



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
May 24, 2023  
5:30pm

The May 24<sup>th</sup>, 2023, Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

- Bruce Herdt – Chairman
- Charlie Milburn – Board Member
- Marshall Johnson– Board Member
- Keith Ingram – Superintendent
- Amy Burton - Absent

A motion was made to approve the submitted minutes for the meeting held on May 10<sup>th</sup>, 2023. The motion was carried with a 3-0 vote.

***Mr. Herdt requested old business.***

Mr. Johnson asked for an update regarding the fallen tree on the pond’s property. Mr. Ingram stated that the adjacent property owner had cut the portion of the tree overhanging the fence and that OPCD personnel would be removing the debris pile at that location.

***Mr. Herdt requested the Wastewater and Stormwater Reports.***

A notification letter from the Jeffersonville Department of Planning and Zoning was presented for review by the board members. The notification regarded a rezoning request was for changing the property located at 1802 Allison Lane from a NS (institutional Uses) zoning to a C1 (Commercial: Medium-Scale) zoning.

On Thursday May 11<sup>th</sup> information from the May 10<sup>th</sup> board meeting presentation was provided to Mr. Paris as requested.

On Monday May 15<sup>th</sup> the DMR/MRO for April was submitted electronically. There was a 99% removal of CBOD and SS. There were no violations during the month of April.

On Thursday May 18<sup>th</sup> notification was received of the Utica Pike sidewalk project the City of Jeffersonville will be conducting. The location of OPCD infrastructure that will be impacted by this project will be provided for review. An infrastructure map of the area was provided to Ms. Robbins with HWC Engineering on Wednesday May 24<sup>th</sup>.

On Thursday May 18<sup>th</sup> Aspire Industries began repairs of the #1 platform aerator. Oil leaking from gearbox input shaft warranted the repairs. To expedite future repairs a pair of input shafts have been ordered from the gearbox manufacturer. Mr. Johnson questioned if the leaked oil had entered the oxidation ditch. Mr. Ingram stated that the oil had been contained by use of absorption materials and it appeared that there had been no contamination of the oxidation ditch.

On Tuesday May 16<sup>th</sup> Mr. Ingram met with Excel Excavating and discussed the collection line project at the intersection of Forest Drive and Wildwood Drive. It was recommended that the project be billed as a time and materials project. Mr. Ingram requested a written quote for the project to determine a time frame for moving forward with this project.

On Friday May 19<sup>th</sup> OPCD personnel participated in Confined Space Training. The training was conducted by Bailey Safety.

On Thursday May 11<sup>th</sup> OPCD personnel mowed the ponds property and the PamPaw drainage ditch as part of a biweekly maintenance program.

On Tuesday May 9<sup>th</sup> the resident at 726 Saratoga Drive was contacted regarding drainage concerns in the rear of the property. Due to a lack of response by the property owner the property owner at 728 Saratoga Drive is to be contacted regarding the drainage issues.

On Friday May 12<sup>th</sup> OPCD personnel assisted the property owner at 225 Forest Dr with the installation of a drainage catch basin in the rear of the property.

***Mr. Herdt requested the Secretary/Treasurer's Report.***

There was no secretary report submitted for this meeting.

A motion to approve all submitted claims and financial reports was made and carried with a 3-0 vote.

***Mr. Herdt requested any new business.***

Mr. Ingram requested that Ms. Guinn receive the financial clerk's pay for the preparation of the payables for the May 24<sup>th</sup> meeting. The request was approved by the board members.

Mr. Herdt recommended that Mr. Ingram receive the secretary's pay for the May 24<sup>th</sup> meeting. That request was approved by the remaining board members.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



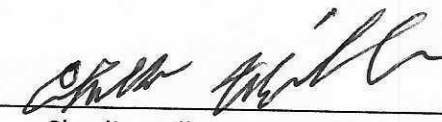
Keith Ingram  
Superintendent,  
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 24<sup>th</sup>, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman

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Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member