



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
March 15, 2023
5:30pm

The March 15th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on March 1st were approved by the Board as submitted.

Mr. Herdt requested Old Business. Training on the Boyce System continues. Lisa from Boyce was onsite for training on February 7th and will be returning on March 13th to assist with the first direct deposit through First Savings Bank.

All other old business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On March 7th Ms. Burton and Mr. Ingram met with Hardin and Duncan Financial Group to discuss upcoming changes to the employee insurance that will be offered this calendar year.

On March 10th the DMR / MRO for February was electronically submitted to IDEM. There was a 99% removal of SS and CBOD. There were no violations during the month of February.

On March 1st an electric winch was ordered for use at the holding tank for pump removal.

On March 7th Mr. Ingram met with Excel Excavating to discuss modifications to the dumpster tracks in the sludge building. During the meeting a budgeting estimate was requested for the possible rerouting of the forced main coming from Beechwood lift station.

On March 8th SIR Security began installing the new security camera system. The work was completed on March 11th.

On March 1st Lancassange station experienced several high-level callouts. It was found that one of the isolation relays used for the floats had failed. The wiring of the floats was temporarily modified to allow the station to properly operate. A replacement relay was ordered, and an additional relay will be added to the inventory for maintenance purposes.

On March 3rd high winds resulted in multiple call out alarms throughout the district due to power outages. OPCD personnel responded as needed and addressed all issues until operations were returned to normal.

On March 7th Jecker Excavating and Septic Company was contacted to remove grease and rags from the lift stations.

On March 3rd it was reported that water was entering the Harris Building. An inspection found that the backflow preventer closest to the discharge end of the lateral was holding water in the pipe. As the property has two backflow preventers in service, it was recommended that the property owner establish a maintenance program to ensure the backflow preventers are operating correctly.

On March 3rd the property owner at 2908 North Walford reported that they were experiencing sanitary drainage issues. It was explained that the collection lines surged due to the amount of rain within the past twenty-four hours. It was recommended that the property owners reduce their water usage as much as possible over a few hours to allow the collection system levels to return to normal.

On March 12th OHM submitted the MS4 Annual Report for review prior to being submitted to IDEM. A copy of the report was provided to board members via email.

On March 6th OPCD personnel were instructed to inspect the water ways for downed trees that may affect drainage.

On March 8th OPCD personnel met with the City of Jeffersonville Drainage Dept and discussed possible projects during this calendar year. Items discussed included leaf removal in ditch lines, a culvert repair in Indian Hills, Oak Park Blvd drainage issues, shared expenses for ditch rehabilitation and culvert replacement within the Oak Park subdivision. A discussion was had regarding the current condition of the Lancassange Creek water way, primarily the fallen trees affecting the flow of the creek. The question did arise regarding the responsibility of that maintenance. The Army Corps of Engineers was contacted for clarification. Mr. Reusch with the Corp of Engineers stated that Corps only duty is to function as a regulatory body as it applies to all maintenance performed within that water way.

On March 3rd the resident at 2914 Browning Place reported flooding at the intersection of Browning and East Walford. Responding OPCD personnel cleared debris from the storm grate at that location allowing the standing water to drain and clear the intersection.

On March 3rd the resident at 68 Forest Drive reported water standing in the rear easement. The easement will be inspected to determine the best method for returning drainage to that easement.

On March 6th the resident at 123 Forest Drive contacted the office regarding a downed tree on their property. An inspection of the property found the tree was outside the rear easement. It was recommended that the property owner contact the city as the tree may have been within the road right of way.

On March 9th at the request of Mr. Herdt OPCD personnel inspected the rear easement at 225 Forest Drive. The property owner is using a sump pump to move the water in the rear easement to the front of the property to drain away. Mr. Ingram will be researching materials that may better assist property owners with this type of drainage solution.

Mr. Herdt requested the Secretary and Financial Reports. Ms. Burton has been in contact with First Savings Bank regarding the recent closure of banks. Oak Park is covered under Indiana's Public Depository Insurance Fund. This fund is set up to cover all Indiana Governmental Entities at 100% if our bank was to close. First Savings also holds a collateral account that would cover any losses that FDIC does not cover.

Discussion was held regarding investing funds into a CD or Money Market Account. Ms. Burton will be researching options for the next meeting.

Payroll for this meeting was processed on Keystone. Ms. Burton worked with First Savings Bank to properly submit direct deposit files. An ACH account was set up and has a monthly fee of \$30. Ms. Burton signed the necessary documents to set up this account after the Board was informed and Mr. Herdt had a chance to review the information.

After receiving an email from Humana, Ms. Burton contacted Tracy Hardin and Beth Duncan regarding the health insurance for the May renewal. Humana will no longer offer group insurance policies after November 2023 as they will only offer federal policies from that point on. Ms. Burton and Mr. Ingram met with Ms. Hardin to discuss options. Humana offered to keep the current policy rates the same if we were to stay with that policy. It was decided to keep the current policy and change policies next year during renewal.

Letters to the commercial property owners have been mailed. Ms. Burton included a form with each letter asking for updated account information to ensure a smoother billing cycle. A few responses have already been received.

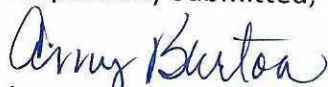
A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Mr. Ingram has been researching the cost to replace the plotter since it will not print properly. Lynn Imaging has quoted a replacement at \$5662.00 with a 3-year warranty at \$360.00 per year maintenance agreement. There were no objections to the purchase.

Mr. Ingram suggested having a team building activity night for the staff, possibly over the summer.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

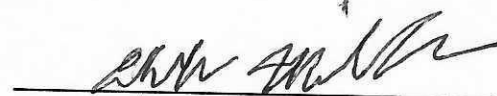
We the undersigned, have examined the minutes of the Regular Board Meeting held on March 15, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member