



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
May 10, 2023
5:30pm

The May 10th Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent ABSENT
Tyler Trich- Filling in for Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on April 26th were approved by the Board as submitted.

Mr. Joe Paris, City of Jeffersonville, was present to discuss erosion control along Lancassange Creek. A power point was shown and will be emailed to Mr. Paris.

Smith and Loveless representatives are going to be in the area demonstrating a new lift station.

Mr. Herdt requested Old Business. All old business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On April 24th Ms. McDaniel emailed notification that our permit is being entered into the EPA Compliance database and the required changes will be made to our NetDMR reporting page for the month of April.

During the week of April 24th an auto fill system was installed on the water holding tanks in the sludge building. This should reduce the possibility of issues with the water supply for the press and the polymer systems. Existing equipment was used to create the auto fill system.

On April 24th there was an interruption to the power supply in the Oak Park area. The power outage started at 12:30 PM and lasted until 3:20 PM. The affected area was south of Middle Road. The plant and Lancassange Station were powered by backup generators. The Beechwood and River Oaks lift stations were monitored during this time to prevent any excessive surges to those collection systems. Upon restoration of the power OPCD staff were unable to access the server. Crystalink was contacted and promptly arrived onsite to resolve the issue.

On May 1st River City Controls performed the annual calibration of the influent and effluent flow meters.

On May 3rd a potential property owner contacted the office about providing sanitary service for a mobile home within the district. Mr. Ingram contacted the Jeffersonville Planning and Zoning office to

inquire if a mobile home could be installed within an existing subdivision and was informed that a mobile home could be installed in a subdivision. It would be required to have a fixed foundation to be attached to.

Mr. Burdin will be contacting the property owners at 726 and 728 Saratoga Drive about investing in a catch basin to be installed in the rear easement of their property to assist with allowing stormwater to drain to the front of the property.

On April 26th OPCD staff met with Mr. Grimm regarding the installation of a catch basin at the rear of his property. The scheduled installation was to be in the week of May 1st however Mr. Grimm requested the proposed date to be moved to a later date. The planned installation date is now May 12th.

The property owner at 431 Parker Place contacted the office with concern of the condition of the retaining wall to the rear of the property. Upon inspecting the retaining wall, it was determined that OPCD had no responsibility in maintaining that structure.

On April 28th the resident at 414 Webster reported a downed tree in the rear easement. The property backs up to the pond's property owned by OPCD. OPCD personnel inspected the property and determined there is a debris pile that needed to be removed from the pond property. Mr. Herdt suggested possibly cutting the trees with a chainsaw and moving them so the area can be mowed.

Mr. Herdt requested the Secretary and Financial Reports. Notification of billing changes has been mailed to the new owners of the Car Wash on Middle Road.

Money Market accounts have been set up for the Sewer and CIF cash investments through FSB. Ms. Burton presented documents for the Board to sign.

Ms. Burton received a call from Valvoline Oil regarding two outstanding invoices. Upon researching, Ms. Burton discovered that both invoices were paid but did not clear the bank. Ms. Burton requested an updated mailing address for future payments.

A check was deposited into the Sewer account from Auto Owner's Insurance for an adjustment due to a policy change when the new vehicle was added.

Ms. Burton will not be present at the next meeting. Payroll will be processed prior to her vacation.

The annual CCR report has been received from Watson Water.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Mr. Herdt requested that assistant superintendent and foreman reports be presented at the next meeting.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,

Amy Burton

Secretary & Financial Clerk,

Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on May 10, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member