


We the undersigned, have examined the minutes of the Regular Board Meeting held on November 27, 2019 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.




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Bruce Herdt, Chairman



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Marshall Johnson, Vice Chairman



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Wayne Storz, Board Member



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
November 27, 2019  
5:30pm

The November 27, 2019 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman  
Keith Ingram – Superintendent  
Amy Burton- Secretary / Financial Clerk  
Wayne Storz – Board Member

The Minutes for the meeting held on November 13, 2019 were approved by motion with a 2-0 vote.

*Mr. Herdt requested old business.* Discussion was held regarding the Estes/Pfau lawsuit.

All other old business was discussed during the employee reports.

*Mr. Herdt requested the Wastewater and Stormwater Reports.* On November 13th Mr. Ingram contacted Drilltek LLC regarding the reimbursement of expenses associated with the damage to the forced main coming from Pebble Creek lift station passing under Middle Road. Mr. Ingram was assured by Mr. Painter that the payment would be processed quickly.

On November 14th Renaissance Design picked up documentation to be used to establish an updated boundary description of the OPCD district.

On November 14th Mr. Ingram received notification from Mr. Herdt that the local representative for Smith Loveless has changed, Mr. Ingram contacted American Pump Repair, the new representative, and scheduled a meeting to discuss upgrades / repairs

to our existing grit removal system. There was a meeting on November 21st to discuss the desired improvements needed to that piece of equipment.

On November 15th Combs Heating and Cooling inspected the #2 over head heater in the sludge building. A terminal block and the blower motor were found to be damaged. Mr. Ingram approved the replacement of these components. The repairs will be completed once the items are received.

On November 15th Mr. Ingram contacted Pelton Environmental and made an inquiry about making some option changes to the screw press. Mr. Ingram was informed that the request would be forwarded to Huber Technology to determine the requirements and any associated costs.

On November 21st Aspire Industries began reassembling the #2 clarifier drive unit. That piece of equipment should be back online prior to the upcoming holiday.

OPCD personnel have stated that the new sewer cleaner is performing exceptionally well and that the time required for cleaning has decreased and allows more locations to be cleaned daily.

On November 19th Mr. Ingram began updating the sewer cleaning / manhole check maps.

On November 20th Mr. Swinney and Mr. Ingram met with QK4 regarding their estimate for the upgrades to Allison Lane station. Mr. Ingram is trying to ensure consistency with the proposals for that project.

On November 22nd, the on-call person was notified of a possible SSO the was occurring behind the firehouse on Allison Lane. It was confirmed there was an overflow of the collection system in the wooded area behind the firehouse. The blockage was cleared by on-call and back-up personnel. Additional cleaning of the pumps was required at the Allison Ln lift station on November 23rd. On November 25th OPCD personnel cleaned any debris released during the evening November 22nd. All collected debris was disposed of at the plant. An attempted filing of a required SSO form to IDEM on November 23rd failed and was resubmitted on November 25th. On November 26<sup>th</sup>, there was an IDEM inspector that stopped by the plant to inquire about the issue. It was reported to IDEM as a sewer break. The inspector was satisfied with the corrective actions of OPCD staff.

On November 19th cold weather gear and adequate footwear was provided to Ms. Fields.

On November 19, Mr. Burdin was notified of debris being dumped into the drainage ditch that had recently been repaired. The contractor responsible will be clearing out the debris.

*Mr. Herdt requested the Secretary/Treasurer's Report.* The deadline for nominations of area 1 is before December 1<sup>st</sup>. Two nominations have been received and verified. Wayne Storz and Matthew Ramer will both be on the ballot for the upcoming election to be held at the annual meeting on January 8, 2019.

Resolution 2019-05 was presented to set the 2020 meeting dates. The Resolution was approved by a 3-0 vote.

The 1782 Notice has been received for the 2020 budget. The rate payable in 2020 will be at a rate of .4530 which is a decrease from previous years. The NAV is \$425,885,500.00. There are no changes required for the 1782 Notice.

Mr. Burdin and Mrs. Burton have been working on a newsletter that will be ready to mail as soon as the election details are finalized.

There will be a Worker's Comp audit held for the fourth quarter of 2018 and the first three quarters of 2019.

Mrs. Burton will be visiting the Clark County Courthouse to make copies of the court documents pertaining to the 2611 Utica Pike lawsuit.

Discussion was held regarding the Excel Excavating Invoice for the final area in Fields of Lancassange. This bill will be held until the last payout of the year to determine how much will be paid out of this year's budget.

Discussion was held on health insurance premiums paid by employees.

*Mr. Herdt requested any new business.* It was approved by a 3-0 vote to pay Mr. Herdt for 1 additional meeting. This request was due to time spent on the Lawsuit in November.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton  
Secretary & Financial Clerk,  
Oak Park Conservancy District