



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
August 8, 2018
6:00pm

The August 8, 2018 Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Marshall Johnson– Vice Chairman
- Wayne Storz – Board Member
- Amy Burton – Secretary / Financial Clerk
- Keith Ingram – Superintendent

The Minutes for the meeting held on July 25, 2018 were approved by motion with a 3-0 vote.

Mr. Herdt requested old business. Mr. Ingram met with Mr. Marion Shepherd with the City of Jeffersonville regarding 2611 Utica Pike and other nearby properties. Mr. Ingram was informed that Mr. Pfau's property at 2703 Utica Pike and the property with the Barn are already tapped onto the City sanitary sewer system even though they are considered within the boundaries of the OPCD. The two properties are left off the tax rolls presumably to an error when the 2611 Utica Pike property was subdivided into more parcels. Mr. Shepherd can talk to Mr. Estes about the City possibly purchasing the stormwater pipe that runs along his property. There is nothing the OPCD can do at this time.

The phosphorus testing is now showing the levels within the limits of the NPDES permit.

Mr. Herdt requested the Wastewater and Stormwater Reports. Crystal Link has set up the Office 365 accounts and has migrated all hosted exchange e-mails to that account.

Shortly after placing an order for a replacement cooling unit for the Raw Sampler the control board failed. This resulted in grab samples being collected instead of composite samples which is required by the NPDES Permit. GRIPP Inc. was contacted and a new control panel has been ordered for replacement, also a rental sampler was acquired through GRIPP to be used until our sampler is returned to an operational condition.

The concrete structure where the final chlorine sample is collected has been removed due to safety concerns. Continuous daily closing of the heavy steel lid over the past 25 plus years has shattered the concrete. A replacement structure has been ordered and will be installed as soon as possible.

Ford Hall Company has submitted a quote to install a new brush system on clarifier #3. The previous brush system was removed during the repairs to the scum arm earlier in the year. The reinstallation of the brush system was quoted at \$15,652.00. Mr. Ingram will be moving forward with this needed repair.

Dukes Root Control began treating on July 30th. However heavy rains resulted in lines being surged on the 31st and the treatment was halted and rescheduled for a later undetermined date. Areas treated on the 30th were not affected by surged collection lines.

Mr. Ingram met with Nathan Grimes from Renaissance Design Build and requested his input for the following items:

- Redesign the center weir in the Fields of Lancassange Ditch to allow passage of equipment to and from the upper and lower sections.
- Design the supporting structure for the Huber press.
- Design a storage building for bulk storage of the Sodium Aluminate.

It was also mentioned to Mr. Grimes that OPCD may be closer to redefining the boundaries of the district and his services may be needed to finalize this project.

On July 27th Bailey Safety conducted Fire Extinguisher and Chemical Safety training for all OPCD personnel.

The next SWAC meeting has been set for August 23rd. The City of Jeffersonville will be hosting the meeting.

Mr. Ingram has requested a quote from Excel for the reapplication of the rip-rap in Riverside Ditch. Sellersburg Water will be consulted prior to any work being performed. This project will be conducted during the winter months.

On July 3rd the resident at 3 Island View Drive reported a sink hole near the storm pipe located on the property. OPCD conducted dye testing and found that there was infiltration of the pipe. Mr. Ingram will be examining the pipe to determine the best solution for a repair. This line will be difficult to video due to the angles in the line.

Mr. Herdt requested the Secretary/Treasurer's Report. Bank Statement for July have been completed. There was a \$20 fee added to the CIF and Sewer accounts. The charges will be reversed in August.

Mrs. Burton has received a letter from the Indiana State Board of Accounts regarding counterfeit warrants being disbursed in the state of Wyoming. Officials are concerned that this fraudulent behavior may make it to other states. The SBA advised all units to monitor their bank accounts to avoid this issue.

Several employees have had questions regarding the PERF contribution and benefits, specifically if OPCD matches voluntary post tax contributions. Further research will be needed to determine how the benefit was initially set up.

Budget workshops with the DLGF have been set for August 22ns at 8:15am. Mrs. Burton will be attending this session. It was decided by the Board to leave the budget the same as the 2018 total.

Mr. Storz made a motion to approve all submitted claims and financial reports, motion carried 3-0.

Mr. Herdt requested any new business. Mr. Storz asked if the old Oak Park area would be lined with the CIPP? Mr. Ingram stated that Layne Inliner was contacted last month and had not responded. There are 4-5 areas that currently need to be treated. Mr. Storz suggested reaching out again and if there is no response, we may need to find a different company to do the work.

Mr. Storz asked if 46 Virginia has been confirmed within the District boundaries. Mr. Ingram responded that it cannot be accurately determined at this time.

Mr. Storz recommended that Mr. Gillenwater draft a letter to the property owners at 907 and 911 Utica Pike to ask if they would voluntarily tap on to the OPCD sanitary sewer system as it could save them money to do now rather than in the future. Mr. Herdt asked to see the draft prior to it being mailed.

Mr. Storz asked about the upcoming classes for Mr. Swinney. Mr. Ingram reported that Mr. Swinney was unable to attend the class, but he will be taking an online class and will

be able to study during work and at home on the computer. It was suggested that when OPCD is at full staff that maybe a class could be held in-house for all employees.

Mr. Ingram is researching current starting wages in the area for a new hire and will present some figures at the next meeting. Mr. Herdt reminded Mr. Ingram to keep looking for someone to fill the stormwater position.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton,
Secretary of the Board,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on August 8, 2018 and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Wayne Storz, Board Member