



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
April 12, 2023
5:30pm

The April 12th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on March 15th were approved by the Board as submitted.

Guest. Ms. Angie Burns was present to discuss issues in her neighborhood being overgrown. Ms. Burns lives at 3408 Page Place and has been maintaining the rear easement of her property; however, her neighbors are either unable or unwilling to do the same. It was explained that easements are owned and maintained by the property owner. Any utilities in the easement are maintained by the utility company.

Mr. Herdt requested Old Business. All other old business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On March 7th a new on-call phone was acquired from AT&T. The existing phone was replaced due to its age and performance.

On March 15th a required waste profile survey was submitted to Estes Waste Solutions for the disposal of processed sludge. This profile survey is required by the receiving landfill and is good for five years.

On April 3rd the DMR-QA test for 2023 was ordered. Mr. Ingram was informed that any test that is on the NPDES permit must be tested; therefore, additional tests were also ordered. The materials will be shipped once the testing requirements have been finalized.

On March 14th the sewer cleaning list was updated and provided to operational personnel. Sewer cleaning will typically be performed on Tuesdays.

On March 23rd operational issues were reported from the Capitol Hills lift station. Aspire Industries was contacted to service the pumps at that station. The impeller, bearings and mechanical seals were

replaced on both pumps at that location. The air relief valve for pump #2 was also repaired during that time.

On March 13th the property owners at 3138 Middle Rd and 506 Lancassange Drive reported possible backups. An inspection of the collection lines found them to be clear and flowing.

On March 15th the property owner at 429 Webster Blvd reported a possible backup. An inspection of the collection lines found them to be clear and flowing.

On March 24th the property owner at 323 Fairwood Drive reported a possible backup. An inspection of the collection lines found them to be clear and flowing.

On March 24th the property owner at 1003 Stonelilly Drive reported a possible backup. An inspection of the collection lines found them to be clear and flowing.

On March 31st the property owner at 2914 Winchester Road contacted the office with concerns over the coming rain event. A dissatisfaction of the ability to freely use water following heavy rain events was expressed. An inspection of the homes using Elevate found nineteen homes with basements on that portion of the collection system. Mr. Ingram has requested updated estimates from Excel for making flow correction the collection lines along Wildwood Road as a solution to the issues in this area.

On March 24th OPCD personnel participated in Blood Borne Pathogen Training. The training was conducted by Bailey Safety.

On March 20th Mr. Ingram reviewed and updated the stormwater GIS map.

On March 29th Mr. Herdt signed the Annual MS4 Report for 2023. The document was sent to OHM for submission to IDEM.

On March 13th a quote request was sent to M-Tech for a debris removal trailer (leaf-vac). On April 3rd Mr. Ingram received a phone call from the M-Tech sell rep with a verbal quote starting at \$50,000. A quote request was also sent to Best Equipment for a similar piece of equipment. The quote price from Best Equipment was the same as the M-Tech quote.

A quote was requested from Big-Tex Trailer for a wider utility trailer for hauling the Mule and Scag mower. A purchase order was submitted for the trailer on Wednesday April 12th.

On March 21st Mr. Herdt and I walked Lancassange Creek to inspect the condition of the creek and sanitary infrastructure from Utica Pike to Lancassange Drive. Several locations of debris along the creek were noted along with some major bank erosion. At this time there were no major concerns found regarding the sanitary lines, however there were locations of concern that will be monitored.

The demo stormwater catch basin for rear easements was received from Drainage Direct and is available for customers to consider as an aid for moving water from their rear easement to a more favorable drainage location.

On March 30th OPCD personnel made changes to the gabion basket wall behind 3008 Middle Road. A section of the wall was lowered to allow unrestricted drainage from the rear of the property to Lancassange Creek.

On March 20th the property owner at 3408 Page Place contacted the office with concerns of debris that is in the rear easement of the property. The responsibilities of the property owner to maintain the rear easement were explained during the phone call. OPCD personnel were sent to inspect the easement and found there was no obstruction of drainage at this time.

On March 20th the property owner at 142 Taproot Lane reported erosion over the drainage pipe passing through the property. An inspection of the property found the area of concern was along the fence line and was not over the stormwater pipe.

On March 30th the property owner at 221 Longview Drive requested a meeting to discuss drainage concerns on the property. The main concern was stormwater entering the front of the property and moving to the rear of the property.

Mr. Herdt requested the Secretary and Financial Reports. There have not been any issues with the direct deposit payments through Boyce and First Savings Bank.

Ms. Burton has been researching the difference between CD's and Money Market Accounts. After discussion, the Board decided to have Ms. Burton process two \$500,000 checks, one from the CIF fund and the other from the Sewer Fund. The checks will be processed with the payouts of the next meeting and will be placed in separate Money Market accounts with First Savings Bank.

Ms. Hardin has been informed of the decision to stay with the current Humana health insurance policy for one more year.

Ms. Burton received a returned letter that was sent to the Oak Park Car Wash informing the owners of the new billing process. The property has a new owner, and their mailing address was listed the same as the physical address. Ms. Burton will contact the Auditor's office to see if they have any further contact information.

The quarterly director's paychecks were included in this meeting's payouts and included the check signing on March 29th. The Board also approved three additional meetings for Mr. Herdt for meeting with the City of Jeffersonville on various occasions to discuss drainage projects.

It was discussed that Watson Water holds their board meetings on the third Friday of every month. Mr. Ingram expressed that Oak Park may want to approach the Watson Board to purchase a small parcel behind the Oak Park Plant (approximately 100sqft). This would give enough room to make some additions that may become necessary in the future.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

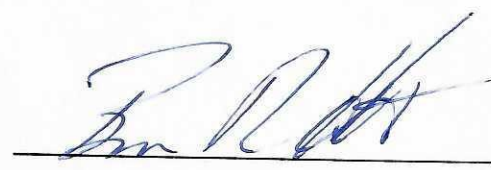


Amy Burton

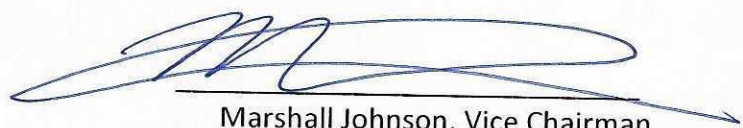
Secretary & Financial Clerk,

Oak Park Conservancy District

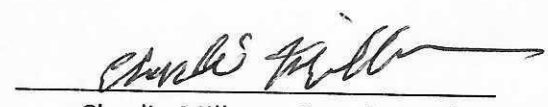
We the undersigned, have examined the minutes of the Regular Board Meeting held on April 12, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member