



Oak Park Conservancy District
4230 Portage Place
Jeffersonville, IN 47130

Board of Directors
Regular Business Meeting
June 21, 2023
5:30pm

The June 21st Board Meeting for the Oak Park Conservancy District was called to order by the Chairman of the Board of Directors, Bruce Herdt, with the following persons present:

Bruce Herdt – Chairman
Marshall Johnson– Vice Chairman
Charlie Milburn- Board Member
Keith Ingram – Superintendent
Amy Burton - Secretary / Financial Clerk

The Minutes for the meeting held on June 7th were approved by the Board as submitted.

Mr. Herdt requested Old Business. All other old business was discussed within the department reports.

Mr. Herdt requested the Superintendent Wastewater and Stormwater Reports. On June 7th the MRO/ DMR for May was submitted electronically. There was a 99% removal of CBOD and a 98% removal of SS during the month of May. There was one permit violation during the month of May. The weekly ammonia average for May 22nd through May 26th exceeded the permitted value of 4.5 mg/l.

During the week of June 12th Mr. McKinley inquired about the open laborer position. After much conversation and the consent of the directors the position was offered to Mr. McKinley with a starting date of June 19th.

On June 14th the DMR-QA address verification page was emailed to IDEM. Questions regarding reporting requirements were also submitted to IDEM for clarification. A recommendation was received but not clear and concise instructions for reporting certain required test results.

On June 5th a meeting was held with Aspire Industries to discuss the desired modifications that will need to be made to the floating aerator prior to it being returned into operation.

On May 7th Ms. Guinn and Mr. Ingram began reviewing the testing requirements for the DMR-QA 42 study. An additional HACH TNT Plus test kit was acquired for meeting the Total N (Nitrogen) reporting that was added to this study. Ms. Guinn began performing the quality control tests for the DMR-QA 42 study on June 9th. The performance tests for the DMR-QA 42 study are expected to begin during the week of June 19th.

On June 9th Beckmar Environmental picked up effluent samples for the quarterly testing.

On June 13th Mr. Swinney reported possible operational issues with the #2 T-Valve controller. The controller will be monitored and replaced if necessary.

On June 8th a meeting was held with Excel Excavating to discuss the proposed collection system repairs. Purchase orders were submitted for each of the three locations to be modified. Work is expected to be completed prior to the beginning of the upcoming school year.

On June 13th the resident at 2908 N. Walford Dr contacted Metro Services and reported a possible backup. OPCD personnel responded to the call-out and found our collection lines clear and flowing. On June 14th Jarboe Plumbing contacted the office and reported a possible blockage at the lateral point of connection. The collection line was videoed the same day and found there was no issue with the wye or first joint of the customer lateral. A point repair was performed to resolve the homes issues.

On June 16th the resident at 3611 Pennsylvania reported a possible backup. Responding OPCD personnel found the collection lines clear and flowing.

The resident at 61 Wildwood Dr contacted the office with concerns of the new home being constructed at 59 ½ Wildwood Rd causing drainage issues following its construction.

Mr. Herdt requested the Secretary and Financial Reports. The spring distribution reports have been received from the Auditor's Office and deposits were made to the General Sewer Account. Ms. Burton made the necessary transfers.

Tax Distributions- Drainage \$128,373.01 Fields of Lancassange \$5116.25 CIF \$126,661.36
Sewer flat fee rates collected \$733,390.45.

Mr. Bruce Elder visited the office to return the Insurance check for the Hartford Steam Policy. Upon researching this policy, it is no longer needed. The check was voided.

Ms. Burton and Ms. Guinn have begun entering the asset list into the new Key-Assets software.

Ms. Burton has begun setting up the commercial property files in the Key-Fund software so that billing can be processed in July.

A motion to approve all submitted claims and financial reports was made and carried, with a 3-0 vote.

Mr. Herdt requested any new business. Mr. Herdt inquired about employees taking the wastewater test and suggested letting the Board know if more training is needed. Ms. Burton mentioned that Mr. Swinney had recently registered to take the test soon.

Since no other business was to come before the Board at this time, Mr. Herdt adjourned the meeting.

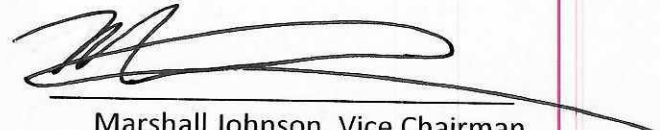
Respectfully Submitted,

Amy Burton
Secretary & Financial Clerk,
Oak Park Conservancy District

We the undersigned, have examined the minutes of the Regular Board Meeting held on June 21, 2023, and found them to be true and accurate representations of the events as conducted, with all additions and corrections being noted on the next public board meeting minutes.



Bruce Herdt, Chairman



Marshall Johnson, Vice Chairman



Charlie Milburn, Board Member