



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
January 19, 2022
5:30pm

The January 19th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Wayne Storz – Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on January 5th were approved as submitted.

Mr. Herdt requested old business. The Sanitary Sewer Fees for exempt entities are ready to mail. Mr. Ingram will be contacting Mr. Grimes for an update on the Allison Lane Station upgrades. Any other old business will be discussed in the departmental reports below.

Mr. Herdt requested the Wastewater and Stormwater Reports. On January 3rd ON/GO Covid tests were ordered from Amazon for the testing of personnel who report possible covid symptoms. Tests are for assessment only and positive results will require creditable testing for confirmation.

Mr. Ingram reported that the computers were backed up on January 3rd.

On January 5th Mr. Ingram met with Excel Excavating to discuss projects for the 2022 calendar year. Mr. Ingram requested that earlier quotes be reviewed and adjusted, as necessary by Excel. A list of projects was available for review at the meeting.

On January 10th Mr. Ingram was informed that the ability to edit the website was not functioning. GoDaddy was contacted to assist with resolving this issue however their solution was to upgrade their service to allow construction and maintaining of our website by GoDaddy. Mr. Herdt and Mr. Ingram have researched this issue and have been able to restore editing capabilities on a limited basis.

On January 11th, the MRO / DMR for December was submitted electronically. There were no violations during the month of December. There was a 99% removal of CBOD and a 96% removal of SS.

On January 9th, the resident at 402 Pam Paw reported a possible backup. An inspection of the collection lines found them to be clear and flowing. The resident was informed of those findings.

On January 3rd, an OPCD employee reported a positive home covid test. The employee was instructed to be tested by a credible agency and report those results. The employee will return to work on Monday January 10th. Test results were received on Thursday January 6th.

On January 12th, an OPCD employee reported a positive home covid test. The employee was instructed to be tested by a credible agency and report those results. The employee will return to work on January 18th. Test results have yet to be received.

On January 15th, an OPCD employee reported a positive home covid test. The employee was instructed to be tested by a credible agency and report those results. The employee will return to work on January 24th. Test results were received on January 17th.

On January 12th OPCD personnel began clearing woody growth from the Riverside Ditch. The debris will be staged at the ponds property until the project is completed. The gathered debris will be disposed of at Nugent Sand Company upon completion of the project.

On January 5th Mr. Ingram spoke with the resident at 304 Reba Jackson regarding a drainage project that is in process. Excel Excavating will be extending the outfall of the stormwater pipe at that location closer to the rear of the property.

The property owner at 305 Webster Boulevard reported rear easement were not draining following recent repairs. OPCD personnel found that the installed drainage grates were covered with erosion blanket and other debris. Once cleared the areas of concern began draining properly.

Mr. Herdt requested the Secretary/Treasurer's Report. A drafted letter was reviewed by Mr. Herdt that will accompany the tax-exempt sanitary service fee billings. The bills are ready to be mailed.

The newsletter has been sent to Highway Press for circulation within the next week.

Ms. Burton will continue to work on end of year annual reports.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0.

Mr. Herdt requested any new business. Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on January 19, 2022, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

Marshall Johnson, Vice Chairman



Wayne Storz, Board Member