



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
January 23, 2019
6:00pm

The January 23, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member (ABSENT)
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

Mr. Storz was unavailable to attend due to health issues.

The Minutes for the meeting held on January 9, 2019 were approved by motion with a 2-0 vote.

Mr. Herdt requested old business. Mr. Gillenwater received an email from Alan Applegate regarding 2611 Utica Pike. There will be a representative at the next meeting to discuss some options.

Mr. Ingram has received a quote for the lining of the pipe at 3 Island View Drive.

Mr. Herdt requested the Wastewater and Stormwater Reports. The final DE order from 2018 was received on January 8th. The current inventory will be used on a as needed basis to support the screw-press operations.

On January 9th the polymer lines for the screw press became clogged and required clearing. A decrease in the volume of dilution water resulted in the clogging of the lines. All operational personnel participated in the clearing of the lines and were trained on the importance of maintaining the dilution water flow rate.

On January 9th the total volume of processed sludge over 15 days was 210,000 gallons. This averaged 14,000 gallons processed per day. The processed amount as of the morning of Tuesday the 22nd was 146,000 gallons. With adjustments to the feed rate of sludge and polymer the daily processing amount has increased to approximately 20,000 gallons.

On January 10th Mr. Ingram issued a purchase order for spare parts that were recommended to have on hand for the screw-press.

On January 11th Mr. Ingram met with representatives from Pelton Environmental to obtain a quote for the upgrading of the grit removal system. Mr. Ingram is currently reviewing the quote and clarifying the extent of the proposal.

On January 16th Mr. Ingram met with representatives from Chemical Resources regarding providing polymer for the screw-press. A sludge sample was collected on January 18th for jar testing and polymer recommendation.

On January 15th a lateral repair was performed at 203 Webster Blvd. The repair was inspected and found to be in compliance with OPCD specifications.

On January 17th the lateral at 4 Sylvan Lane was replaced to the edge of the road. The repair was inspected and found to be in compliance with OPCD specifications.

On January 18th Mr. Ingram met with Mr. Dukes from Dukes Root Control and discussed areas that would be up for retreatment in 2019. If treated this year, the areas would not require additional treatment until 2022.

On January 7th Mr. Grimes with Renaissance Design was asked to provide a surveyed map of the south western corner of the district.

On January 11th OPCD operational personnel participated in forklift training. All personnel were allowed to become certified as operators. The training was provided by Bailey Safety.

On January 14th additional maps were provided to Mr. Burdin of tributaries that OPCD maintains and monitors. It was explained to Mr. Burdin that any accumulation of debris that obstructs drainage was to be removed by OPCD personnel. Additional inspection forms that are for the MS4 compliance were also provided to Mr. Burdin for review.

On January 15th OPCD personnel began clearing vegetation that had overgrown in the tributary running from Vissing Park in the Seilo Ridge subdivision.

On January 8th Mr. Ingram received a call from the City of Jeffersonville regarding drainage work to be performed in the Hawthorn area. There was an inquiry about OPCD sharing cost on projects during the 2019 calendar year. Mr. Ingram requested a proposal detailing the intended project description and an estimated cost breakdown sheet for the project for the OPCD board to review before making a decision.

On January 17th Mr. Ingram spoke with Ms. White, the property owner at 12 Portage Place. At the request of Ms. White, Mr. Ingram attended a meeting she had with the City of Jeffersonville in October of 2018. During the meeting Mr. Crouch committed to conducting a repair to the roadside drainage that would resolve the concerns Ms. White has. To date there has been no work performed in that location. Mr. Ingram reminded Ms. White that the area was within the City's responsibility per our ILA.

Both new employees seem to be working well. Mr. Ayres has begun the rotation for weekends, on call, and holiday work. Mr. Ingram suggested a \$.25 per hour increase for Mr. Ayres, Motion was made and carried 2-0.

Mr. Herdt requested the Secretary/Treasurer's Report. Mrs. Burton continues to work on the end of the year reports, most have already been submitted. W-2 and W-3 forms have been submitted and will be handed out or mailed to employees and directors.

Mr. Neff of 1019 Allison Lane called the office regarding the unpaid tax assessment letter he received. Mr. Neff stated that his property is still on a septic system and should not be billed for sewers.

Mr. Johnson made a motion to approve all submitted claims and financial reports, motion carried 2-0.

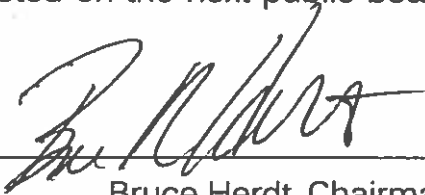
Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 23, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman

Absent

Wayne Storz, Board Member