The minutes were signed as submitted.

*Mr. Herdt requested old business.* All old business was discussed in the department reports.

*Mr. Herdt requested the Wastewater and Stormwater Reports.*

#### Wastewater Department

Due to Mr. Ingram being on vacation, Mr. Swinney provided the wastewater and stormwater reports.

Following the meeting of July 26<sup>th</sup> the Stormwater Specialist position was offered to and accepted by Ms. Hunt. The starting date for Ms. Hunt was August 7<sup>th</sup>.

Mr. Harding provided Mrs. Burton with the necessary information needed for a background check and will be providing a certificate of liability.

Efforts to find and repair the water leaks around the plant have been very effective. There has been a noticeable reduction in the usage of water on the property. However there still appears to be additional leaks that require repairs.

As part of the upgrade to the plant operational equipment Delta Services has picked up the laptop that contains the program for the control room PLC. The contained information will be transferred to newer equipment for operations and a backup of the program will also be provided as part of the agreement. Mr. Swinney reported that the City of Jeffersonville Inspector has already checked the switch gear and the upgrade will be completed in the upcoming week.

The level sensor on the effluent flow meter was beginning to fail and was replaced on August 1<sup>st</sup>. That piece of equipment relays information to the control room and is crucial for the effective operations of the plant.

Due to abnormal effluent flow patterns OPCD personnel will be performing spot checks along the main trunk line and the forced mains coming to the plant. The purpose is to look for possible damage to those areas of the collection system. During the checks, it was noticed that a manhole near Lancassange Creek needed repair. Mr. Swinney had Excel Excavating perform the repair.

Mr. Jeffrey Smith has completed three years of employment with OPCD and is now eligible for receiving longevity pay which was included in this meeting's payouts.

On Thursday July 27<sup>th</sup> Bailey Safety conducted Fire Extinguisher and Prevention training for all OPCD personnel.

The Capitol Hills station was having issues, Delta Electric was called and adjusted the overloads to get the station back in good operating order.

Mr. Swinney reported that the Lancassange station is in need of an upgrade due to performance issues.

The connector in the sludge building was a concern so Mr. Swinney contacted Delta Electric. The surge protector was burned up. A new unit will cost around \$900.00.

Delta Electric informed Mr. Swinney that they could repair the aerators that are leaking oil in approximately 2 to 3 days with minimal interruption in the operations.

## Storm-water Department

The Blueberry Way project began on Thursday August 3<sup>rd</sup>. After re-evaluating the project area the headwall and pipe extending to 3612 Blueberry Way has been removed from the project. The contractor has been instructed to regrade the rear easement to channel the upstream drainage back into its intended area and to also address the sink hole that is on the that property.

OPCD personnel will be gathering preliminary data on the driveway around the Throckmorton Park and Beechwood Road area during the week of August 7<sup>th</sup>. Ms. Hunt will be working with Mr. Swinney while collecting this data.

We have received calls concerning the growth of vegetation in the FOL ditch close to the centerline of the ditch. Mr. Ingram has explained to the customers that due to the unsafe working conditions OPCD would address their concerns as working conditions improve. The Board advised Mr. Swinney to get a contractor in to safely clear out the easement so that OPCD staff can maintain it on a regular basis.

It was suggested that grants may be available to help on some projects. Mrs. Burton will be researching this option.

Mr. Swinney reported that the conveyor system is nearly ready to install, the project will cost slightly more than quoted due to replacement parts that are needed.

The Board requested Mr. Swinney create a report of wastewater projects that need to be addressed and to present it to the Board monthly. This report should be an ongoing list of projects, when they were repaired, and how often maintenance or replacement will be needed.

*Mr. Herdt requested the Secretary/Treasurer's Report.* Mr. Herdt provided Mrs. Burton with a thumb drive of pictures taken of various jobs within the district. The pictures will be used to complete the newsletter so it can be mailed.

Wesbanco sent information to review on the sweep accounts on the sewer and cif fund accounts. A representative will be asked to attend the next meeting to answer questions from the Board.

A change was made to the SDAR regarding the Debt reported. The entire amount was posted when it should have been only principle. The exit interview with the State Board of Accounts will be held on August 15, 2017 at 8am. At least one board member needs to be present. Mr. Storz has volunteered to attend along with Mrs. Burton and Mr. Ingram.

The website has been updated with minutes through the meeting held on July 12, 2017.

Mrs. Burton will be getting a buy-out amount for the Xerox copier lease. It will be less expensive to purchase another printer from an office supply store and maintain it as needed.

Mr. Storz made a motion to approve all submitted claims, motion carried 3-0.

*Mr. Herdt requested any new business.* The Serrot Club on Middle Road is being transformed into a funeral home. It will need to be checked to verify if a grease trap will be installed.

Mr. Storz moved Mr. Herdt be paid for an extra meeting for attending the meeting with the City of Jeffersonville. Approved with a 3-0 vote.

Mr. Storz asked about the motors on the hill at the plant and the sediment that is in the basin. Mr. Storz suggested getting a price on a contractor to dredge out the sediment to improve operations. This method was used years ago according to Mr. Storz.

Discussion was held on the progress of the new employee in the Stormwater department.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,  
Secretary of the Board,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 9, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.

  
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Bruce Herdt, Chairman

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Marshall Johnson, Vice Chairman

  
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Wayne Storz, Board Member