



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 23, 2017
6:00pm

The August 23, 2017 meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
ABSENT-Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Amy Burton – Secretary / Financial Clerk
Keith Ingram – Superintendent

The Minutes for the meeting held on August 9, 2017 were approved by motion and a 2-0 vote and signed as submitted.

Guest: LeAnne Scott, Wesbanco, was present to discuss account options with the Board. All information will be taken under advisement. Mrs. Burton has been asked to reach out to other banks in the area to compare rates

Mr. Herdt requested old business. All old business was discussed in the department reports.

Mr. Herdt requested the Wastewater and Stormwater Reports. Replacement hard drives for the server have been purchased from an alternate source (other than the manufacturer) and resulted in a significant savings. A new printer has also been purchased through Staples.

The MRO / DMR for July has been filed electronically. There were removal ratios of 97% for CBOD's and 99% for SS. There were no violations during the month of July.

While replacing a yard hydrant at the plant, OPCD personnel found and repaired another leak on Oak Park water lines. The usage on the plant is decreasing but there are still leaks to be found and be repaired. Daily water readings are being recorded to keep a closer eye on overall usage. It is possible that the pressure testing performed on the plant may have damaged the joints throughout the plant.

On August 22nd Delta Services in conjunction with Duke Energy will be installing the new selector box that directs power to the control room.

During the week of August 7th OPCD personnel performed random inspections to the sanitary trunk line that feeds into Lancassange Station. The casing of manhole #01-01 showed signs of exfiltration that may have resulted from a fallen tree impacting that structure. Excel Excavating was contacted and made needed repairs to the structure

Bailey Safety hosted training at the plant for all personnel on Silica and the dangers it can impose on those who work in direct contact.

The property owner at 708 Saratoga Drive contacted the office and inquired about obtaining a new point of connection to the sewer collection line. Continuing issues with the common lateral was the factor that inspired to property owner to make the inquiry. It will be researched as to if a new tap will need to be purchased or if the original tap covers this.

Ms. Hostetler has completed her 9th month of employment and is efficiently performing her duties in the lab. Mr. Ingram requested that Ms. Hostetler receive a \$0.25 increase to her current wage effective this pay period. Motion was carried with 2-0 vote.

Ms. Kimmel with Riverside Elementary has extended OPCD an invitation to participate in their annual "Back to School Picnic" on September 8th. Mrs. Burton and Mrs. Hostetler will be researching newer educational materials that can be handed out during that event.

On August 9th OPCD personnel cut and removed trees and bushes from the Riverside Ditch that were either become overgrown or were outside the intended area of growth. The mower attachment purchased for the mini excavator was the wrong attachment, the right one will be ready to pick up soon.

Mr. Ingram has spoken to Excel Excavating regarding the Fields of Lancassange ditch. It will cost between \$12,000 and \$14,000 to clear the ditch. It was discussed that it may be cheaper to contract Excel by the hour.

The project at Aberdeen Woods has been graded to its final elevation and contour, straw blanket has been installed and grass seed has been sown.

The project at Blueberry Way is nearing completion. The swell in the rear easement of 3612 Blueberry Way has been regraded to try and ensure the majority of stormwater follows the intended drainage path. At Mr. Ingram's instruction and with the consent of the property owner at 3612 Blueberry Way the contractor turned the soil at a possible sinkhole location to try and determine its origin. The contractor concluded that the area appeared to have been where trash from construction may have been buried. The contractor used spoils from the nearby easement to make improvements to the suspected sinkhole area. A headwall with velocity diffusers was installed at the end of the piped drainage path to reduce the possible erosion to the stream bank opposite the discharge point.

It was noticed on August 17th that locate arrows have been painted along several culverts in the Beechwood Road Throckmorton Park area. During the week of August 7th OPCD personnel performed a visual inspection and documented their findings of 29 driveways in the same area.

In response to a call from a concerned resident at 1017 Washington Way, OPCD personnel inspected the waterway running between Washington Way and Assembly Road for debris that may obstruct the flow of water through that area and result in flooding of properties. It was reported that rains in April resulted in an unusual flooding of the back yard at that location. The water way was reported to be clear of any debris.

The resident at 209 Riverwood, Mr. McClain, contacted the office with concerns about the drainage in the rear of the property. After meeting with the property owner his concerns were more about his surrounding neighbors and not his own property. Mr. Ingram informed Mr. McClain that OPCD would be in contact with the other residents regarding the drainage across their properties.

The property owner at 3521 Silo Ridge North contacted the office with concerns of the catch basin located in the rear of the property. The basin is being used as a well and allows the drainage of a natural spring in a controlled manor to the nearby waterway. Prior to the installation of the catch basin a large sink hole was in that location and the flowing spring water continually flooded the yards as the water found its way to the nearby stream. OPCD personnel inspected the discharge end of the pipe and removed debris that restricted the flow of water through the pipe.

Mr. Herdt requested the Secretary/Treasurer's Report. Changes have been made to the newsletter and it has been sent to Highway Press for production and distribution.

OPCD had been approached by representatives of the New Washington State Bank regarding switching to their services. Mrs. Burton will obtain a written proposal to present to the Board.

A slight change to the Financial Reports will be made where the Board Members will sign off that the information was presented to them for review.

Mrs. Burton attended a budget workshop at the courthouse on August 16, 2017. A \$.03 decrease was suggested for the stormwater budget as discussed in prior meetings. Budget hearings will be held on October 4 and 8 during the regular board meeting.

Bank statements were balanced for July. There is still \$20 fees showing for June and July. Ms. Scott suggested we call and have those removed.

Mrs. Burton has contact Integrity One several times to get the buyout cost for the Xerox Lease with no success. Mrs. Burton also called U.S Bank for the lease information and did not receive any response from them as well. Mrs. Burton will call and have the Xerox machine picked up.

Mr. Harding will be contacted to replace the drives and to install the new printer.

Mr. Storz made a motion to approve all submitted claims, motion carried 2-0.

Mr. Herdt requested any new business. Mr. Storz asked if the Serrot Club conversion to a Funeral Home would affect the wastewater system. Mr. Ingram stated he was not aware of any specifics that would affect the system but he will check with IDEM.

The skimming pumps will be available on August 30. If the pumps do not work this time, a pump similar to the one used as the RAS pump will be tried through Straefer Pump.

Mr. Storz will be paid for an extra meeting for the exit interview with the State Board of Accounts. This was passed by a motion and 2-0 vote.

Mr. Ingram reported that the forklift is lifting the weight capacity with the chemical totes currently being used and the Alum that will be required for the phosphorus removal is much heavier and would be outside the safety range for the current forklift. Mr. Ingram will be contacting Yale Kentuckiana for information on trading in the current for a bigger forklift.


Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



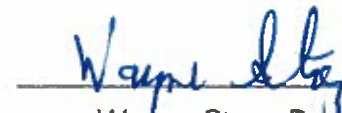
Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 23, 2017 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Marshall Johnson, Vice Chairman (ABSENT)



Wayne Storz, Board Member