



Oak Park Conservancy District  
4230 Portage Place  
Jeffersonville, IN 47130

Board of Directors  
Regular Business Meeting  
June 7, 2023  
5:30pm

The June 7<sup>th</sup> Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman  
Marshall Johnson– Vice Chairman ABSENT  
Charlie Milburn- Board Member  
Keith Ingram – Superintendent  
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on May 24<sup>th</sup> were approved by the Board as submitted.

**Mr. Herdt requested Old Business.** Mr. Ingram presented three quotes from Excel Excavating totaling \$189,200 for work along Wildwood from Allison Lane to Forest Drive on the main sanitary line. It was recommended that the three jobs be spread out over the rest of this year.

All other old business was discussed within the department reports.

**Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports.** On May 22<sup>nd</sup> the DMRQA-42 test packet was received. The closing date for the test is August 4<sup>th</sup>.

On May 18<sup>th</sup> Aspire Industries began work on the #1 platform aerator. This resulted in a violation of our NPDES permit for the maximum weekly average for ammonia removal. The aerator was returned to operation on May 23<sup>rd</sup> and ammonia levels quickly returned to permit levels. It has been determined that although the dissolved oxygen levels were acceptable there was sufficient mixing of the sludge to sustain the nitrification process. Modification of the drive unit on one of the floating aerators is underway and upon completion the aerator will be returned to operation in the oxidation ditch. Mr. Herdt asked if the oxidation sediment could be affecting the ammonia readings? Mr. Ingram will be looking into the depths of the basin.

On May 24<sup>th</sup> information was provided to Lisa Robbins with HWC Engineering that identified the location of OPCD collection line in the Utica Pike, Fairwood Drive intersection area. The information was requested as part of the City of Jeffersonville sidewalk project to be installed along Utica Pike extending from Allison Lane to Six Mile Lane.

On May 30<sup>th</sup> Aspire Industries began repairs to the check valves and air relief valves at the Capitol Hills lift station. The repairs were completed on May 31<sup>st</sup>.

On May 25<sup>th</sup> Mr. Ingram attended the first quarterly SWAC meeting. During the annual SWAC meeting on May 16<sup>th</sup> the Southern Indiana Stormwater Advisory Committee received an award of excellence for the partnership of the participating communities. A timeline of tasks for MS4's was provided to all communities to assist with filing and implementing.

OPCD personnel continued working on the biweekly projects list.

**Mr. Herdt requested the Secretary and Financial Reports.** Lisa Hile from Keystone was present on May 31<sup>st</sup> to set up the Assets Software and to answer various questions regarding the payroll and funds software. The system is getting easier to manage. Money Market accounts have been corrected in KeyFund.

The property owned by Mr. and Mrs. Torres located at 3018 Middle Road (previously known as Faith Family Church) is now being leased as White Tiger Martial Arts. The billing address for this property has been updated.

Ms. Burton contacted the Clark County Auditor's Office to find out if the spring settlements had been processed. The Treasurer's Office is running behind schedule, but deposits are expected within the next couple of weeks.

Ms. Burton also contacted Ms. Wilmoth to inform the Auditor's Office that another property seems to have dropped off the tax roll when it was split into two parcels. The error was fixed, and her office will continue to monitor for any other changes to the tax roll.

Ms. Burton has submitted the required Pre-budget worksheet. The budget hearings have been set for the September regular meeting dates. Mr. Herdt suggested that the projected line items be reviewed prior to the budget submittal. Ms. Burton will be working on the projections.

A motion to approve all submitted claims and financial reports was made and carried, with a 2-0 vote.

**Mr. Herdt requested any new business.** Mr. Ingram informed the board that he would be on vacation on June 15<sup>th</sup> and 16<sup>th</sup>.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

Respectfully Submitted,



Amy Burton

Secretary & Financial Clerk,

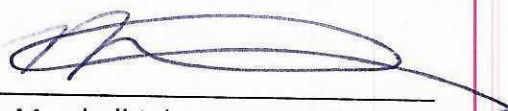
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 7, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



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Bruce Herdt, Chairman



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Marshall Johnson, Vice Chairman



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Charlie Milburn, Board Member